

Hoosier Academy, Inc.  
Board Meeting Minutes  
July 27, 2021

**I. Preliminary**

Upon determining the presence of a quorum, Board President, Jayme Short-DeLeon, called the meeting to order at 6:06 P.M. TUESDAY, July 27, 2021.

The meeting was conducted electronically during a public health emergency as provided in IC 5-14-1.5-3.7. All participation and public observation were via Zoom.

Board President Short-DeLeon read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

**A. ROLL CALL**

Name	Physically Present	Electronic Participation	Departed Early	Absent
Jayme Short-DeLeon		√		
Michelle Study-Campbell				X
Gary Meyer		√		
Maurice Boler		√		
Peter Pizarro		√		
Anya Janeway				X

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Todd McIntire Scott Sides Enrico Rudolph Kelly Richardson Randi Tolentino Patsy Woods Angie Baker Julia O’Sullivan Tracy Thatcher	Greg Blatz Connie Smith Jessica Cariaso Lynn McCoy	Martin Dezelan

**B. Guest Introductions:**

Ms. McFann introduced Martin Dezelan of Gallagher Insurance.

**C. Adopt Board Agenda for July 27, 2021 Meeting Agenda:**

Ms. Short-DeLeon presented the July Board meeting agenda with the proposed change of removing item E, Resolution Approving 5 Essentials under the Governance and Organization section. Mr. Meyer motioned to accept the July board meeting agenda with the proposed change. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

**D. Approval of the June 22, 2021 2021 Board Meeting Minutes:**

Ms. Short-DeLeon presented the June 22, 2021 board meeting minutes. Mr. Meyer motioned to approve the June 22, 2021 board meeting minutes. Mr. Boler seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

**E. Approval of the July 13, 2021 Special Board Meeting Minutes:**

Ms. Short-DeLeon presented the July 13, 2021 special board meeting minutes. Mr. Meyer motioned to approve the July 13, 2021 special board meeting minutes. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

**G. Oral Communication:**

None.

**II. Hoosier Academy, Governance and Organization**

**A. Mission Moment**

No mission moment this month.

**B. Resolution Approval of Renewal of Hoosier Academy, Inc. Insurance**

Ms. Short-DeLeon presented Resolution 2021-9, Renewal of Hoosier Academy, Inc. Insurance. Mr. Meyer motioned to approve Resolution 2021-9. Mr. Boler seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

**C. Resolution Confirming Intent to Request Renewal of Charters with Redesign Proposal**

Ms. Short-DeLeon presented Resolution 2021-10. Mr. Meyer motioned to approve Resolution 2021-10. Mr. Pizarro seconded.

This is the first step in the charter renewal process as both school charters with Ball State are up for renewal this year. The resolution informs the authorizer that the board is interested in renewing the

school charters with a proposed redesign of the school model and curriculum. The resolution will need to be communicated with the authorizer.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

***D. Resolution Approval of Employee Handbook***

Ms. Short-DeLeon presented Resolution 2021-11, Approval of Employee Handbook. Mr. Meyer motioned to approve Resolution 2021-11. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

***E. Resolution Approval of 5 Essentials***

Removed.

***F. Hoosier Academy Indianapolis Plan, Randi Tolentino***

Hoosier Academy, Indianapolis K-8 Principal, Randi Tolentino presented the reopening plan for the Hoosier Academy Indianapolis building. Many of the practices that were put into place last year for the COVID-19 Response will continue such as all staff and students will continue to wear a face covering/mask when in the building and 3 feet social distancing will be maintained when possible.

Ms. Tolentino also proposed adjusting the 2021-2022 hybrid building learning center days to be condensed into three days, Tuesday-Thursday, for all grades K-8. Under the new proposal, the school would have 62% face-to-face time opposed to the 52% face-to-face time on the previously approved calendar that provided for separate days for K-5 and 6-8 on an alternating schedule. Ms. Tolentino expressed the view that the additional face-to-face time will help mitigate learning loss caused by the Covid-19 pandemic, and having all grades attend the same days will be easier for families with students in multiple grades.

The school will continue to monitor the COVID situation as well as student enrollment to make sure that appropriate spacing is able to be maintained. If enrollment increases, the school may need to implement cohorts to maintain spacing and any other guidelines.

Mr. Meyer motioned to increase the face-to-face days for Hoosier Academy, Indianapolis K-8 students to three days, Tuesday-Thursday with the understanding that school administration will be monitoring the enrollment and COVID-19 conditions and will report back to the board on a monthly basis. Mr. Boler seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

### III. Hoosier Academy- Financial, Legal and School Operations

#### A. Financials, Enrico Rudolph

Mr. Rudolph presented the June 2021 financial review, and will be showing the financials as combined, and separate.

#### Prior Forecast vs. Current Forecast 12+0, combined

##### **Revenue/Funding:**

- \$71k Revenue increase due to Title I adjustments

##### **Expenses:**

- Teacher expense (67k) decrease due to open positions
- Student expenses (389k) decrease due to final K12 invoice adjustments
- Administration and Governance inline with funding
- Other expenses (24k) decrease due to year-end (came in lower for year end)

#### Prior Forecast vs. Current Forecast 12+0, Indy

##### **Revenue/Funding:**

- \$43k Revenue increase due to Title I adjustments

##### **Expenses:**

- Teacher expense (26k) decrease due to open positions and unused stipends
- Student expenses (50k) decrease due to K12 Invoice adjustment for year end
- Admin and Governance expenses inline with funding

#### Prior Forecast vs. Current Forecast 12+0, Insight

##### **Revenue/Funding:**

- \$28k Revenue increase due to Title adjustments

##### **Expenses:**

- Teacher expense (41k) decrease due to open positions
- Student expenses (338k) decrease due to K12 Invoice adjustment for year end
- Admin and Governance expenses inline with funding
- Technology expenses inline with funding
- Other expenses (21k) decrease due to year-end (came in lower for year end)

#### Budget FY21 vs. Current Forecast 12+0, combined

##### **Revenue/Funding:**

- (\$884k) Revenue decrease due to enrollment

##### **Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding (Includes higher legal 39k expenses and expense for temporary employees 19k)
- Technology expenses inline with funding
- Other expenses: (\$17k) IT cost moved to correct line for teacher laptops (teacher expenses), (\$25k) rent cost alignment (higher forecasted than actuals), (\$45k) lower IT cost than anticipated, (\$12k) lower maintenance cost, (\$60k) reduced overall facility expense

Budget FY21 vs. Current Forecast 12+0, Indy

**Revenue/Funding:**

- (\$359k) Revenue decrease due to enrollment

**Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding (includes reduction on Oversight fee, reduction in Payroll services and increase for Admin personnel and temporary employees)
- Technology expenses inline with funding
- Other expenses: (\$245k) expense forgiveness from Insight, (\$25k) rent alignment, (\$36k) maintenance alignment

Budget FY21 vs. Current Forecast 12+0, Insight

**Revenue/Funding:**

- (\$525k) Revenue decrease due to enrollment

**Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding and admin staff moved from teacher expense to correct line (\$40k)
- Technology expenses inline with funding
- Other expenses: (\$17k) IT cost moved to correct line for teacher laptops (teacher expenses), (\$25k) rent cost alignment (higher forecasted than actuals), \$245k expense forgiveness for INDY

Mr. Meyer motioned to accept the June 2021 financials as presented and submit them to the state subject for audit. Mr. seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes. The motion passed.

Mr. Meyer motioned to approve the Hoosier Indy and Insight School June 2021 vouchers and submit for audit. Mr. Pizarro seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler; Peter Pizarro, yes. The motion passed

***B. Discussion of Budget for 21-22SY, Gary Meyer***

Mr. Meyer stated there is no official update to be made to the Budget for the 21-22 School Year with respect to student enrollment conditions for the Insight School of Indiana.

***C. Community Update, Christina Ingram***

No community update this month as students are on summer break.

**D. Enrollment Report, Julia O’Sullivan**

Ms. O’Sullivan provided the student withdrawal data that tracks the exit survey responses submitted by families when withdrawing from the program.

**E. Operational Update and Compliance Report, Julia O’Sullivan**

Ms. O’Sullivan provided an update on the reports that have been submitted for the Office of Charter Schools and the IDOE. Dropbox does provide screenshots for the Office of Charter Schools reports as well as the submission of state reporting.

**F. Personnel Report, Nadina McFann**

The personnel report is reflecting those staff members that have been hired, are on leave, or have resigned.

**IV. School and Student Outcomes**

**A. Head of Schools Report**

Scott Sides, Vice President School Academics for the Northern Region will be serving as the interim Head of Schools.

**A. 2021-2022 Hoosier Academy Indianapolis Building Day Discussion**

Discussed during the Hoosier Academy Indianapolis Plan.

Being no further business, Mr. Meyer motioned to adjourn the meeting at 8: p.m.  
Next Regular Board meeting is August 25, 2021, Caito Dr. at 6:00pm.

Signatures for Approval of the July 27, 2021 Minutes.

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Jayme Short-DeLeon, Board President

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Date

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Maurice Boler, Board Secretary

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Date