



Insight School of Oregon Painted Hills School Special Board Meeting Minutes

June 29, 2017

Location:

<https://sas.illuminate.com/site/external/jwsdetect/nativeplayback.jnlp?sid=559&psid=2017-06-29.1535.M.25EFB76D6EB32756309268D1117951.vcr>

The meeting was called to order by Chet Edwards at 4:15pm

Board Members Present: Chet Edwards, Rose Wellman, Suzanne Strite

Board Member(s) Absent: Libra Forde, Lori Beach

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Yancey Fall, Phil Burleson

Visitors: Craig Chun-Hun (K12)

Agenda Additions/Deletions:

No additions/deletions.

Consent Agenda

1. Minutes from School Board Meeting_May
Reference: Board Meeting Minutes May 2017
2. Disbursements for ISOR-PH_ May 2017
Reference: ISOR-PH Checks Issued to Vendors - May 2017

It is recommended that the Board approve the above consent agenda items.

Motion: Rose

Second: Suzanne

Vote: All approved. 3-0 (Rose Wellman, Chet Edwards and Suzanne Strite)

I. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

One year Employee agreements for the 2017.18 school were reviewed. All returning staff are being offered a 2.5% pay increase.

Resignations effective June 30, 2017.

Mitzi Thursby
Kyla Van Voorst
Ben Jacob

Staff Reductions effective June 30, 2017.

Jennifer Dettori
Anthony Signorelli

New Positions and Positions to Fill for the 2017-18 SY.

School Counselor
Academic Advisor
Family Resource Coordinator
CTE Teacher/CTE Coordinator

Additionally, K12 will fill the positions below for our school.

Academic Administrator
Sped Administrator

The new lease for the Main Office is up for renewal. Currently being reviewed by our attorney. New lease effective 8/1/17. Other lease options were reviewed, however, the current space and cost meet the school's needs.

Upcoming Professional Development at The Oregon Gardens, August 8, 9.

New Teacher Job Description for an Online Educator was presented.

C. Operations Report – Yancey Fall

New enrollment application numbers were presented along with returning student numbers. Total expected enrollment as of 6/28/17, 268 students.

D. Finance Report – Craig Chun-Hun

Craig Chun-Hun presented the actual vs forecasted budget year to date. Due to lower student enrollment revenue is down, so are all associated costs. A new presentation of FY Current Forecast / Prior Forecast / Budget / Cash Flow information and the full year 2017-18 budget forecast that will be presented to Mitchell SD was also explained.

III. ITEMS SCHEDULED FOR ACTION

Business

1) Employee Agreements

It is recommended that the Board approve 2017-18 Employee Agreements for the employees presented.

Motion: Rose Wellman

Second: Suzanne Strite

Vote: All present approved (Chet Edwards, Rose Wellman, and Suzanne Strite)

2) 2017-18 Lease Agreement

It is recommended that the Board approve 2017-18 Lease Agreement

Motion: Rose Wellman

Second: Suzanne Strite

Vote: All present approved (Chet Edwards, Rose Wellman, and Suzanne Strite)

3) 2017-18 School Year Budget

It is recommended that the Board approve 2017-18 School Year Budget

Motion: Rose Wellman

Second: Suzanne Strite

Vote: All present approved (Chet Edwards, Rose Wellman, and Suzanne Strite)

4) Updated Teacher Job Description

It is recommended that the Board approve the Updated Teacher Job Description for ISORPH.

Motion: Rose Wellman

Second: Suzanne Strite

Vote: All present approved (Chet Edwards, Rose Wellman, and Suzanne Strite)

Future Meetings/Important Dates

- Next School Board Meeting, July 20 @ 4pm
- Professional Development, August 8,9, 2017
The Oregon Gardens
879 W Main St, Silverton, OR 97381

Chet Edwards adjourned the meeting at 4:46pm.