

Insight School of Oklahoma Board Meeting
February 9, 2017 5:00 pm

Location: Oklahoma Public School Resource Center
(OPSRC) 309 NW 13th, Ste. 103
OKC, OK 73103

Courtney Love
4/13/2017
Veronica McGowan

Meeting called to order at 5:05pm.

I. Roll Call

Board Members: James Smith, Secretary/Treasurer; Lealon Taylor, Member; Veronica McGowan, Vice-President

Absent: Deanna Gwatney, Board President; Amy Henderson, Member

Other: Sheryl Tatum, ISOK Head of School; Audra Plummer, ISOK Deputy Head of School; David Harp, Treasurer; Bill Hickman, ISOK Attorney; Courtney Love, ISOK Operations Manager

II. Call to the public

None

III. Consideration and possible approval of minutes from the November 17, 2016 Insight School of Oklahoma Regular Board Meeting

Action: Lealon Taylor moved to approved the minutes as presented. James Smith seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Update

None

b. Treasurer Update

Discussion: David Harp gave an update on the ISOK financials.

Lealon Taylor asked why ISOK uses Bank of Oklahoma. He mentioned that sometimes banks will sponsor events for businesses that have large accounts. He recommended asking BOK to provide refreshments for some ISOK events, such as graduation.

c. Head of School Updates

i. K12 Clubs Presentation

Discussion: Sheryl Tatum showed a print out of all of the clubs that K12 offers. There had been a request to start a LGBT club. Sheryl Tatum has learned that K12 is offering a LGBT club. Therefore, ISOK will not sponsor their own clubs at this time. However, they will pass the policy proposed later in the agenda for future use.

ii. Activity Fund Report

Discussion: There was a monthly fee being assessed on the Activity Fund, but there is a Free Small Business Account available that will not charge a monthly fee.

iii. Emergency Preparedness Report

Discussion: Sheryl Tatum explained that ISOK does hold annual drills at the office even though we do not have students in the building on a regular basis. When OEQA came for their visit, Robert Buswell talked to the school about

the Emergency Drills. He had a concern about the flow chart included with the Emergency Plan. Therefore, ISOK administration made adjustments to the flow chart based on his recommendations. ISOK does anticipate that the Emergency Plan changes will be part of the recommendation from OEQA.

iv. Graduation

Discussion: ISOK graduation will be held at Edmond First Baptist. The Norman facility that was discussed at the last board meeting was already booked. ISOK had plans to hold their board meeting prior to graduation. Lealon Taylor would prefer to hold the meeting at a public meeting place rather than at the church. Bill Hickman, ISOK attorney, recommended holding the meeting at the Edmond library.

V. Business

a. Consent Docket:

i. Consideration and possible approval of FY 17 Purchase Orders #69-76

ii. Consideration and possible approval of payment of FY 17 K12 invoices

Action: James Smith made a motion to approve the Consent Docket as presented. Lealon Taylor seconded the motion. The motion passed unanimously.

b. Consideration and possible approval of Jenkins & Kemper, CPAs, P.C. for the FY 17 school financial audit

Action: James Smith made a motion to approve Jenkins & Kemper as the school financial auditor for FY 17. Lealon Taylor seconded the motion. The motion passed unanimously.

c. Consideration and possible approval of FY 17 Supplemental Appropriations

Action: Lealon Taylor made a motion to approve the FY 17 Supplemental Appropriations. James Smith seconded the motion. The motion passed unanimously.

d. Consideration and possible approval of school calendar for school year 2017-2018

Action: James Smith made a motion to approve the SY 2017-2017 ISOK calendar. Lealon Taylor seconded the motion. The motion passed unanimously.

e. Consideration and possible approval of postage meter lease with Pitney Bowes

Discussion: There is a non-appropriations clause in the lease that allows that if the funds are not available, the lease can be dissolved. Therefore, the lease is for a period of time of 5 years. Bill Hickman recommended adding annual approval of the lease to the June board meeting.

Action: James Smith made a motion to approve the contract as presented. Lealon Taylor seconded the motion. The motion passed unanimously.

f. Consideration and possible approval Student-led Non-Curricular Groups Policy

Action: Lealon Taylor moved to approve the Student-led Non-Curricular Groups Policy. James Smith seconded the motion. The motion passed unanimously.

g. Consideration and possible approval of ISOK Board of Directors: Governance Policy

Action: James Smith made a motion to approve the Governance Policy. Lealon Taylor seconded the motion. The motion passed unanimously.

h. Consideration and possible approval of ISOK Board of Directors: General Duties Policy

Action: James Smith made a motion to approve the General Duties Policy. Lealon Taylor seconded the motion. The motion passed unanimously.

i. Consideration and possible approval of ISOK Board of Directors: Roles and Responsibilities

Action: James Smith made a motion to approve the Board of Directors: Roles and Responsibilities Policy. Lealon Taylor seconded the motion. The motion passed unanimously.

j. Consideration and possible approval of ISOK Title IX Grievance Policy and Procedures

Action: James Smith made a motion to approve the ISOK Title IX Grievance Policy. Lealon Taylor seconded the motion. The motion passed unanimously.

VI. New Business

None

Adjournment

Meeting adjourned at 6:01 pm.