

Hoosier Academy, Inc.
Board Meeting Minutes
March 23, 2021

I. Preliminary

Upon determining the presence of a quorum, Board President, Jayme Short-DeLeon, called the meeting to order at 6:08 P.M. TUESDAY, March 23, 2021.

Board President Short-DeLeon read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

A. ROLL CALL

Name	Present	Absent	Departed Early	Electronic Participation
Jayme Short-DeLeon	✓			
Michelle Study-Campbell		x		
Gary Meyer	✓			
Maurice Boler	✓			
Peter Pizarro	✓			
Anya Janeway	✓			

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Todd McIntire Tina Walker Sue Fries Angie Baker Julia O’Sullivan Christina Ingram	Lynn McCoy	Hunter Folkening

B. Guest Introductions:

C. Approval of the February 23, 2021 Board Meeting Minutes:

Ms. Short De-Leon presented the Board Special meeting minutes from February 23, 2021. Mr. Boler motioned to approve the February 23, 2021 board meeting minutes as presented. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, abstained; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

D. Adopt Board Agenda for March 23, 2021 Meeting:

Ms. Short-DeLeon presented the March 23, 2021 board meeting agenda. Ms. Janeway motioned to approve the March 23, 2021 board meeting agenda as presented. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

F. Oral Communication:

None.

II. Hoosier Academy, Governance and Organization

A. Mission Moment:

Insight School of Indiana student, Hunter Folkening.

B. Ransomware Update, Todd McIntire:

The audit is taking longer than anticipated. A third party along with the IT department are working on the investigation. The firm has been able to identify that there have been some files that have been accessed and have made those determinations and have begun the compliance process of informing individuals as appropriate. As of this time, no determination has been made regarding specific files being accessed that were related to Hoosier schools. The data that was accessed is basic student information such as internal student ID number, and addresses. There was no identifying information such as social security numbers that were accessed. Once the determinations have been finalized, the communications with any state and federal officials will take place.

C. Hoosier Academy Indianapolis Return to Building Update and Discussion, Tina Walker:

Head of School (HOS) shared the current numbers of Hoosier Indy students that are attending in-person and virtual, along with a breakdown of the classroom size and capacity based on the results from the local fire chief.

There are some clarifying questions from the fire marshal's breakdown that the Board would like to have a better understanding of size, spacing, and maximum number of students.

D. Ad Hoc Committee Update, Anya Janeway:

It was shared during the February board meeting that our ad hoc committee is meeting every two weeks with Stride, and as a committee to discuss some other ways to deploy the school's curriculum in the future. Stride is providing the committee with some ideas of how the school may want to do that in the future. The committee and Stride met on March 9th and have another meeting scheduled for March 24th. Coming out of the March 9th meeting, the committee provided Stride with a list of questions on many different topics and are working through those questions. They (Stride) is also working with their school development team to help facilitate this process. For the meeting tomorrow, Stride did ask for a little more time to get through the list of questions and to pull together some more deliverables. The committee is still meeting, and Darren Reed and Todd McIntire from Stride will join but only for a portion of the meeting. The meeting minutes are in a slightly different format but are in Dropbox.

E. Building and Facilities Discussion, Jayme Short De-Leon

The building lease for Caito Drive expires in August of 2021 and Board President wanted to see if there was an interest from a board member who wants to be the point person to review and work on the lease. Mr. Boler will work on reviewing the lease documents.

III. Hoosier Academy- Financial, Legal and School Operations

A. Financials, Enrico Rudolph

Mr. Rudolph presented the February financials for eight (8) months actual, four (4) months forecast, and will be showing the financials as combined, and separate. The key metrics include the actual enrollment numbers as of February 28th, with Hoosier Indy at 113 and Insight at 539.

Prior Forecast vs. Current Forecast 8+4, Combined

Revenue/Funding:

- \$105k Revenue increase due to higher count date numbers (higher retention rate)

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment
- Administration and Governance inline with funding
- Technology expenses inline with funding
- Facilities expenses lower (\$12k) due to reduction in Computer equipment need for FY21

Prior Forecast vs. Current Forecast 8+4, Indy

Revenue/Funding:

- \$22k Revenue increase due to higher 2nd count date numbers

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment
- Administration and Governance inline with funding
- Technology expenses inline with funding

- Facilities expenses lower (\$83k) due to expense forgiveness from Insight

Prior Forecast vs. Current Forecast 8+4, Insight

Revenue/Funding:

- \$22k Revenue increase due to higher 2nd count date numbers

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment
- Administration and Governance inline with funding
- Technology expenses inline with funding
- Facilities expenses lower (\$83k) due to expense forgiveness from Insight

Budget FY21 vs. Current Forecast 8+4, Combined

Revenue/Funding:

- (\$1M) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding
- Technology expenses inline with funding
- Other expenses: (\$17k) IT cost moved to correct line for teacher laptops (teacher expenses), (\$25k) rent cost alignment (higher forecasted than actuals), (\$45k) lower IT cost than anticipated

Budget FY21 vs. Current Forecast 8+4, Indy

Revenue/Funding:

- (\$463k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding
- Technology expenses inline with funding
- Other expenses: (\$223k) expense forgiveness from Insight, (\$25k) rent alignment

Budget FY21 vs. Current Forecast 8+4, Insight

Revenue/Funding:

- (\$463k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding
- Technology expenses inline with funding
- Other expenses: (\$223k) expense forgiveness from Insight, (\$25k) rent alignment

Restricted Funds Overview, Combined

Hoosier Academies (Indy + Insight) FY21 – February Financials – Restricted Funds Overview

Restricted Funds (B-4)	Grant Total	Expenses Incurred	Expenses Reimbursed	Open Reimbursements	Remaining Balance	Allocation
Hybrid						
Title I - 18-20	\$74,342	\$48,502			\$35,840	Salaries (3x Interventionists) + Benefits, Licenses and Stipends
DEHS Secured School Safety Grant (09/20 - 08/21)	\$23,285	\$23,285			\$0	Salary for Security Guard
IDEA 18-20	\$52,967	\$52,967	\$38,953	\$14,014	\$0	Salaries + Benefits, PD, Materials & Supplies
IDEA 19-21	\$52,967	\$17,565		\$17,565	\$35,402	Salaries + Benefits, PD, Materials & Supplies
Total	\$203,560	\$119,034	\$38,953	\$31,579	\$84,527	
Insight						
Title I - 18-20	\$162,712	\$162,712			\$0	Salaries (3x Interventionists + Grant Coordinator) + Benefits, Licenses and Stipends
IDEA 18-20	\$211,390	\$211,390	\$211,390		\$0	Salaries (Psych, Related Services + SPED) + Benefits, Non-Certified Salaries, PD, Materials & Supplies
IDEA 19-21	\$202,198	\$97,916		\$97,916	\$104,282	Salaries (Psych, Related Services + SPED) + Benefits, Non-Certified Salaries, PD, Materials & Supplies
Total	\$576,300	\$472,017	\$211,390	\$97,916	\$104,282	
Cares Act						
Hybrid - Cares Act - FY21	\$61,063	\$42,773		\$42,773	\$18,290	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Insight - Cares Act - FY21	\$133,271	\$480		\$480	\$132,811	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Total	\$194,334	\$43,233	\$0	\$43,233	\$131,101	
FEMA						
Hybrid - FEMA		\$13,824		\$13,824	\$0	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Insight - FEMA		\$7,287		\$5,465	\$1,822	Labor cost, cleaning and sanitation, social distancing measures, transportation etc.
Total		\$20,111	\$0	\$15,683	\$1,822	

COMPANY CONFIDENTIAL 9

Cash Flow Overview and 9 mth. Forecast, Combined

Hoosier Academies (Indy + Insight) FY21 – February Financials - Cash Flow Overview and 9 mth. Forecast

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Beginning Cash Balance	\$ 866,593	\$ 807,118	\$ 893,535	\$ 963,327	\$ 1,030,905	\$ 997,419	\$ 1,062,849	\$ 1,126,104	\$ 1,107,716	\$ 1,096,746	\$ 999,458	\$ 904,623
Inflows												
State Aid	\$ 528,236	\$ 528,236	\$ 528,236	\$ 527,902	\$ 386,681	\$ 342,095	\$ 562,930	\$ 415,055	\$ 530,389	\$ 401,036	\$ 401,036	\$ 401,036
Grants	22,788	42,279	23,464	-	36,963	140,036	-	33,258	53,443	53,443	-	80,934
Inter-school	-	90,532	-	79,810	-	66,430	72,138	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-
Total Inflows	551,024	661,447	551,699	607,712	423,644	548,563	635,068	448,313	583,832	454,479	454,479	481,969
Outflows												
Payroll	\$ 447,135	\$ 314,048	\$ 288,742	\$ 274,897	\$ 270,994	\$ 301,019	\$ 303,273	\$ 324,846	\$ 347,735	\$ 347,735	\$ 347,735	\$ 222,534
K12 Payments	75,000	75,000	35,000	75,000	100,000	75,000	75,000	75,000	75,000	150,000	150,000	150,000
Inter-School	-	90,932	-	78,910	-	66,430	72,138	-	-	-	-	-
Other	88,364	95,050	158,166	113,306	86,135	40,683	121,403	66,855	172,067	54,035	51,579	305,676
Total Outflows	\$ 610,499	\$ 575,030	\$ 481,908	\$ 540,133	\$ 457,129	\$ 483,132	\$ 571,814	\$ 466,701	\$ 594,802	\$ 551,770	\$ 549,314	\$ 678,210
Ending Cash Balance	\$ 807,118	\$ 893,535	\$ 963,327	\$ 1,030,905	\$ 997,419	\$ 1,062,849	\$ 1,126,104	\$ 1,107,716	\$ 1,096,746	\$ 999,458	\$ 904,623	\$ 708,382
Working Capital Minimum FY21	\$ 594,547											

Comment:
 - The November and December state aid cash inflow reflects the reduction in students on count date.
 - January includes 105K Charter Innovation Grant for INDY

COMPANY CONFIDENTIAL 10

As a reminder, the variance/alignment in the Budget vs. Current Forecast, is a variance to the budget and was projected during the budget process, not from actual cost. A Grants Coordinator has been secured and is paid out of Title funds.

Given that it is March, finding candidates for this academic school year is a challenge. There were some elementary positions that were open earlier in the year, were covered by a teacher. For example, the Kindergarten teacher is supporting the 1st grade classroom. With Hoosier offering a virtual option, it has allowed for the teachers to manage in person days.

The school will provide a more detailed overview of what positions were closed out because they were never filled. Enrollment and fully returning to in person learning for Hoosier Indy plays an important role for the upcoming school year.

Mr. Meyer motioned to accept the February 2021 financials as presented and submit them to the state subject for audit. Ms. Janeway seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

Mr. Meyer presented the Hoosier Indy and Insight School February 2021 vouchers. They were discussed in the finance meeting and nothing unusual in the vouchers and motioned to accept the February vouchers subject for audit. Mr. Boler seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway, yes. The motion passed

The April finance committee meeting will include the first iteration of the FY22 budget. The meeting will be at 4pm on the 27th. The first draft will be available before the 27th and will be for both schools.

B. Community Update, Christina Ingram

Community Engagement Coordinator, Ms. Ingram provided an overview of the events and clubs that are available to students at Hoosier Indy and Insight.

C. Enrollment Report, Julia O'Sullivan

The current total withdrawals for Hoosier Indy is at 91 compared to 85 last month. The average retention rate is 92.44%. The total enrollment for Hoosier Indy as of March 11, 2021 is 125.

11/10/2020	116	2	7	8	7	140	8	94.59%					
							DEC Approval	2					
	Withdrawals						Enrollment	WD	December				
12/9/2020	5	0	2	0	0	0	135	7	95.07%				
							JAN Approval	7					
	Withdrawals						Enrollment	WD	January				
1/19/2021	3	0	0	5	4	0	130	12	91.55%				
							FEB Approval	5					
	Withdrawals						Enrollment	WD	February				
2/11/2021	9	0	3	0	0	1	0	126	13	90.65%			
							MAR Approval	5					
	Withdrawals						Enrollment	WD	March				
3/11/2021	3	0	0	1	0	1	0	125	6	95.42%			
	Starting Group Retention	August Retention	September Retention	October Retention	November Retention	December Retention	January Retention	February Retention	March Retention	April Retention	May Retention	June Retention	Overall Retention
Enrolled	160	3	14	9	7	2	7	9	5	0	0	0	216
Withdrawals	64	1	12	7	4	1	1	0	1	0	0	0	91
Retention Rate	60%	67%	14%	22%	43%	50%	86%	100%	80%	#DIV/0!	#DIV/0!	#DIV/0!	57.9%
2020-21 Total Withdrawals Overall:		91	Average Retention Rate:		92.44%								
2019-20 Total Withdrawals Overall:		124	2019-20 Average Retention Rate:		88.99%								
												2019-20 Overall Retention	51.90%

The current total withdrawals for Insight is 326. The average retention rate is 94.13%. The total enrollment for Insight as of March 11, 2021 is 527.

- 304 Insight students began the year as critical. That numbers is now 261 students.
- 38 Hoosier students began the year as meeting or exceeding. That numbers is now 53 students.
- 50 Hoosier Indy students began the year as critical. That number is now 40 students.
- 105 Insight students began the year as meeting or exceeding. That numbers is now 168 students.
- 50 Insight students began the year as critical. That numbers is now 38 students.

2020-2021 School Year Data Analysis, Ascend

District Summary Report

Review Prepared For:
HoosierAcademy1819
Activity: 09/01/2020 to 03/10/2021

School Name	Total Number of Active Students	Total Objectives Completed	Objectives Completed (average)	Pre Test (average)	Post Test (average)	Gain	Total Hours Worked	Hours in Ascend per Student (average)
Hoosier Hybrid ES	85	3820	46.1	14.2%	94.3%	0.80	2062	23.7
Hoosier Hybrid MS	42	1347	24.9	30%	90.6%	0.55	1853	44.1
Hoosier Insight ES	0	0	0	0%	0%	0.00	0	0
Hoosier Insight High	488	4342	8.9	39.1%	91.9%	0.53	7342	15.0
Hoosier Insight MS	59	2560	36.6	37%	92%	0.54	2788	48.9
	674	11489	21.3	25.3%	72.8%	0.48	13775	25.8

Note: This report only includes data for students who were active at the time the report was generated. It does not include data for students who were deactivated prior to the report generation date.

Pass Rates for K-12 students were also highlighted. The implementation of small groups, targeted instruction, and other initiatives is having a positive impact on student achievement. Pass rates is specifically looking at course work.

The board would like a closer look from a year over year comparison, and that will be presented next month.

CTE Data and CTE Survey Results

Data Dive- CTE

March 2021 CTE Program & Progress

Pathway Graduation

- Caps Work Experience (Work-based learning) - 36 seniors enrolled (includes work, service and project-based). All except 8 students have site placements.
- Caps Work Sample (Portfolio) - 37 seniors enrolled

Overall Pass Rates - Seniors in CTE Courses

- Overall Pass Rate for CTE Courses is 67%
- Failing 1 CTE Course is 31 students; or 21%
- Failing more than 1 CTE Courses is 11, or 8%

CTE Staffing

- Total Staffing: 4 teachers teaching CTE full time; 1 teacher teaching CTE part-time in addition to other courses, Grad coach has returned to dedicated role.
- Still lack qualified Health Occupations teacher so no Health Science courses are offered this term.

Pass Rates of seniors by CTE course: (144 seniors taking one or more of 12 offerings). Smallest classes drive down %.

- Entrepreneurship 2: 62%
- Marketing 2: 64%
- Intro to Business: 67%
- Work Sample Capstone: 78% (29/37)
- Work Experience Capstone 70% (25/36)
- Personal Finance: 68% (21/31)
- Business & Marketing: 38% (5/13)
- Computer Programming: 20% (1/5)
- Microsoft Excel: 29% (2/7)
- Preparing for Career/College: 67% (4/6)
- Nutrition & Wellness: 67% (12 / 18)
- LifeSkills: 40% (2/5)

*Primary key drivers of fail rate are attendance, low participation/engagement and missing assignments.

CTE Survey

Student Pathway Survey - March 2021

Students selected 1st choice and 2nd choice from 63 pathways. Both choices tallied together,

1st Wave - Conducted in 5 information sessions by CTE Coordinator, Counselors, Grad Coach with same slides and survey format. (Feb 24 - March 5)

2nd Wave - Each counselor emailed survey to their students who had not responded. Added 11 more returned responses. (Week of March 8)

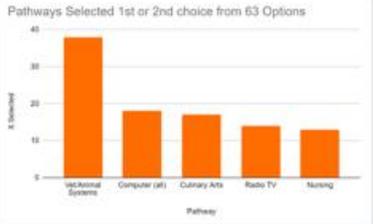
Top Selections in both rounds:
Vet: 20 and Animal Systems 18 - combined to 38
Computer: 18
Culinary Arts: 17
Radio TV: 14
Nursing: 13

This is consistent with findings from Dec 2020:
1. Vet Careers - 12 (14%)
2. Computer Science - 11 (13%)
3. Criminal Justice - 11 (13%)
4. Culinary Arts - 9 (10%)

Follow-up to December survey of Pathway Clusters to allow students more precise selection of individual pathways.

Surveyed 8th, 9th and 10th graders. Sample size: 243
Total responses: 145 Response rate: 60% (doubled from 30% response to survey in December 2020).

Pathways Selected 1st or 2nd choice from 63 Options



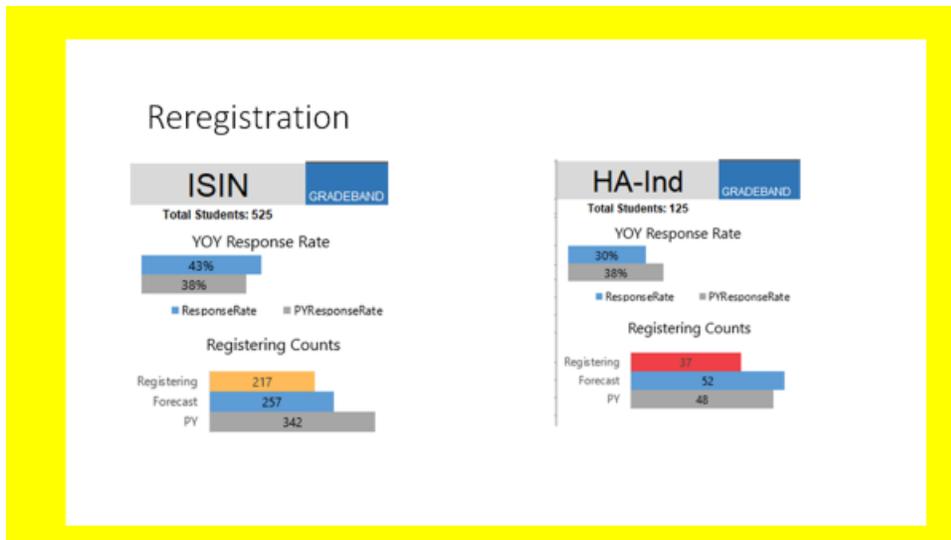
Pathway	# Selected
Vet-Animal Systems	38
Computer Arts	18
Culinary Arts	17
Radio TV	14
Nursing	13

The data is consistent with last month. The school is working with advisors and interventionists to provide wrap around support and reaching out to students to help improve pass rates.

Given the results from the CTE survey, working on adding a specific pathway for example nursing, next year, and identifying certified teachers is also key in being able to offer more pathways based on student interest.

Student Support Services

Update on re-registration for next school year.



A closer look at local marketing for Hoosier Indy will be shared next month as well as how new students have heard about the school.

Graduation for this year will be held virtually.

WIT Partnership Update, June 2020-June 2021

-WIT will provide three professional development workshop sessions to increase skills and capacity.

-WIT will conduct a progress monitoring school culture evaluation at the conclusion of Year 1 for revision of initial goals.

-The WIT partnership is focusing on school culture, which is a metric in ESSA.

Ball State

-a standing meeting is scheduled for April with Dr. Garwood. Will share NWEA data and the progress that has been made, as well as get clarification regarding Hoosier Indy middle school students transitioning to Insight.

-the Board President would like to attend the April meeting and the HOS will send her the meeting information for April and June.

Schoolwide Initiative

-update provided. Pass rates are at 70.6%. Proposed outcome is to increase student pass rates by 10% by 3/1/21. Learning continuum track is currently at 57%, up to 72%. Proposed outcome is to increase student growth on NWEA by 15% points on EOY testing in May. Interventionists are working with students to meet the proposed outcome of an increase average math scores for 11th and 12th graders from middle school 5th -8th by EOY.

B. 2021-2022 School Calendar

The proposed 21-22SY as well as the 22-23SY has been drafted. The calendar has three days of face-to-face learning for the Hoosier Indy students. All students in grades K-8 would attend on the same days, Tuesday-Thursday to ensure 51% in person learning is achieved.

Being no further business, Mr. Boler motioned to adjourn the meeting at 8:36 p.m.

Next Regular Board meeting is April 27, 2021, Caito Dr. at 6:00pm.

Signatures for Approval of the March 23, 2021 Minutes.

Jayme Short-DeLeon, Board President

Date

Maurice Boler, Board Secretary

Date