



INSIGHT PA
CYBER CHARTER SCHOOL

POWERED BY K12

Monday, June 17, 2019
Regular Board Meeting - June 17, 2019

Insight PA Cyber Charter School Board of Trustees

Blackboard Collaborate On-line Meeting Link (Public): <https://sas.illuminate.com/m.jnlp?password=M.AC88147EEC302ECBA7F9AA835C5F37&sid=559>

Conference Call Meeting Information: 844-269-9230, extension 4008, passcode 531486.

1. Preliminary

Subject	A. Roll Call
Meeting	Jun 17, 2019 - Regular Board Meeting - June 17, 2019
Category	1. Preliminary
Access	Public
Type	Action, Procedural

Board Member	Present	Absent
Mr. Michael Adler, President		
Ms. Diana Moninger, Vice President		
Ms. Aviva Moore, Treasurer		
Mr. Lowell Thomas		
Mr. Christopher Rossi		
Mrs. Alice Solomon		

Subject	B. Approve Agenda
Meeting	Jun 17, 2019 - Regular Board Meeting - June 17, 2019
Category	1. Preliminary
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as presented

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abst
Mr. Michael Adler, President							
Ms. Diana Moninger, Vice President							
Ms. Aviva Moore, Treasurer							
Mr. Lowell Thomas							
Mr. Christopher Rossi							
Mrs. Alice Solomon							

2. Communications

Subject A. Executive Session

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 2. Communications

Access Public

Type Information

The Board held an Executive Session at 6:30pm this evening to discuss school safety plans and (if discussed, add - legal, personnel, and/or real estate matters).

Executive Content

If the Board held any Executive Sessions following the May 2019 meeting and prior to the June 17th meeting, the dates and the general topics (legal, personnel, and/or real estate) should be announced. If the Board did not hold any Executive Sessions, this should be announced ("The Board has not held any Executive Sessions since our last meeting.")

Subject B. General Public Comment

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 2. Communications

Access Public

Type Procedural

Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Executive Content

The content in the "Public" section above does not need to be read at the meeting. It's shared in that section so the public that views the agenda can read it.
Any public can be directed to that content.

Subject C. Approval of Board Minutes from May 20, 2019

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 2. Communications

Access Public

Type Action, Minutes

Recommended Action Motion to approve May 20, 2019 Board meeting minutes.

Minutes [View Minutes](#) for May 20, 2019 - Regular Board Meeting - May 20, 2019

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Diana Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Mr. Lowell Thomas								
Mr. Christopher Rossi								
Mrs. Alice Solomon								

3. Reporting

Subject A. CEO Report

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 3. Reporting

Access Public

Type Information, Reports

CEO Updates

1. Comprehensive Plan.
2. Legislative Updates.
3. Action Items- Bylaw Amendments, Attendance and Truancy Policy, English Language Learners Policy, Student Handbook.

File Attachments
 CEO presentation 6.17.pptx (138 KB)

Subject B. Executive Director Report

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 3. Reporting

Access Public

Type Information, Reports

Executive Director Report

1. Registration 2019-2020
- 2.
- 3.

Subject C. CFO Report

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 3. Reporting

Access Public

Type Information, Reports

CFO Report

1. May 2019 Financial Reports and Disbursements
2. May 31, 2019 Personnel List

3. Lease Amendment, Renovations, and Furniture
4. 2019-2020 Budget
5. Fund Balance Resolution

File Attachments

Fund Balance Resolution and Exec Summary - June 2019.pdf (70 KB)
 ISPA FY20PLv3 (6-10-2019).xism (3,289 KB)
 Budget Changes v2 to v3.pptx (53 KB)
 ISPA FY19 May Financials.pptx (480 KB)
 Employee List - May 31, 2019.pdf (46 KB)
 Floorplan.pdf (723 KB)
 Quote.pdf (1,330 KB)
 Renderings of New Space.pdf (5,944 KB)

Executive Content

The spreadsheets supporting the PowerPoint presentations are provided here for Board use.

Executive File Attachments

ISPA actual versus budget (May 2019) - Board.xism (491 KB)

4. Action Items

Subject

A. May 2019 Financials

Meeting

Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category

4. Action Items

Access

Public

Type

Action

Recommended Action

Motion to approve the May 2019 Financial Reports and Disbursements

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Diana Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Mr. Lowell Thomas								
Mr. Christopher Rossi								
Mrs. Alice Solomon								

File Attachments

ISPA FY19 May Financials.pptx (480 KB)

Executive File Attachments

ISPA actual versus budget (May 2019) - Board.xism (491 KB)

Subject

B. Employee List as of May 31, 2019

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the April 30, 2019 Employee List as presented

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Diana Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Mr. Lowell Thomas								
Mr. Christopher Rossi								
Mrs. Alice Solomon								

File Attachments
Employee List - May 31, 2019.pdf (46 KB)

Subject C. 2019-2020 Budget Draft, v3

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the 2019-2020 School Year Budget as presented.
Discuss 2019-2020 budget. Review changes since v2.

File Attachments
Budget Changes v2 to v3.pptx (53 KB)
ISPA FY20PLv3 (6-10-2019).xlsm (3,289 KB)

Subject D. Fund Balance Resolution - Committed Funds

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Fund Balance Resolution to commit projected surplus funds
Discussion of the proposed resolution to commit projected surplus funds from the 2018-2019 school year.

File Attachments
[Fund Balance Resoltion and Exec Summary - June 2019.pdf \(70 KB\)](#)

Subject E. Appointments List - Staff and Advisors

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the list of appointments as provided
The list includes advisors and vendors used regularly by Insight PA. Seeking Board approval of these appointments.

File Attachments
[Insight PA - Approved Appointments June 2019.pdf \(88 KB\)](#)

Executive Content

Attorney review?

Subject F. Lease Amendment, Renovations, Furniture - 350 Eagleview Boulevard

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the Lease Amendment, renovation proposal, and furniture proposal.
Renovation and furniture expenses will be paid for from the committed fund - future facilities and furniture expenditures. Related resolution on the Board's agenda for approval.

File Attachments
[Renderings of New Space.pdf \(5,944 KB\)](#)
[Floorplan.pdf \(723 KB\)](#)
[Quote.pdf \(1,330 KB\)](#)
[Master Project Budget K12 Expansion - 6_4_2019 \(003\).pdf \(176 KB\)](#)
[First Amendment to Lease - Insight Cyber Charter School.pdf \(97 KB\)](#)

Executive Content

Attorney review?

Subject G. English Language Learners, and Attendance and Truancy Policies

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the 2019 Attendance and Truancy Policy, and the English Language Learners Policies.

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Diana Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Mr. Lowell Thomas								
Mr. Christopher Rossi								
Mrs. Alice Solomon								

File Attachments
 Attendance and Truancy Policies SY190_rev1 (5).pdf (186 KB)
 ELL Policy -2019.pdf (88 KB)

Subject H. 2019-2020 Student Handbook

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 4. Action Items

Access Public

Type Action

Recommended Action Motion to approve the 2019-2020 Student Handbook

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Diana Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Mr. Lowell Thomas								
Mr. Christopher Rossi								
Mrs. Alice Solomon								

File Attachments
 Insight Pennsylvania Cyber Charter School SY1920 draft.pdf (910 KB)

5. Announcements

Subject A. Board of Trustees' Next Meeting

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 5. Announcements

Access Public

Type Information

The next Board Meeting is scheduled for August ??, 2019 at ???pm.

6. Adjournment

Subject A. Meeting Adjournment

Meeting Jun 17, 2019 - Regular Board Meeting - June 17, 2019

Category 6. Adjournment

Access Public

Type Action

Recommended Action Motion to Approve the Adjournment of the Meeting