



## Agenda Minutes

### Board Meeting

Tuesday, July 21<sup>st</sup>, 2015 @ 5:30 PM Mountain

Via conference call (888) 824-5783 18617079#

Meeting Room Link - <https://sas.illuminate.com/m.jnlp?password=M.FBCE038FB1DDFF1FB03386B98FA53A&sid=559>

*The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.*

<b>Present: X (Voting Members in Bold)</b>				
<b>Kerry Wysocki, Chairman</b>	<b>X</b>	Monti Pittman – HOS	X	Other guests:
<b>Chris Wood, Vice-Chair</b>		Brad Christopherson – Ops Mgr.	X	Chuck Wolfe <span style="float: right;">X</span>
<b>Mike Falconer, Secretary</b>	<b>X</b>	Jessica Silva-Olivas – Registrar		
<b>Mark McCormack, Treasurer</b>	<b>X</b>	Allen Wenger – Finance	X	
<b>Jim Moore, Director</b>	<b>X</b>	Heidi Higgins – Marketing	X	
		Chris Yorgason – Legal Counsel	X	
		Desi Laughlin – Regional VP		
<b>Vision:</b> <i>To create a virtual career-technical education charter school which will provide an appropriately sequenced curriculum that will equip the student with the foundational academic and technical skills to enable them to pursue post-secondary education, achieve occupational certifications, or enter directly into the work force.</i>				
<b>RSVP: Monti at 208-917-2420 x1001 or <a href="mailto:mpittman@k12.com">mpittman@k12.com</a> to confirm attendance</b>				
<b>Business of the Board</b>				
	<b>Agenda Item</b>	<b>Presenter</b>	<b>Presentation</b>	<b>Issues/Planned Action</b>
5:30 pm	Convene Meeting	Kerry Wysocki	Action	➤ Motion to Call to Order
<i>Minutes:</i>	Meeting was called to order at 5:30 PM. A motion was made by Kerry W. and seconded by Jim M. to modify the agenda to include an updated Executive Session and a discussion on the IDCCRA lease. Motion passed unanimous consent.			
5:35 pm	Approve Minutes	Board	Action	➤ Motion to approve the July 17 <sup>th</sup> and 18 <sup>th</sup> , 2015 meeting minutes
<i>Minutes:</i>	Having had the opportunity to review the Saturday, June 18 <sup>th</sup> meeting minutes, a motion was made by Kerry W. and seconded by Jim M. to approve the minutes. Motion passed unanimous consent.			

5:40 pm	Annual Meeting Items	Kerry Wysocki	Action	<ul style="list-style-type: none"> <li>➤ Oaths of Office</li> <li>➤ Code of Ethics</li> <li>➤ Election of Offices <ul style="list-style-type: none"> <li>➤ Chair</li> <li>➤ Vice-Chair</li> <li>➤ Treasurer</li> <li>➤ Secretary</li> </ul> </li> <li>➤ Appointments <ul style="list-style-type: none"> <li>➤ Board Clerk</li> <li>➤ Public Records Officer</li> <li>➤ Title 9 Officer</li> <li>➤ Disposal Agent</li> </ul> </li> <li>➤ Designate Day, Time and Place for Regular Monthly Board Meetings</li> <li>➤ Re-Authorize IDCCRA credit card holder and amount</li> <li>➤ Designation of newspapers for legal publications</li> <li>➤ Selection of Depository for LEA Funds</li> <li>➤ Approval of Capitalization Amount</li> </ul>
<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ The Oath of Office and the Code of Ethics were discussed. The Board members will sign the documents.</li> <li>➤ The Election of Officers was conducted: <ul style="list-style-type: none"> <li>➤ A motion was made by Mike F. and seconded by Jim M. to approve Kerry W. as the Board Chair. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve Jim M. as the Board Vice-Chair. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Jim M. to approve Mike F. as the Board Secretary. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve Mark M. as the Board Treasurer. Motion passed unanimous consent.</li> </ul> </li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the HOS as the Board Clerk, the Public Records Officer, the Title 9 Officer, and the Disposal Agent. Motion passed unanimous consent.</li> <li>➤ A motion was made Kerry W. and seconded by Jim M. to continue having the monthly Board meetings on the 3<sup>rd</sup> Tuesday of the month at 5:30 PM at the IDCCRA offices. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Jim M. to re-authorize the Operations Manager as the IDCCRA credit card holder in the amount of \$2500.00.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the Coeur d'Alene Press, the Idaho Statesman, and the Idaho Fall Post Register as the designated newspapers for legal publications. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mark M. to approve Wells Fargo as the Depository for LEA Funds. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Jim M. to approve \$1500.00 as the Capitalization Amount. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to extend the IDCCRA lease with IDVA for another year. Motion passed unanimous consent.</li> </ul>			
6:10 pm	Policy Reading	Monti Pittman	Action Action Action Action	<ul style="list-style-type: none"> <li>➤ IDCCRA Board Policy Manual Updates</li> <li>➤ Student/Parent Handbook</li> <li>➤ Certified Employee Handbook</li> <li>➤ Classified Employee Handbook</li> </ul>

<i>Minutes:</i>	<ul style="list-style-type: none"> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the Board Policy Manual updates. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the 2015-2016 Student/Parent Handbook. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the 2015-2016 Certified Employee Handbook. Motion passed unanimous consent.</li> <li>➤ A motion was made by Kerry W. and seconded by Mike F. to approve the 2015-2016 Classified Employee Handbook. Motion passed unanimous consent.</li> </ul>			
6:15 pm	Consent Agenda	Allen Wenger	Action	<ul style="list-style-type: none"> <li>➤ Approval of Monthly Invoices</li> <li>➤ Check Register to post online</li> </ul>
<i>Minutes:</i>	Allen W. presented the Consent Agenda. Discussion followed. Kerry W. moved to approve the consent agenda. Mike F. seconded. Motion passed unanimous consent.			
6:30 pm	Financial Update	Allen Wenger	Update Action Action	<ul style="list-style-type: none"> <li>➤ Financial Status – Cash Flow</li> <li>➤ PL Budget Comparison</li> <li>➤ Banking Changes Update – Signature Forms</li> </ul>
<i>Minutes:</i>	<p>Allen W. provided an update on the IDCCRA bank account, informing the Board of the current bank balance.</p> <ul style="list-style-type: none"> <li>➤ Cash flow was reviewed. Discussion followed. No formal Board action taken.</li> <li>➤ PL Budget Comparison was presented. Discussion followed. Motion to approve May P&amp;L Report was made by Jim M. and seconded by Mike FW. Motion passed unanimous consent.</li> <li>➤ An update on the banking changes was provided. Allen presented documentation for signature that would give signing authority to each Board member and the HOS.</li> </ul>			
6:35 pm	Personnel Report	Mike Groshong	Action	<ul style="list-style-type: none"> <li>➤ Approve personnel report</li> </ul>
<i>Minutes:</i>	Mike G. presented the Personnel Report. A motion was made by Kerry W. and seconded by Jim M. to approve the presented employee handbooks. Motion passed unanimous consent.			
6:40 pm	Enrollment	Monti Pittman	Update	<ul style="list-style-type: none"> <li>➤ Review Enrollment Report</li> </ul>
<i>Minutes:</i>	The enrollment report was presented. Discussion followed. No formal board action taken.			
6:45 pm	Marketing	Heidi Higgins	Update	<ul style="list-style-type: none"> <li>➤ Review Marketing Report</li> </ul>
<i>Minutes:</i>	A marketing report was presented. Discussion followed. No formal Board action taken.			
6:50 pm	SDE Teacher/ Principal Evals	Monti Pittman	Action	<ul style="list-style-type: none"> <li>➤ Approve 2015-2016 Performance Review Documents for submission to SDE.</li> </ul>
<i>Minutes:</i>	The Teacher and Principal Performance Review documents were submitted to the Board for approval. Discussion followed. A motion was made by Kerry W. and seconded by Mike F. to approve the Teacher and Principal Performance Review documents as presented. Motion passed unanimous consent.			
6:55 pm	Board Retreat	Monti Pittman	Discussion	<ul style="list-style-type: none"> <li>➤ Review</li> </ul>
<i>Minutes:</i>	Final Board Retreat discussion took place. No formal Board action taken.			
7:10 pm	Executive Session	Monti Pittman	Action	<ul style="list-style-type: none"> <li>➤ 67.2345(1)(f)</li> </ul>

<i>Minutes:</i>	<p><b>Pursuant to section 67-2345(1)(f)</b> To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated, Kerry W. moved to enter executive session. Mike F. seconded.</p> <p><b>Roll Call Vote</b> - Kerry W., Jim M., Mike F., and Mark M., all individually approved.</p> <p>A brief discussion regarding issues ensued. No formal Board action taken.</p> <p>A motion was made by Kerry W. and seconded by Mark M. to conclude the Executive Session. Motion passed unanimous consent.</p>			
7:25 pm	Motion	Kerry Wysocki	Action	
<i>Minutes:</i>				
7:30 pm	Adjourn	Kerry Wysocki	Action	
<i>Minutes:</i>	<p>A motion was made by Kerry W. and seconded by Mike F. to adjourn. Motion passed unanimous consent. The meeting adjourned at 7:32 PM.</p>			
<b>Next scheduled Board meeting – August 18<sup>th</sup>, 2015</b>				
<p>Dated the _____ day of _____, 2015.</p> <p>Board Secretary _____</p>				