

Insight PA Cyber Charter School  
 Regular Board Meeting - December 17, 2019  
 7:00pm



**INSIGHT PA**  
**CYBER CHARTER SCHOOL**

**Board Members present:** Aviva Moore, Diana Moninger, Michael Adler, Alice Solomon, Chris Rossi,  
**ISPA Employees:** Eileen Cannistraci, CEO, Beth Jones, CFO, Samantha Chacianas, Project Manager, Beryl Cohen, HS Principal, Jessica Wright, MS Principal, Kelly Bryniarski, ES Principal, Matt Breiner  
**K12 Employees:** Michael Frost, Executive Director, Marlowe Dowman, Director of Operations, Marquise Hargrove, Community Engagement Coordinator, Jaime Salindong, Senior Finance Manager, Julie Jaszcar, Director of Special Education  
**Non ISPA or K12 Staff:** Pat Hennessey, Esq.  
**Meeting called to order at 7:05 PM**

## 1. Preliminary

**Procedural: A. Call to Order**

**Procedural: B. Roll Call**

## 2. Communications

### A. Executive Sessions

The Board has not held any Executive Sessions since our last meeting.

### B. General Public Comment

### C. Approval of Board Minutes

Motion to approve board minutes

Motion by Aviva Moore, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Michael Adler, Chris Rossi, Alice Solomon

## 3. Reporting

### A. CEO Report

1. Standards Aligned System Institute conference.
2. Next Board meeting- January 28, 2020 at 7:00

### B. CFO Report

1. November 2019 Financial Report and Disbursement List
2. November 2019 Employee List
3. Form 990 filed

### C. Executive Director Report

1. Enrollment
  - a. Student Demographics
  - b. Withdrawal Details
2. Special Education Report
  - a. Overview
  - b. CMCI Report Results
  - c. CMCI Action Steps
  - d. Special Education Goals
  - e. Action Steps
3. Community Engagement
  - a. Recent Media
  - b. Parent Ambassador Group
  - c. Highlights

## 4. Action Items

### A. November 2019 Financial Report and Disbursement List

Motion to approve the November 2019 Financial Report and Disbursement List.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Michael Adler, Chris Rossi, Alice Solomon

**B. November 30, 2019 Employee List**

Motion to approve the Insight PA November 30, 2019 Employee List.

Motion by Michael Adler, second by Diana Moninger.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Michael Adler, Chris Rossi, Alice Solomon

**C. Home Visit Policy**

Motion to approve the Home Visit Policy

Motion by Chris Rossi, second by Diana Moninger.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Michael Adler, Chris Rossi, Alice Solomon

**5. Announcements**

**A. Next Board Meeting - Tuesday, 1/28/2020 at 7pm**

**6. Adjournment**

**A. Meeting Adjournment at 7:50pm**

Motion to approve adjournment of meeting.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Diana Moninger, Michael Adler, Chris Rossi, Alice Solomon

 2/3/2020