

**Insight PA Cyber Charter School
Regular Board Meeting - April 15, 2019
(Monday, April 15, 2019)**



**INSIGHT PA
CYBER CHARTER SCHOOL**

Board Members present: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

ISPA Employees: Eileen Cannistraci, CEO and Beth Jones, CFO

K12 Employees: Michael Frost, Exec. Director; Jaime Salindong, Sr. Finance Manager; Kelly Bausher, Elementary Principal; Jessica Wright, MS Principal; Marlowe Doman, Dir. of Ops; Nikia, Hannon, Dir of Academics, Beryl Cohen, HS Principal

K12 from HQ: Liz Roth, Deputy VP

Attorneys: Alan Kessler and Kimberly Colonna

Meeting called to order at 7:01 PM

1. Preliminary

Action, Procedural: A. Roll Call

Aviva Moore (joined at item 2c), Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

Action: B. Approve Agenda

Motion to approve the agenda as presented

Motion by Diana Moninger, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

2. Communications

A. Executive Session

The Board has not held any Executive Sessions since the last public meeting.

B. General Public Comment

There was no general public comment made.

Public Comment Guidelines

Insight PA Cyber Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will attend Board meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. The Public Comment section at the start of the meeting is set aside to make comment on items that are not specifically on the agenda.

Individual public comment is limited to three (3) minutes. The Board may decide to limit the overall public comment and make an announcement at the meeting if it decides to do so.

2. With regards to an item on the agenda, public comment, up to three (3) minutes each, may be made when the Board discusses that item.

3. When addressing the Board, speakers are requested to state their name and full address and adhere to the time limits set forth.

Minutes: C. Approval of Board Minutes from March 18, 2019

(Aviva joined for this item.)

Motion to approve March 18, 2019 Board meeting minutes.

Motion by Chris Rossi, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

3. Reporting

Reports: A. CEO Report

1. Special Education Training this evening.

2. CTE Application was submitted to PDE by Barry King (CTE Director) and his team.

3. Act 55 board training will be held at Insight PA on Friday, May 10th from 9am-2pm.

Reports: B. Presentation: Approved Private School Placements for Special Education Students

Kimberly Colonna, from McNees Wallace & Nurick, LLC, presented to the Board on the topic of Approved Private School (APS) Placements for Special Education Students. The presentation included a brief introduction to the IDEA and key special education concepts.

<https://www.mcneeslaw.com/people/kimberly-m-colonna/>

Reports: C. Executive Director Report

1. Registration 2019-2020
2. PSSA/Keystone Testing
3. Enrollment and Demographics

Reports: D. CFO Report

1. March 2019 Financial Reports and Disbursements
2. Personnel List
3. Business Insurance Broker Selection
4. 2019-2020 Budget Presentation (draft)

This is the first public sharing of the budget. In accordance with PDE regulations, the budget must be available to the public for 30 days between the first sharing and the Board's vote on the final budget. The vote is planned for June 17, 2019.

4. Action Items**Action: A. March 2019 Financials**

Motion to approve the March 2019 Financial Reports and Disbursements

Motion by Aviva Moore, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

Action: B. Employee List as of March 31, 2019

Motion to approve the Employee List as presented

Motion by Diana Moninger, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

Action: C. Business Insurance Benefits Broker Selection

Motion to approve Trident Risk Advisors as Insight PA's business insurance broker.

Motion by Chris Rossi, second by Lowell L Thomas.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

5. Announcements**Information: A. Board of Trustees' Next Meeting**

The next Board Meeting is scheduled for May 20, 2019 at 7pm.

Information: B. Board Training

The PA Coalition of Public Charter Schools is hosting a series of Act 55 Board Training programs across PA. Insight PA is hosting one on Friday, May 10th from 9am-2pm. All Insight PA Board members are encouraged to attend. If you can't make this session, visit PCPCS's website for the other dates - <https://www.eventbrite.com/e/pcpcs-act-55-board-training-tickets-55075798195>. Register for the session you can attend at the link provided. All Insight PA Board members should complete training prior to Insight's submission of our charter renewal application.

Information: C. 2019-2020 Budget Draft Presented

A draft of the 2019-2020 Budget was presented this evening during the CFO's report. This is the first public sharing of the budget. In accordance with PDE regulations, the budget must be available to the public for 30 days between the first sharing and the Board's vote on the final budget. The vote is planned for June 17, 2019.

6. Adjournment**Action: A. Meeting Adjournment**

Motion to Approve the Adjournment of the Meeting at 8:09pm

Motion by Diana Moninger, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Lowell L Thomas, Chris Rossi, Alice Solomon

Approved by the Insight PA Board of Trustees, May 20, 2019