

**Insight PA Cyber Charter School
Regular Board Meeting - June 17, 2019
7:00pm**



**INSIGHT PA
CYBER CHARTER SCHOOL**

Board Members present: Michael Adler, Aviva Moore, Lowell L. Thomas, Chris Rossi
ISPA Employees: Eileen Cannistraci, CEO, Beth Jones, CFO, Samantha Chacanas, Project Manager
K12 Employees: Michael Frost, Exec. Director; Jaime Salindong, Sr. Finance Manager; Jessica Wright, MS Principal; Kelly Bausher, Elem Principal, Beryl Cohen, HS Principal, and Marlowe Doman, Dir. of Operations
K12 from HQ: Liz Roth, Deputy VP and Daren Reed, VP
Attorneys: Alan Kessler

Meeting called to order at 7:01 PM

1. Preliminary

Action, Procedural: A. Roll Call

Board Members present: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: B. Approve Agenda

Motion to approve the agenda as presented

Motion by Aviva Moore, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

2. Communications

Information: A. Executive Session

The Board held an Executive Session at 6:30pm this evening to discuss school safety plans.

Additionally, leadership staff presented informational materials to the Board during the Board's annual retreat today.

Procedural: B. General Public Comment

None

Action, Minutes: C. Approval of Board Minutes from May 20, 2019

Motion to approve May 20, 2019 Board meeting minutes.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

3. Reporting

Information, Reports: A. CEO Report

CEO Updates

1. Comprehensive Plan. Planned during 2018-2019, implementation begins July 1, 2019 and runs through June 30, 2022.

2. Legislative Updates. Four charter reform bills passed the PA House. Now at the PA Senate.

3. Action Items- Bylaw Amendments (providing notice only at this meeting, vote at next meeting), Attendance and Truancy Policy, English Language Learners Policy, and 2019-2020 Student Handbook.

4. 2019-2020 Board Meeting Calendar - 4th Tuesday of the month at 7pm. Eileen will send Board calendar.

5. Update - charter renewal progress is on track as scheduled, with submission to PDE in September. PDE's deadline is October 1st.

Information, Reports: B. Executive Director Report

1. Registration 2019-2020 progress.

2. 2018-2019 final student enrollment, student demographics, and state standardized testing participation rates shared.

Information, Reports: C. CFO Report

1. May 2019 Financial Reports and Disbursements

2. May 31, 2019 Personnel List

3. Lease Amendment, Renovations, and Furniture

4. 2019-2020 Budget

5. Fund Balance Resolution

4. Action Items

Action: A. May 2019 Financials

Motion to approve the May 2019 Financial Reports and Disbursements

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: B. Employee List as of May 31, 2019

Motion to approve the May 31, 2019 Employee List as presented

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: C. 2019-2020 Budget Draft, v3

Motion to approve the 2019-2020 School Year Budget as presented.

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: D. Fund Balance Resolution - Committed Funds

Motion to approve the Fund Balance Resolution to commit projected surplus funds

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: E. Appointments List - Staff and Advisors

Motion to approve the list of appointments as provided

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: F. Lease Amendment, Renovations, Furniture - 350 Eagleview Boulevard

Motion to approve the Lease Amendment, renovation proposal, and furniture proposal.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: G. English Language Learners, and Attendance and Truancy Policies

Motion to approve the 2019-2020 Attendance and Truancy Policy, and the English Language Learners Policies.

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

Action: H. 2019-2020 Student Handbook

Motion to approve the 2019-2020 Student Handbook

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi

5. Announcements

Information: A. Board of Trustees' Next Meeting

The next Board Meeting is scheduled for August 27, 2019 at 7pm. There are no July 2019 meetings.

6. Adjournment

Action: A. Meeting Adjournment

Motion to Approve the Adjournment of the Meeting

Motion by Chris Rossi, second by Michael Adler.

Final Resolution: Motion Carries

Aye: Aviva Moore, Lowell L Thomas, Michael Adler, Chris Rossi