



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 17, 2019 @ 3:00 PM

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order at 3:05 pm
- 2) Roll Call:
Present: Directors Osborne, Workman, Howell and Codden, Mary Moorman, Superintendent Akom, Todd McIntire, Beth Perry, Nancy Tuckey, Lindsay Hallead and Lori Andersen. Attending via conference call included: Julia Zoutendyk, Kat Crane, Tracey Fuller and Mary Markert.
Absent: Doug McNeil
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - a) Approval of Minutes from the December 20, 2018 Board Meeting
Moteded by Director Workman
Secoded by Director Codden
Approval Unanimous
 - b) Approval of Agenda for the January 17, 2019 Board Meeting
Moteded by Director Codden
Secoded by Director Workman
Approval Unanimous
- 5) Discussion:
 - a) Head of School Report to include:
 - i. Mary introduced two K-5 teachers, Kat Crane and Tracey Fuller, that shared with Board different, fun engagement activities for their students and families, both virtually and in person. Mary also shared that next week is School of Choice Week and included pictures of how much HVAM has grown in staff since 2016.
 - ii. Enrollment/Marketing – Not much has changed since last meeting. We are right at cap. First semester ends Friday and it is all hands on deck to communicate with families before end of semester to make sure families are supported. Enrollment opens February 28th for current families, with re-registration beginning in March. K12 is running national TV ads now.
 - iii. Withdraws - Total of 36 last month, with attendance and truancy cited as the leading factor.
 - iv. Upcoming Compliancy – First part of ISD audit went smoothly and are now working on second submission. Immunizations have met State requirement of 95%. Spring count date will be in three weeks and impacts next year's funding. Good time to review lottery process. Process is in place but have yet to use it. Todd feels lottery deadline should be

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as soon as possible for families but plenty of time to update and make changes next month. No questions.

- v. Waitlist and Cap Policies/Procedures Review – Implementing policy for Special Education students that their enrollment need not be delayed due to missing documents. Said students will begin right away – perfect timing with a new part-time assistant helping Nancy in this area. Waitlist goes in order of receipt of enrollment (all time stamped). Families now have 48 hours to respond or seat offer goes to next student in line. Will revisit and clarify lottery language as well as re-registration process. No questions.

6) Submission, Discussion, Approval Requested Items:

- a) SY 19-20 Grade Level Expansion and Cap – HVAM started with intent to add one grade level per year; now moving forward with graduation rates and enrollment for early college admission. Many 8th/9th grade withdraws; families may not be looking to the future of us adding more grade levels. Want to make sure we have enough enrollment to support credit-deficient 10th graders. Hoping to expand more credit recovery and options for those students. Open to what Board decides. Doug McNeil reviewed application, charter and contract, with no concerns the way it is written. Superintendent Akom too has no concerns and thinks a wise decision to add final grade levels. Todd shared the interest data that implies there is demands for those added grades. No questions.

Motion to Approve Cap of 1000 as written and the addition of Grades 11 and 12 by Director Codden

Seconded by Director Howell

Approval Unanimous

- b) Presentation for Approval of Financial Reports

- i. Presentation of December 2018 Financials – Beth shared new summarized format for financials and reviewed highlights. Total revenue decrease due to basic revenue increase to align with state funding. 31a and title funds down slightly due to open positions and adjustments that happen every month by aligning what we may really spend this year. Beth mentioned auditor selection for next year and questioned the Board’s desire to go out for bids. Very happy with Maner Costerisan and only \$300 increase in fees. Beth asked Board if they would like her to pursue other bids but likes continuity with Maner and ease of working relationship. Asked if Mesick goes out to bid and Akom shared they did two years ago but still use same firm. Does help with cost savings. Same for township added Director Workman. Beth proposed payment this month of \$525,239.69

Motion to pay \$525,239.69 by Director Codden

Seconded by Director Howell

Approval Unanimous

Motion to Accept Financials as Presented By Director Workman

Seconded by Director Howell

Approval Unanimous

7) Acknowledgement Items - None

8) Authorizer Comments - None

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- 9) K12 Partner Comments – Todd shared that legislature did pass for cyber school pupil accounting. We are not accountable for total 1,098 hours if student enrolled late. MDE’s anticipating auditor general reports. Cyber school oversight report pushed back until mid-2019. We should be fine – questionable practices fall on other cyber schools. Report delay may affect middle college enrollment possibilities. Todd thanked Mary for all of her hard work. K12 held a strategy meeting due to new legislators now in office; lost almost 60% of our champions due to term limits or voted out.
- 10) New Business – None
- 11) Motion to Adjourn at 4:07 pm by Director Workman
Seconded by Director Howell
Approval Unanimous

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