



## **Insight School of Oregon Painted Hills School Special Board Meeting Minutes**

August 14, 2018

### **[Blackboard Location of Board Meetings](#)**

#### **I. PRELIMINARY**

The special meeting was held at The Oregon Gardens, Silverton, OR in place of the regular scheduled August 16th board meeting. The meeting was called to order by Chet Edwards at 4:30 pm

#### **CALL TO ORDER**

**Board Members Present:** Chet Edwards, Rose Wellman and Lori Beach

**Board Member(s) Absent:**

Quorum Established: Yes

**ISORPH Staff Members Present:** Tim Jalkanen, Steve Boynton, Tara Bourland, Yancey Fall, Phil Burleson, Dianne Hendrix

**Visitors:** Craig Chun-Hun (K12), Sheila Shiebler, Julia Koslov

#### **Agenda Additions/Deletions:**

No additions/deletions.

#### **CONSENT AGENDA**

##### **Approval of:**

- 1) Approval of School Board Meeting Minutes\_7\_19\_18  
Reference: I\_C\_SB\_Minutes\_20180719\_Final
- 2) Approval of Disbursements for ISOR-PH\_July  
Reference: I\_C\_ISOR-PH Checks Issued to Vendors- July 2018

It is recommended that the Board approve the consent agenda items as presented.

Motion: Rose Wellman

Second: Lori Beach

Vote: All approved. Chet Edwards, Rose Wellman and Lori Beach.

## **II. COMMUNICATIONS**

### **A. Public Comments**

None presented

## **ITEMS SCHEDULED FOR INFORMATION**

### **B. Head of School Report – Tim Jalkanen**

Welcome to all who could make it to The Oregon Gardens for this Special Board meeting.

The 2018.19 Parent/Student Handbooks for all three schools was presented to the School Board for review and approval.

The 2018.19 Employee handbook was also presented for review and approval. Because all employees are hired by the ISORPH School Board there is one handbook for all staff even though they may work at one or more of the schools.

All eligible board employees are required to participate in the PERS retirement program. Out of state employees are not eligible for the PERS retirement program, the VALIC retirement plan was approved at the last school board meeting is in process of being set up for all out of state employees. The plan is being set up to have the same requirements as PERS in the state of Oregon.

New employees have been hired and will need final Board approval.

Tara Bourland – Elementary Principal  
Connie Spitael – Counselor  
Melissa Halter – Elementary Teacher  
Lily Hammers – Elementary Teacher  
Trish Conlon – CTE Teacher  
Tracy Lawrence – Elementary Teacher

### **C. ISORPH and ORDCA updates – Steve Boynton**

We have been busy evaluating past data for where we have been as a school; focusing on improvement for attendance, class pass rates, graduation rates, freshmen on track and state testing success. We will use the Power Standards (skills) and SOLO techniques to improve key areas of focus in the school.

Steve shared he is closely working with the new CTE coordinator, Barbara Myers, on our pathways for ORDCA to ensure they in place. An area of concern is to have the right staff in place to support the curriculum for ORDCA. Business Marketing, Health, and IT are the current pathways currently available.

**D. CVA updates – Tara Bourland**

The Elementary staff are all new to online school this year. Working on getting them on-boarded. Main goal is to have a strong start. Focusing on curriculum mapping, Power Standards and planning out the first cycle.

Currently focusing on Teachers connecting with families. The elementary enrollment numbers are steadily growing.

**E. Operations – Yancey Fall**

Yancey Fall shared current enrollment applications, approved accounts and total enrollment numbers for all three schools. 336 approved students for all three schools combined.

**F. Finance Report – Craig Chun-Hun**

Craig Chun-Hun shared the Board financials for July 2018. The forecasted budget for all three schools was presented as well.

**III. ITEMS SCHEDULED FOR ACTION**

1. 2018-19 Parent/Student Handbooks for ISORPH, CVA and ORDCA.

It is recommended that the Board approve the 2018-19 Parent/Student Handbooks for ISORPH, CVA and ORDCA.

Motion: Rose Wellman

Second: Lori Beach

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

2. 2018-19 ISORPH Employee Handbook

It is recommended that the Board approve the 2018-18 Employee Handbook.

Motion: Rose Wellman

Second: Lori Beach

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

### 3. New Hire Employees for ISORPH

It is recommended that the Board approve the hiring of:

Tara Bourland – Elementary Principal  
Connie Spitael – Counselor  
Melissa Halter – Elementary Teacher  
Lily Hammers – Elementary Teacher  
Trish Conlon – CTE Teacher  
Tracy Lawrence – Elementary Teacher

Motion: Rose Wellman

Second: Lori Beach

Vote: All present approved. Chet Edwards, Rose Wellman and Lori Beach.

#### **Future Meetings/Important Dates**

Board Meeting Thursday, September 20, 2018 @ 4pm.

Meeting was adjourned at 5:00pm