

Insight PA Cyber Charter School
 Regular Board Meeting - November 26, 2019
 7:00pm



INSIGHT PA
CYBER CHARTER SCHOOL

Board Members present: Aviva Moore, Diana Moninger, Michael Adler, Alice Solomon, Chris Rossi, Lowell Thomas joined at 7:45
ISPA Employees: Eileen Cannistraci, CEO, Samantha Chacianas, Project Manager, Beryl Cohen, HS Principal, Jess Wright, MS Principal, Kelly Bryniarski, ES Principal
K12 Employees: Michael Frost, Executive Director, Marlowe Dowman, Director of Operations, Marquise Hargrove, Community Engagement Coordinator, Jaime Salindong, Senior Finance Manager, Julie Jaszcar, Director of Special Education
K12 from HQ: Liz Roth, Deputy VP
Non ISPA or K12 Staff: Pat Hennessey, Esq.
Meeting called to order at 7:05 PM

1. Preliminary

Procedural: A. Call to Order

Procedural: B. Roll Call

2. Communications

A. Procedural: A. Executive Sessions

No executive sessions have been held since the October meeting.

B. Procedural: B. General Public Comment

No public comment.

Action, Minutes: C. Approval of Board Minutes

Motion to approve board minutes

Motion by Alice Solomon, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

3. Reporting

A. CEO Report:

Legislative Updates

McKinney-Vento (MKV) Audit

Student Assistant Program (SAP)

Parent Advocacy Group

Action Items review:

MKV and SAP manuals

K12 agreement

Special Education policies

B. CFO Report - Presented by Sr. Finance Manager, Jaime Salindong

1. October 2019 Financial Report and Disbursement List

2. Employee List as of October 31, 2019

3. 2019-2020 Financial Audit Report - The attached Audit is a final draft. Auditor, Jeffrey Kowalczyk, from Barbacane Thorton reviewed the audit report with the Finance Committee. The final version of the audit will look very similar to this draft and will be compiled once the Board approves the draft audit report. Once finalized, Insight PA will file an Audit Certification Statement with PDE.

4. 403b Plan - Fund Selection Changes

C. Executive Director Report

1. Introduction to WIGS

2. ISPA WIGS

a. Elementary WIGs and Progress

b. Middle School WIGs and Progress

c. High School WIGs and Progress

3. Withdrawal year to date

4. Action Items

A. October 2019 Financial Reports and Disbursements

Motion to approve the October 2019 Financial Reports and Disbursements

Motion by Aviva Moore, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

B. Employee List as of October 31, 2019

Motion to approve the Employee List as of October 31, 2019

Motion by Aviva Moore, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

C. 403(b) Plan Fund Selection Changes

Motion to approve the recommended 403(b) Plan's fund changes as outlined in the prepared summary.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

D. 2018-2019 Financial Audit

Motion to approve as presented the 2018-2019 Financial Audit.

Motion by Michael Adler, second by Aviva Moore.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

E. ISPA Teacher's request to contract with K12

Motion to approve ISPA teacher to contract with K12 as a National Club Leader.

Motion by Michael Adler, second by Alice Solomon.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

F. MKV and SAP Manuals

Motion to approve the MKV and SAP manuals

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

G. Special Education Policies

Motion to approve the new Special Education Policies; Child Find Policy, Assistive Technology Policy, and Hearing Aid Policy.

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

5. Announcements

A. Next Board Meeting - 12/17/2019 at 7:00pm

6. Adjournment

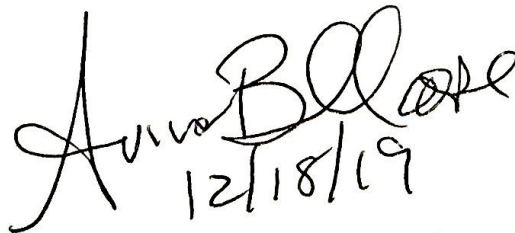
A. Meeting Adjournment at 8:16

Motion to approve meeting adjournment

Motion by Michael Adler, second by Chris Rossi.

Final Resolution: Motion Carries

Aye: Aviva Moore, Michael Adler, Chris Rossi, Alice Solomon

Handwritten signature of Aviva Moore and the date 12/18/19.