



NOTICE OF MEETING OF THE BOARD OF DIRECTORS

5/20/2020 @ 4:00pm

Virtual Board meeting was held

Please contact 517-580-0020 for additional assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being Sections 15.261 to 15.275 of the Michigan Compiled Laws

AGENDA:

1) Call to Order: 4:02 pm by Angela Boldrey

Roll Call: Jennifer Stevens, Jessica AcMoody and Angela Boldrey.

2) Also Present: Teresa Boardman (ISMI), Pieter Hoekstra (ISMI), Mary Kimball (ISMI), Shada Biabani (CMU), Todd McIntire (K12), Bonnie Pawlowski (K12), and Mary Marker (K12).

Missing: Angela Bolden (ISMI) and Mike O'Brien

3) Routine Business:

- a) Approval of Minutes from previous Board meeting from April 10, 2020
 - I. Motion to approve the Board Minutes from April 10, 2020: Jennifer Stevens
 - II. Seconded: Jessica AcMoody
 - III. Approval: Unanimous
- b) Approval of Agenda
 - I. Motion to approve the Agenda: Jennifer Stevens
 - II. Seconded: Jessica AcMoody
 - III. Approval: Unanimous
- c) Public Comment: None

4) New Business:

a) **Academic Update – Pieter Hoestra**

Office of Partnership District Update

- Classification of Alternative Schools. Will not be required to have a 3-year plan moving forward.
- Seeking clarification as to our current status and accountability.

Question from Jennifer Stevens: How does this effect our funding?

Can get additional funding that can be used for additional interventions. Can tap into 21H Funding Grants that will allow us to do Summer Term Program that we are working on made possible thru 21H Funding.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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Academic Highlights

	BOY Data	Interim 1 Data	MOY Data	Interim 2 Data
Math Means SS	742	742.5	744	756.4
Math PR	27	32.8	26	34.6
Math GE	7.6	7.7	7.8	8.1
Reading Means SS	741	806.7	722	834
Reading PR	20	25.9	18	28
Reading GE	7.3	7.3	7.3	7.6
Instructional Reading Level	6.1	6.8	6.0	7.1

This chart represents middle of the year testing. Measured growth still has some growing to do.

Breakout Room

Fill in the table below with your PERCENTILE rank scores from all tests you have:

	Beginning of the year (Sept)	Interim 1 (Oct)	Middle of year (Dec)	Interim 2 (Feb)	End of year (May)
Reading					
Math					

Where did your scores go up or stay the same? Why do you think that is?

Did your score ever go down? Why do you think that is?

Raise your hand after filling out these questions, then your connection call contact will check in with you in order of hands.

Students can take ownership of their scores. Challenge them in taking tests seriously and discuss with them why their scores went up or down.

Teacher Appreciation Week

Students designed poster/cards to show their teacher their appreciation.

b) **COVID-19 Updates**

Testing Update Released Thursday, May 7th

2020-21 GRADE	ASSESSMENT	PRIMARY TEST DATE/WINDOW	ORDERING TIMELINE
Grade 9	PSAT 8/9	Oct 21 – Sept 28	June 2 – Sept 16
Grade 10	PSAT NMSQT	Oct 14 – Sept 28	June 2 – Sept 16
Grade 11	PSAT NMSQT	Oct 14 – Sept 28	June 2 – Sept 16
Grade 12	SAT WITH ESSAY	Sept 23 – Oct 14	Sept admin: June 2 – Aug 25 Oct admin: June 2 – September 16

Plan for testing in the Fall.

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- I. Results will not be used for any accountability reporting. The purpose of a fall administration is to offer the opportunity for students to take the assessment.

Virtual Graduation

May 29 at 6:00 pm

Thank you for providing head shots for inductions

Pre-recorded Ceremony that will be streamed at a specific time and date for student and families.

Staff will join online and will be able to provide live comments and feedback.

Virtual Reception to follow.

Will provide the Board with link to attend or view recording after live stream.

131 Students have met the requirements for Graduation

54 Additional Students continuing – potential graduates at the end of Summer Term. This brings a total of 185 graduating students.

c) Insurance Update and Resolution Revisited

Feedback from Board Attorney

- **Red line** version of Sexual Harassment Review from Board Attorney was sent in packet for review.
- Insurance cost likely to increase more without the policy but expected to increase even with the policy.
- Does the Board want to adopt the policy?

Motion to adopt the Prevention of Sexual Misconduct and Abuse Policy

- I. Motion to adopt the Prevention of Sexual Misconduct and Abuse Policy by Angela Boldrey.
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

Expense Policy

- Policy book that reviews employee expenses
- Previously pieces existed in various places in operations policy
- One place to cover most expenses
 - Internet reimbursement
 - Travel expenses
 - Hotel limits and overnight stays
 - Mileage

Motion to approve the new employee expense policy

- I. Motion to approve the new employee expense policy by Jennifer Stevens.
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

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d) **Discussing appointing one person to act on behalf of the Board to go over Financials – Bonnie Pawlowski**

- Last month's tabled discussion of having a Board member review financials prior to Board meeting and make recommendations to the Board about approvals and concerns.
- This is part of financial committee responsibilities.

Asking for a half hour meeting to go over the specific highlights of the financials and any questions the person might have. Angela asked Jennifer if she could go over the financials with Bonnie. Schedule the second Monday of the month and Jennifer will contact Bonnie on the time. Jennifer consented to be the person to go over the financials.

e) **Review Monthly Financials**

Bonnie presented the financial review for April 2020.

- I. Motion to accept the Monthly Financials made by Jessica AcMoody.
- II. Seconded: Jennifer Stevens
- III. Approval: Unanimous

Monthly Budget

- I. Motion to approve the K12 payment of \$551,504.91 by Jennifer Stevens.
- II. Seconded: Jessica AcMoody
- III. Approval: Unanimous

ISMI FY 21 Draft Budget Strategy

Bonnie presented the ISMI Strategy and Specific Goals for Y21

f) **K12 Update – Todd McIntire**

K12 continued support during the Covid-19 for all employees working at home. Please let Todd know if you have any concerns or questions.

5) **Authorized Comment – CMU – Shada Biabani**

Annual Conference has been postponed. Not sure if it will be re-scheduled, it is under review.

Professional Development

New Board Member – What type and skills are you looking for. CMU can help with what you may be looking for or how to look for someone for the Board. The Governor has extended to have Board Meeting thru June 30 and would probably want to schedule June's meeting virtual.

New Board Member

Is there a Governess Committee? Yes Mike O'Brien and Teresa Boardman

CMU would like to get that vacant position filled soon.

Angela Boldrey Board Member position expires on 11/1/2020. Angela will need to let the Board know if she wants to be nominated again or if she will not continue. Angela and Shada will have that discussion later. Shada would like to see the Board to Plan looking for Board Members. Maybe a former student or a person in the community as a potential member. Look at other areas not represented on the Board now. CMU sent a letter regarding increasing the Cap. The committee feels there is movement in the right direction, but the committee would like to give it another year.

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6) Public Comment – None

Motion to adjourn by Angela Boldrey
Seconded: Jessica AcMoody
Meeting adjourned at 5:11 pm.

Minutes Certification:

Proposed minutes respectfully submitted,

Teresa M. Boardman

5/30/2020

Board Secretary/Recording Secretary

Date

Approved by the Board of Directors

___Approved ___online at meeting held 6/8/2020

_____6/8/2020_____

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