

**Insight School of Oklahoma Board Meeting
September 13, 2018 5:30 pm**

**Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th, Ste. 103
OKC, OK 73103**

Meeting called to order at 5:44 pm

I. Roll Call

Board Members: Veronica McGowan, Vice-President; James Smith, President; Dr. Leo Presley, Treasurer; Kelly Barnes, Clerk

Absent: Mary Raetz, Member

Other: Sheryl Tatum, ISOK Head of School; David Harp, Treasurer; Courtney Love, ISOK Operations Manager

II. Call to the public

None

III. Consideration and possible approval of minutes from the June 13, 2018 Insight School of Oklahoma Annual Board Meeting

Action: Dr. Leo Presley made a motion to approve the minutes as presented. Kelly Clark seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board President Update

b. Treasurer Update

Discussion: David Harp presented the treasurer's update. Dr. Leo Presley asked how often the school receives installments from the state. David Harp explained that installments are received 11 months out of the year.

c. Head of School

Discussion: The second week of every month Sheryl Tatum will send out a report to the board members. It will include enrollment metrics, withdrawal metrics, and academic data.

Sheryl Tatum provided the board members with the information that the State Department of Education provided about Medical marijuana for their review.

i. Activity Fund Report

Discussion:

V. Business

a. Consent Docket:

i. Consideration and possible approval of FY 18 Purchase Orders #128-129

ii. Consideration and possible approval of FY 19 Purchase Orders # 57-124

iii. Consideration and possible approval of Change Order 2018-11-119

iv. Consideration and possible approval of payment of K12 FY19 invoices, pending availability of funds

Discussion:

Action: Veronica McGowan made a motion to approve the Consent Docket as

presented. Dr. Leo Presley seconded the motion. The motion was passed unanimously.

b. Consideration and possible approval of FY18 Supplemental Appropriations

Discussion:

Action: Dr Leo Presley made a motion to approve the Supplemental Appropriations as presented. Veronica McGowan seconded the motion. The motion passed unanimously.

c. Consideration and possible approval of FY19 Estimate of Needs

Discussion: The Estimate of Needs is compiled by the Financial Auditor. The actual amount that the board will need to approve is towards the back of the Estimate of Needs – Exhibit Y. The budget is comprised of state aid, which is the school’s main revenue source, federal grants, and text book money. The Estimate of Needs is filed with the County Clerk and must be published in a local publication.

Action: Kelly Clark made the motion to approve the Estimate of Needs as presented. Veronica McGowan seconded the motion. The motion passed unanimously.

d. Consideration and possible approval of FY19 School Improvement Plans

Discussion: As a schoolwide Title I school, ISOK creates an annual School Improvement Plan. The format has changed this year. The MS and the HS each create a plan. The plan must include research- based strategies and must align to the funding. This year, ISOK is on a desktop audit for Title I. The school creates a committee to develop the plan, but the board approves the plan as a best practice. Goals include improving Math OSTP test scores by 5%, meeting the needs of English Language Learners (ELL), and meeting the needs of students receiving Special Services. James Smith recommended that the language of the item for next year could say “Consideration and possible recognition of the School Improvement Plan.” Another possibility for next year is to have a board member be part of the committee.

Action: Veronica McGowan made a motion to recognize the FY19 School Improvement Plan as presented. Dr. Leo Presley seconded the motion. The motion passed unanimously.

e. Consideration and possible approval of Foster Care Transportation Agreement

Action: Dr. Leo Presley made a motion to approve the Foster Care Transportation Agreement as presented. Kelly Clark seconded the motion. The motion passed unanimously.

f. Consideration and possible approval of agreement with Oklahoma Virtual Charter Academy for special education services

Discussion: This agreement is to allow district sharing of Special Education services for the most severely disabled students who have modified curriculum. Right now, ISOK only has two or three students who fall into this category. This agreement would allow the small group of students from ISOK to participate and interact with students in the same program at the Oklahoma Virtual Charter Academy. This allows for peer interaction that otherwise wouldn’t be possible with such a small group of students at ISOK.

Action: Veronica McGowan made a motion to approve the special education

services agreement with Oklahoma Virtual Charter Academy. Kelly Clark seconded the motion. The motion passed unanimously.

g. Consideration and possible approval of supplemental sublease with ISOK for offices located at 1156 and 1160 S Douglas Blvd, Midwest City, OK

Action: Kelly Clark made a motion to approve the supplemental sublease agreement. Dr. Leo Presley seconded the motion. The motion passed unanimously.

h. Consideration and possible approval of revision to ISOK Board Policy 4010: Employment Policy

Discussion: This policy was first adopted when the charter was created. The language has been cleaned up and a few revisions have been made to update the original policy. At the next meeting, Sheryl will work with Bill Hickman on a policy for medical marijuana. The state has said that schools can make the decision on whether they will allow medical marijuana or not. Sheryl Tatum's recommendation is that ISOK follow the federal law.

Action: Dr. Leo Presley made a motion to approve Employee Policy 4010. Veronica McGowan seconded the motion. The motion passed unanimously.

i. Discussion of FY19 Goals

Discussion: The FY19 goals will go into the Performance Framework, which is how ISOK's authorizing entity measure's the school's effectiveness for reauthorization. James Smith would like to see some type of partnership with Positive Tomorrows and other Elementary Facilities to help at-risk students transition to ISOK. He would like to find ways to grab students before they drop out of school. He is also interested in a Strategic Planning Committee to review metrics and work on planning for the school. Veronica McGowan suggested including other stakeholders in the committee, such as teachers or administrators.

VI. New Business

None

VII. Adjourn

Action: James Smith made a motion to adjourn at 7:53 pm. Veronica McGowan seconded the motion. The motion passed unanimously.