

*The vision of Insight PA Cyber Charter School is to ignite a desire for learning in every student and nurture them to understand their goals and create a clear path to achieve them.*

**AGENDA  
BOARD MEETING**

**BOARD OF TRUSTEES  
Insight PA Cyber Charter School  
Monday, October 15, 2018  
7:00 p.m.  
LOCATION**

Blackboard Collaborate On-line meeting link-  
<https://sas.illuminate.com/m.jnlp?password=M.AC88147EEC302ECBA7F9AA835C5F37&sid=559>

Persons wishing to attend via conference call may do so by calling  
the Insight PA Cyber Charter School at 844-269-9230, extension 4008 Passcode: 531486

**Public Comment Guidelines**

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set-aside to make comment on items that are not specifically on the agenda. Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.
2. With regard an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

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**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board President at \_\_\_\_\_ P.M. Public notice was given for this meeting in accordance with [Pennsylvania’s Sunshine Act \(2011, sec. 709\)](#).

Member	Present	Absent
Mr. Michael Adler, President		
Ms. Maddi-Jane Sobel, Sect.		
Ms. Diana K. Moninger, Vice President		
Ms. Aviva Moore, Treasurer		
Ms. Michele McKeone		
Mr. Lowell Thomas		

**II. COMMUNICATIONS**

- A. Public Comment, Non-agenda items. Comments must be made in accordance with the public comment guidelines shared at the beginning of this agenda. Board members will not typically respond to public comment.
- B. Approval of Previous Board Minutes from Monday, September 24, 2018 (Attachment A).

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

**III. REPORT FROM CEO, Executive Director, CFO and Senior Financial Manager. Only provided to Trustees the following for information purposes:**

- A. CEO Report
  - a. School Updates
  - b. Enrollment and Withdrawal Report (Attachment B)
  - c. Academic Reports
    - i. Executive Director Updates
    - ii. Future Ready Index Overview (Attachment C)
    - iii. Special Education Overview
- B. CFO Report
  - a. CFO updates
  - b. September 2018 Financial and Personnel Report (Attachment D and E)

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**IV. AGENDA ITEMS SCHEDULED FOR ACTION**

*(Information/Discussion/Action)*

RECOMMENDED MOTION: That the Board accept and approve the September Financial Report and Disbursements (attachment D).

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

RECOMMENDED MOTION: That the Board approves the Personnel Reports (attachment E).

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

RECOMMENDED MOTION: That the Board approves ISPA Parent/Family Engagement policy (attachment F).

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Board Comment</b>	<b>Public Comment</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

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RECOMMENDED MOTION: That the Board approves to adopt the 2018-2019 Data Reporting Calendar (Attachment G).

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

RECOMMENDED MOTION: That the Board approves the increase to the school credit card limit (Attachment H).

Board Member	Motion	Second	Board Comment	Public Comment	Aye	No	Abstain	Absent
Mr. Michael Adler, President								
Ms. Maddi-Jane Sobel, Secretary								
Ms. Diana K. Moninger, Vice President								
Ms. Aviva Moore, Treasurer								
Ms. Michele McKeone								
Mr. Lowell Thomas								

**Proposals for next agenda:**

**Executive Session:**

- Board goes into Executive session (suspend meeting) at \_\_\_\_\_ p.m.
- Board returns from Executive session at \_\_\_\_\_ p.m.

**Motion and second to adjourn:**

**Meeting Ended:\_\_\_\_\_**