

Hoosier Academy, Inc.  
Board Meeting Minutes  
January 26, 2021

Upon determining the presence of a quorum, Board President, Jayme Short-DeLeon, called the meeting to order at called the meeting to order at 6:04P.M. TUESDAY, January 26, 2021.

Board President Short-DeLeon read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Departed Early	Electronic Participation
Jayme Short-DeLeon	✓			
Michelle Study-Campbell		x		
Gary Meyer	✓			
Maurice Boler	✓			
Peter Pizarro	✓			
Anya Janeway-Brown	✓			

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Todd McIntire Tina Walker Patsy Woods Sue Fries Randi Tolentino Angie Baker Julia O'Sullivan Christina Ingram	Lynn McCoy Connie Smith Avory Freund	Mea Noble

***B. Guest Introductions***

***C. Approval of the December 12 and December 15, 2020 Board Meeting Minutes:***

Ms. Short De-Leon presented the Board Special meeting minutes from December 12, 2020 minutes., and the Board Regular meeting from December 15, 2020. Mr. Boler motioned to approve the December 12<sup>th</sup> and December 15<sup>th</sup> board meeting minutes as presented. Mr. Meyer seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***D. Adopt Board Agenda for January 26, 2021 Meeting:***

Ms. Short-DeLeon presented the January 26, 2021 board meeting agenda. Mr. Meyer motioned to approve the January 26, 2021 board meeting agenda as presented. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***E. Oral Communication:***

**II. Hoosier Academy, Governance and Organization**

***A. Mission Moment***

Insight School of Indiana student, Amanda Love.

***B. Introduction of Head of Schools, Tina Walker***

***C. Resolution Hoosier Academy Indianapolis Charter***

Mr. Meyer motioned to approve Resolution 2021-1, Resolution confirming Extension of Hoosier Academy Indianapolis Charter. Ms. Janeway-Brown seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***D. Attendance and Engagement Update***

The attendance and engagement policy for Hoosier Indy and Insight have been updated to have students receive notice of attendance at 5 days of an unexcused absence instead of 10 days.

The requirement to withdraw students only applies to virtual schools, but the school administration for consistency purposes, would like for Hoosier Academy Indianapolis to follow the same guidelines.

***E. Ransomware Update, Todd McIntire***

K12 Partnerships, Policy and Compliance, Todd McIntire provided an update on the recent ransomware attack in November. The auditing firm is still conducting the analysis on the data and have 3-5 weeks remaining. No specific actions are needed until a determination from the auditor. Once that determination has been made, compliance rules at a state and federal level will go into effect, and all required communications will take place at that point.

#### ***F. Hoosier Academy Indianapolis Return to Building Update and Discussion, Miranda Tolentino***

The Hoosier Indy students have returned to the building. The middle school students, grades 6-8, come on Thursday and the K-5 students come on Monday. There is currently no live instruction for those students that remained virtual on the designated building day because of privacy issues. Teachers are sending students recordings of the lessons that are being taught during the in-person day. Teachers are keeping track of progress, receiving feedback from parents, and monitoring attendance closely to determine if students are on track. Hoosier Academy does have a media release policy that was sent out last year and will look into reviewing the policy.

### **III. School and Student Outcomes**

#### ***A. Head of Schools Report, Tina Walker***

Head of Schools, Tina Walker reviewed and discussed with the board the following topics:

##### ***-Continuous Improvement Plan-CTE Update, First Semester Outcomes, and CTE Survey Update***

Current CTE program has three pathways, but the school needs to have eight. Finding teachers with CTE certifications is a challenge. Been working the Insperity, K12 and the CTE department within K12 to help identify teachers.

According to the survey, culinary arts is popular among students. However, looking at health science offerings is essential. The rationale behind why the Board did not want to offer culinary arts was because of the low wages' high and turnover, however, there needs to be an understanding of terminology and where these pathways can take a student.

The board suggested that Ms. Walker understand the logic behind the survey that was given to the students last month, and mentioned re-surveying the students using a survey that she has used in the past. It is a career interest survey that comes along with the SAT or PSAT and has all of the pathways listed nationally in a more standardized format. The board was in strong support of re-surveying students.

##### ***-Whatever it Takes Update***

Has met with Dr. Banks, the CEO of Whatever it Takes and will continue to work with WIT for the first year. Here are the upcoming timeline and dates:

January 19, 2021- CQ Assessment administered. The CQ assessment is like a self-assessment that the staff completed on their level and ability to work cross culturally and understanding of cultural intelligence. \*delivered for staff members on cultural intelligence. 97% of staff completed the survey.

February 10, 2021 and February 17, 2021- Professional Development (PD) administer to create Action Plans to address culture. Followed by monthly professional development that has already been paid for. One outstanding PD still needs to be scheduled.

Ms. Walker has weekly meetings scheduled with Dr. Banks and will continue to provide the board with updates.

##### ***-Mid-Year Graduation Report***

32 total mid-year graduates. 27 in the 2021 cohort; 3 in the 2020 cohort; and 2 in the 2019 cohort. How the school can keep track of graduates will be a follow up item.

-Academic Report, Middle of Year Assessments Update

The data compares the growth from the beginning of year to the middle of year. The middle of year assessment allows for the school to assess the data and for teachers to make adjustments needed to continue to help students make growth.


-Student Support Services Update

Provided the StrongStart data for Hoosier Indy, and key data points for Hoosier Indy and Insight on student passing courses, logging on, and grad plan communication.

-COVID-19

Hoosier Indy reports positive cases for both staff and students to the Marion County Health Department within 24 hours of learning of a positive case.

-Hoosier/Insight Compared to Other Northern Region K12 Schools

 **Academic Highlights Reel**

Metric	Growth Participation	SFCI	*CWM	Engagement GO Box	Connect Call	D2L % Pass All	OLS% Pass 75	%5 Days Log-in
Target	95%	80%	23.9%	75%	90%	75%	75%	85%
Nation	68%	75%	24.9%	54%	59%	-	-	-
NR	71%	73%	23.5%	53%	70%	-	-	-
Schools on target	HA-Ind ISIN INDLS	ISWI INDLS	over half NR Schools below target and down 4% YOY	INDLS @74%	MEVA HA-Ind	ISIN	INDLS WIVA HVAM	ISPA DCAWI@ 81% HVAM@ 83% MGLVA/MEV A @82%
	MGLVA@ 83% INGDA@ 66%	MEVA@ 76% INCA@ 76%		HA-Ind@ 66% DCAWI@ 64%	OHVA@ 66%	INDLS@ 72%	HA-Ind@ 71%	
			*Down 4%					

**IV. Hoosier Academy- Financial, Legal and School Operations**

**A. Financials, Enrico Rudolph**

Mr. Rudolph presented the December financials.

Prior Forecast vs. Current Forecast 6+6

**Revenue/Funding:**

- (\$234k) Revenue decrease due to lower enrollment for HAINDY

**Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment
- Administration and Governance inline with funding
- Technology expenses inline with funding

Budget FY21 vs. Current Forecast 6+6

**Revenue/Funding:**

- (\$1,067k) Revenue decrease due to enrollment for HAINDY and lower retention for ISIN

**Expenses:**

- Teacher expense decrease due to open positions
- Student expenses inline with funding (mostly K12 invoices)
- Administration and Governance: inline with funding and admin staff moved from teacher expense to correct line (40k)
- Technology expenses inline with funding
- Other expenses: 17k IT cost moved to correct line for teacher laptops (teacher expenses), 25k rent cost alignment (higher forecasted than actuals)

The school is on target with the working capital minimum.

Mr. Meyer motioned to accept the December 2020 financials and submit them to the state subject to audit. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

Mr. Meyer presented the Hoosier Indy and Insight December vouchers. They were discussed in the finance meeting and nothing unusual in the vouchers and motioned to approve the December vouchers subject for audit.

Mr. Meyer motioned to accept the December 2020 vouchers for both schools for audit. Ms. Janeway-Brown seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes Peter Pizarro, yes; Anya Janeway-Brown, yes. The motion passed.

***B. Community Update, Christina Ingram***

Community Engagement Coordinator, Ms. Ingram provided an overview of the events and clubs that are available to students at Hoosier Indy and Insight.

***C. Enrollment Report, Julia O'Sullivan***

The current total withdrawals for Hoosier Indy is 72. The average retention rate is up from 91.70% to 92.06%. The total enrollment for Hoosier Indy as of January 19, 2021 is 130.

	10/22/2020	11/10/2020	12/9/2020	1/19/2021
Enrollment	141	140	135	130
WD	20	8	7	12
Retention Rate	87.59%	94.59%	94.81%	93.77%
NOV Approval		7		
DEC Approval			2	
JAN Approval				7
Starting Group Retention	100%	100%	100%	100%
August Retention	93%	93%	93%	93%
September Retention	93%	93%	93%	93%
October Retention	93%	93%	93%	93%
November Retention	93%	93%	93%	93%
December Retention	93%	93%	93%	93%
January Retention	93%	93%	93%	93%
February Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
March Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
April Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
May Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
June Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Overall Retention	64.4%	64.4%	64.4%	64.4%
2020-21 Total Withdrawals Overall:		72		82.65%
2019-20 Total Withdrawals Overall:		100		2019-20 Average Retention Rate: 93.27%
2019-20 Overall Retention:				66.50%

The current total withdrawals for Insight is 290. The average retention rate is 93.27%. The total enrollment for Insight as of January 19, 2021 is 563. The total enrollment also includes 30 mid-year graduates.

	10/22/2020	11/10/2020	12/9/2020	1/19/2021
Enrollment	658	636	615	563
WD	82	22	21	52
Retention Rate	88.72%	96.66%	96.59%	90.76%
NOV Approval		0		
DEC Approval			0	
JAN Approval				0
Starting Group Retention	100%	100%	100%	100%
August Retention	93%	93%	93%	93%
September Retention	93%	93%	93%	93%
October Retention	93%	93%	93%	93%
November Retention	93%	93%	93%	93%
December Retention	93%	93%	93%	93%
January Retention	93%	93%	93%	93%
February Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
March Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
April Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
May Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
June Retention	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Overall Retention	65.1%	65.1%	65.1%	65.1%
2020-21 Total Withdrawals Overall:		290		83.27%
2019-20 Total Withdrawals Overall:		348		2019-20 Average Retention Rate: 93.27%
2019-20 Overall Retention:				66.50%

Ms. O’Sullivan also provided the Board with student teacher ratios and enrollment comparisons.


**D. Operational Update and Compliance Report, Julia O’Sullivan**

Ms. O’Sullivan provided an update on the reports that have been submitted for the Office of Charter Schools and the IDOE. Dropbox does provide screenshots for the Office of Charter Schools reports.

**E. Personnel Report, Nadina McFann**

The personnel report is reflecting those staff members that have been hired, are on leave, or have resigned since December.

Next Regular Board meeting is February 23, 2021, Caito Dr. at 6:00pm.  
Being no further business, Mr. Meyer motioned to adjourn the meeting at 8:56pm. Mr. Boler seconded.  
Signatures for Approval of the January 26, 2021 Minutes.

Signature:   
Jayme Short-DeLeon (Feb 26, 2021 16:17 EST)

Email: [jshortde@gmail.com](mailto:jshortde@gmail.com)

\_\_\_\_\_ Date

Signature: *Maurice Boler*  
Maurice Boler (Feb 25, 2021 09:50 EST)

Email: [mmboler2@gmail.com](mailto:mmboler2@gmail.com)

\_\_\_\_\_ Date