

**Insight School of Oklahoma Board Meeting
February 12, 2019 5:30 pm**

**Location: Oklahoma Public School Resource Center (OPSRC)
309 NW 13th, Ste. 103
OKC, OK 73103**

Meeting called to order at 5:32

I. Roll Call

Board Members: Veronica McGowan, Vice-President; James Smith, President; Dr. Leo Presley, Treasurer; Lee Maples, Member; Kelly Barnes, Clerk

Absent: None

Other: Sheryl Tatum, ISOK Head of School; David Harp, Treasurer; Courtney Love, ISOK Operations Manager; Audra Plummer, ISOK Deputy of School; Dr. Wilkinson, Executive Director of the Statewide Virtual Charter School Board; Brett Robinson

II. Call to the public

Dr. Wilkinson joined the ISOK Board Meeting to discuss the ISOK Performance Framework. She shared that there are three areas that the Statewide Virtual Charter School Board monitors: academic performance, organizational management, and financial performance. The Performance Framework addresses each of those three areas. She also shared a booklet for the ISOK Board Members called "*Governing for Greatness*" that addresses the governing role of the board in a very concise way.

III. Consideration and possible approval of minutes from the November 8, 2019 Insight School of Oklahoma Board Meeting

Action: Veronica McGowan made a motion to approve the minutes as presented. Kelly Barnes seconded the motion. The motion passed unanimously.

IV. Training/Updates

a. Board Updates

1. Board President Update

Discussion: James Smith mentioned that Veronica McGowan submitted her resignation from the ISOK school board, effective at the end of the 2019 school year.

2. Career Tech Update – Kelly Barnes

Discussion: Kelly Barnes shared an update from a meeting he had with a contact at Career Tech. One of the challenges that ISOK students face when enrolling in Career Tech is the travel. His contact said that travel will be dependent on each school on a case by case basis. Another challenge that ISOK students face is meeting admission requirements. He learned that GPA requirements is not the only avenue for admission. There is an interview process as well. A third challenge for ISOK is that students sometimes enroll at their local Career Tech as a homeschool student instead of an ISOK student. ISOK staff needs to do a better job of educating students to communicate with the Career Tech about the school they are enrolled in. Mr. Barnes has some ideas of some different people that he can talk to Certificate Programs. He will be able to share more at the next meeting.

b. Treasurer Update

Discussion: David Harp shared the treasurer's report through January 31, 2019.

c. Head of School Update

1. Activity Fund Report

Discussion: There weren't any changes to the Activity Fund in January.

- 2. School Updates:** Individual Career Assessment Program (ICAP) is rolling out for the 2019-2020 school year. ISOK has an ICAP committee that is planning how ISOK will integrate the pieces of ICAP into instruction throughout the year. The goal of ICAP is to help students determine their interests and goals after graduation and to develop a plan for achieving their goals.

d. Legislative Update

Discussion: Brett Robinson is a lobbyist at the Capitol. He contracts with K12 through a firm called McSpadden, Miller, and Robinson. He tracks legislation that impacts Virtual Charter schools. He is tracking a number of bills.

V. Business

a. Consent Docket:

- 1. Discussion and possible action regarding FY 19 Purchase Orders # 140-158**

- 2. Discussion and possible action regarding payment of K12 FY19 invoices, pending availability of funds**

Discussion: Dr. Leo Presley asked what the Leadership and Coaching invoice was for. Sheryl Tatum explained that the Family Support Team participated in a Coaching workshop through Results Global Coaching.

Action: Veronica McGowan made a motion to approve the Consent Docket. Dr. Leo Presley seconded the motion. The motion passed unanimously.

- b. Discussion and possible action regarding the selection of Jenkins & Kemper, CPAs, P.C. for the FY 19 school financial audit**

Action: Veronica McGowan made a motion to approve Jenkins & Kemper, CPAs, for the FY 19 school financial audit. Lee Maples seconded the motion. The motion passed unanimously.

- c. Discussion and possible action regarding FY 19 supplemental appropriations**

Discussion: Due to mid-year allocations, appropriations have increased. ISOK needs to file the Supplemental Appropriations form due to the increase in funds.

Action: Dr. Leo Presley made a motion to approve FY 19 supplemental appropriations. Veronica McGowan seconded the motion. The motion passed unanimously.

- d. Discussion and possible action regarding revision to FY 19 budget**

Discussion: The initial budget is based on enrollment and funding projections. Due to enrollment increases, the budget needs to be revised.

Action: Veronica McGowan made a motion to approve the proposed revision to the FY 19 budget. Kelly Barnes seconded the motion. The motion passed unanimously.

- e. Discussion and possible action regarding school calendar for school year 2019-2020**

Discussion: The ISOK calendar committee has recommended the proposed calendar. The board would like to survey families to see what date and time they would like to hold graduation and if they would prefer one large graduation ceremony or regional graduation ceremonies.

Action: James Smith made a motion to approve the calendar with the exception of the graduation date and time. Veronica McGowan seconded the motion. The motion passed unanimously.

- f. Discussion and possible action regarding enrollment of sixth graders for school year 2019-2020**

Discussion: Right now, ISOK starts at 7th grade. John Morrison, the ISOK Principal, is finding that the 7th grade is the most at-risk group. He would like to get students a year earlier to begin helping them get back on track.

Action: Kelly Barnes made a motion to approve the addition of sixth grade for the

2019-2020 school year. Lee Maples seconded the motion. Motion passed 4-1.

g. Discussion regarding board subcommittees and school committees

Discussion: James Smith would like to table this discussion.

h. Discussion regarding revision of Bylaws of Insight School of Oklahoma, Inc

Discussion: Bill Hickman has some suggestions that he will bring to the April board meeting.

VI. New Business

James Smith recommended that the board begin using school email addresses for board correspondence.

VII. Adjourn

Action: Dr. Leo Presley made a motion to adjourn the meeting at 7:19pm. Veronica McGowan seconded the motion. The motion passed unanimously.