

Hoosier Academy, Inc.
Board Meeting Minutes
June 22, 2021

I. Preliminary

Upon determining the presence of a quorum, Board President, Jayme Short-DeLeon, called the meeting to order at 6:04P.M. TUESDAY, June 22, 2021.

Board President Short-DeLeon read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

A. ROLL CALL

Name	Present	Absent	Departed Early	Electronic Participation
Jayme Short-DeLeon	✓			✓
Michelle Study-Campbell		x		
Gary Meyer	✓			✓
Maurice Boler	✓			✓
Peter Pizarro	✓			✓
Anya Janeway	✓			✓

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Darren Reed Enrico Rudolph Tina Walker Randi Tolentino Angie Baker Julia O’Sullivan	Lynn McCoy Avory Freund Greg Blatz	Martin Dezelan

B. Guest Introductions:

C. Adopt Board Agenda for June 22, 2021 Meeting Agenda:

Ms. Short De-Leon presented the June Board meeting agenda. Mr. Meyer motioned to move item B: Insurance Updates and Resolution 2021-5, under the Governance and Organization section to immediately follow Oral Communication. Ms. Janeway seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

D. Approval of the May 25, 2021 Board Meeting Minutes:

Ms. Short-DeLeon presented the May 25, 2021 board meeting minutes. Mr. Meyer motioned to approve the May 25, 2021 board meeting minutes. Mr. Boler seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

E. Approval of the June 9, 2021 Special Board Meeting Minutes:

Ms. Short-DeLeon presented the June 9, 2021 special board meeting minutes. Mr. Meyer motioned to approve the June 9, 2021 special board meeting minutes. Ms. Janeway seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

F. Approval of the June 14, 2021 Executive Session Meeting Minutes:

Ms. Short-DeLeon presented the June 14, 2021 executive session meeting minutes. Mr. Meyer motioned to approve the June 14, 2021 executive session board meeting minutes. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, abstained; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

G. Oral Communication:

None.

II. Hoosier Academy, Governance and Organization

A. Mission Moment:

Hoosier Academy, Inc. Teacher and Support Staff of the Year Winners, Toni Beriault, Greg Blatz, and Natalie Berry.

B. Hoosier Academy Inc. Insurance Updates and Resolution 2021-5: Martin Dezelan

Martin Dezelan from Gallagher Insurance provided an update to the board regarding changes that were made to the school's insurance plan this school year for alignment to the requirements in the school charter agreements with Ball State. The chart below shows the changes that were made:

Policy	Changes	Premium Impact
Package	<ul style="list-style-type: none"> • Increase Employee Dishonesty • Add Hired/Non-Owned Auto • Amend Student Counts Effective Date 2/23/2021	\$-799 (prorated amount)
Umbrella	<ul style="list-style-type: none"> • Increase Limit to \$5MM Effective Date 2/23/2021	\$379 (prorated amount)
Cyber	<ul style="list-style-type: none"> • Cancel original policy Effective Date 4/14/2021 <ul style="list-style-type: none"> • Rewrite to new policy Effective Date 4/14/221-8/1/2022	\$1,076.23 (prorated amount) \$3,547.53 (prorated for longer term so renewal applications are not needed again this year). Annualized premium is \$2700 plus tax

Ms. Short-DeLeon presented Resolution 2021-5 approving insurance renewal. Mr. Meyer motioned to approve Resolution 2021-5. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

C. Hoosier Academy, Inc. Insurance Renewal Initial Discussion

Hoosier Academy is on an August 1 renewal, and it is out to market. The underwriter will start to look at those once they come back. The school can expect to see a reasonable increase to cyber premiums, crime and employee dishonesty coverage in the Ball State requirements does need some clarification and may need to do a stand-alone crime policy. After the underwritten has had an opportunity to review the cyber coverage and a possible stand-alone policy, Gallagher will be in a better position to reach out to Ball State for clarity. There will also be changes to the forms that Liberty Mutual uses. The forms will be more modernized to align better to current language and offer better understanding of the coverage. Premiums are determined by staff and students, and the rate changes have been an increase between 10-15%. The finance committee will work with Gallagher and Ms. McFann as the renewal information becomes available.

D. Resolution Approving the Purchase of PowerSchool 2021-6

Ms. Short-DeLeon presented Resolution 2021-6, Approving the Purchase of PowerShool. Mr. Meyer motioned to approve Resolution 2021-6. Mr. Pizarro seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

E. Resolution Approving Engagement of Counsel 2021-7

Ms. Short-DeLeon presented Resolution 2021-7, Approving Engagement of Counsel. Mr. Meyer motioned to approve Resolution 2021-7. Ms. Janeway seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

F. Resolution Approving One Year Lease Extension 2021-8

Ms. Short-DeLeon presented Resolution 2021-8, Approving One Year Lease Extension. Mr. Meyer motioned to approve Resolution 2021-8. Ms. Janeway seconded.

Roll Call: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

G. Overview of the Current COVID Requirements for the 2021-2022SY

Board legal counsel reviewed the most recent guidelines from the CDC, Indiana Department of Health, and Marion County in review and discussion of the upcoming school year. The agencies will have updated guidelines sometime in July.

H. Hoosier Academy Indianapolis Plan, Tina Walker and Randi Tolentino

Hoosier Academy, Indianapolis is currently operating under the same guidelines as last school year. As new guidelines for schools become available, the school will begin to update for the 21-22 school year. With the current enrollment numbers for next year, the Hoosier Indy building will be able to maintain 3ft of social distancing.

I. Ad Hoc Committee Update, Anya Janeway

The committee is looking ahead for the 22-23SY and has met with Stride multiple times to discuss the school year. The ad hoc committee was formed back in January with the purpose of evaluating a transformation that Stride had presented to the board. The transformation outlined different ways in which to deliver curriculum for the 22-23 school year. The board met with Ball State and Stride on June 9th in a special meeting with the purpose of gathering feedback from Ball State about this particular plan. The board wanted time with the authorizer for an opportunity for them to tell the board what they perceive to be the school's strengths and weaknesses, and to make sure that all of those issues are addressed with the new plan. The committee has not had time to meet since that meeting, and Ms. Janeway would recommend to continue and move all of discussion out of ad hoc and into the whole board and into a special board meeting to gather information from all board members.

J. 2021-2022 School Handbook Update

Legal reviewed as well as Ms. Tolentino and Ms. Fries reviewed the Hoosier Indy and Insight school handbooks. The review of the school handbooks was done in conjunction with an operations audit done

by K12. The school handbooks will be ready for approval next month. Some of the changes consist of changes in law; updating of names; new Title IV requirements and contact information.

K. Employee Handbook Initial Review

The employee handbook will have some updates for the upcoming school year. The handbook has been reviewed by Insperity and will go to legal for a final review.

III. Hoosier Academy- Financial, Legal and School Operations

A. Financials, Enrico Rudolph

Mr. Rudolph presented the May financials for eleven (11) months actual, one (1) month forecast, and will be showing the financials as combined, and separate.

Prior Forecast vs. Current Forecast 11+1, combined

Revenue/Funding:

- \$56k Revenue increase due to Title I adjustments

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 Invoices), \$9k increase due to substitute teacher for open positions
- Administration and Governance inline with funding
- Technology expenses inline with funding

Prior Forecast vs. Current Forecast 11+1, Indy

Revenue/Funding:

- \$56k Revenue increase due to Title I adjustments

Expenses:

- Student expenses inline with enrollment (mostly K12 Invoices), \$3k increase due to substitute teacher for open positions
- Admin and Governance expenses inline with funding
- Technology expenses inline with funding

Prior Forecast vs. Current 11+1

Revenue/Funding:

- No change

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 Invoices), \$7k increase due to substitute teacher for open positions

Budget FY21 vs. Current Forecast 11+1

Revenue/Funding:

- (\$955k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding (Includes higher legal 39k expenses and expense for temporary employees 19k)
- Technology expenses inline with funding
- Other expenses: (\$17k) IT cost moved to correct line for teacher laptops (teacher expenses), (\$25k) rent cost alignment (higher forecasted than actuals), (\$45k) lower IT cost than anticipated, (\$12k) lower maintenance cost, (\$36k) reduced overall facility expense

Budget FY21 vs. Current Forecast 11+1, combined**Revenue/Funding:**

- (\$401k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding (includes reduction on Oversight fee, reduction in Payroll services and increase for Admin personnel and temporary employees)
- Technology expenses inline with funding
- Other expenses: (\$245k) expense forgiveness from Insight, (\$25k) rent alignment, (\$12k) maintenance alignment

Budget FY21 vs. Current Forecast 11+1, Indy**Revenue/Funding:**

- (\$401k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding (includes reduction on Oversight fee, reduction in Payroll services and increase for Admin personnel and temporary employees)
- Technology expenses inline with funding
- Other expenses: (\$245k) expense forgiveness from Insight, (\$25k) rent alignment, (\$12k) maintenance alignment

Budget FY21 vs. Current Forecast 11+1, Insight**Revenue/Funding:**

- (\$553k) Revenue decrease due to enrollment

Expenses:

- Teacher expense decrease due to open positions
- Student expenses inline with enrollment (mostly K12 invoices)
- Administration and Governance: inline with funding and admin staff moved from teacher expense to correct line (\$40k)
- Technology expenses inline with funding
- Other expenses: (\$17k) IT cost moved to correct line for teacher laptops (teacher expenses), (\$25k) rent cost alignment (higher forecasted than actuals), \$245k expense forgiveness for INDY

Mr. Meyer motioned to accept the May 2021 financials as presented and submit them to the state subject for audit. Ms. Janeway seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler, yes; Peter Pizarro, yes; Anya Janeway, yes. The motion passed.

Mr. Meyer motioned to approve the Hoosier Indy and Insight School May 2021 vouchers and submit for audit. Mr. Pizarro seconded.

ROLL CALL: Jayme Short-DeLeon, yes; Gary Meyer, yes; Maurice Boler; Peter Pizarro, yes; Anya Janeway, yes. The motion passed

B. Discussion of Budget for 21-22SY, Gary Meyer

Mr. Meyer stated that given the ongoing discussions, which are going well with Ball State and the school and given that the board has asked Ball State to revisit the enrollment caps at Insight, the FY22 budget is not ready to be approved. The finance committee will plan on scheduling a special session as soon as possible to approve the budget as soon as a response has been received.

C. Community Update, Christina Ingram

No community update this month as students are on summer break.

D. Enrollment Report, Julia O'Sullivan

The current overall total withdrawals for Hoosier Indy is at 102, which is the same as last month. The average retention rate is 93.62%. The total enrollment for Hoosier Indy as of June 1, 2021 is 115.

The current overall total withdrawals for Insight is 355 compared to 354 last month. The average retention rate is 95.22%. The total enrollment for Insight as of June 1, 2021 is 498.

Ms. O'Sullivan also provided the following items in Dropbox for the Board with a year-over-year comparison student teacher ratios and enrollment comparisons, as well as a withdraw tracking sheet providing the reason for student withdrawals. The survey is voluntary and more than 80% of the families complete the form.

The board would like to see an analysis of the withdrawal reasons for this year to stay on top of understanding why families are withdrawing.

E. Operational Update and Compliance Report, Julia O'Sullivan

Ms. O'Sullivan provided an update on the reports that have been submitted for the Office of Charter Schools and the IDOE. Dropbox does provide screenshots for the Office of Charter Schools reports as well as the submission of state reporting.

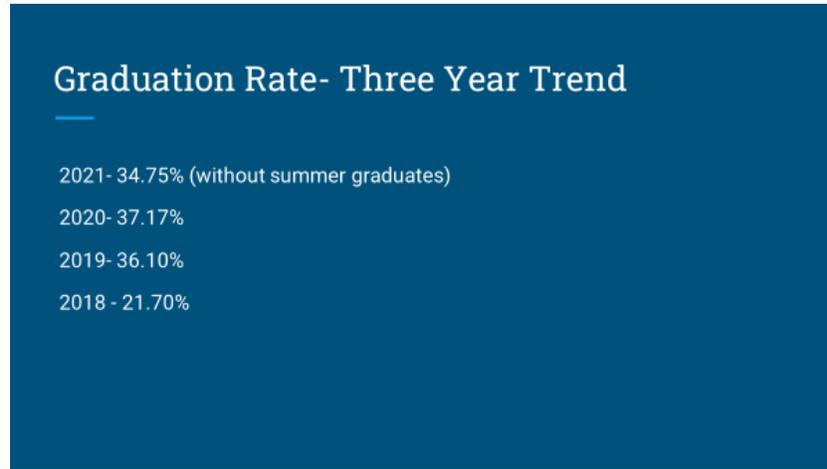
F. Personnel Report, Nadina McFann

The personnel report is reflecting those staff members that have been hired, are on leave, or have resigned since the May board meeting.

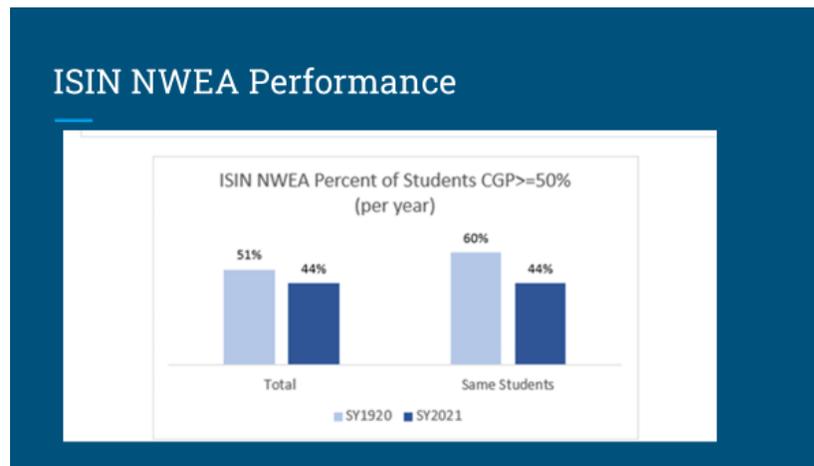
IV. School and Student Outcomes

A. *Head of Schools Report, Tina Walker*

Graduation Rate and Three-Year Trend- the rate below is not the final as there are still summer school graduates that are currently in summer school.

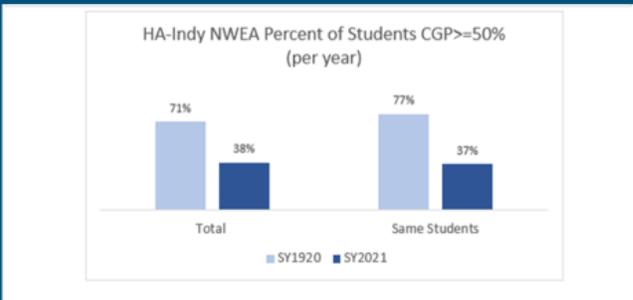


NWEA Performance- looking at the growth performance compared to all NWEA students across the country in the same grade levels

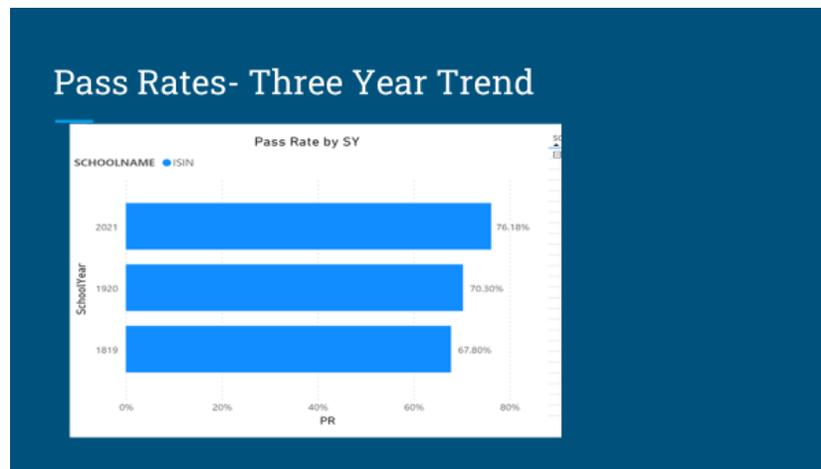


There will be an updated NWEA report to show the schools performance.

Hoosier NWEA Performance



Pass Rate Three-Year Trend, Insight



CTE Data and Update

May 2021 CTE Program & Progress

Pathway Graduation

- > **Caps Work Experience** (Work-based learning) – 100% of Work Experience Students have work-based learning site approved and are working towards 85+ hours.
- > **Caps Work Sample** (Portfolio) – 35 seniors enrolled

Overall Pass Rates – Seniors in CTE Courses

- > Overall Pass Rate for CTE Courses is 76% (103/135)
- > This number is up 9% from April. (was 67%)
- > Failing only 1 CTE Course are 26 students; or 19%
- > Failing more than 1 CTE Courses are 6, or 4%
- > Failing at least 1 CTE Course is 32 students 24%

CTE Staffing

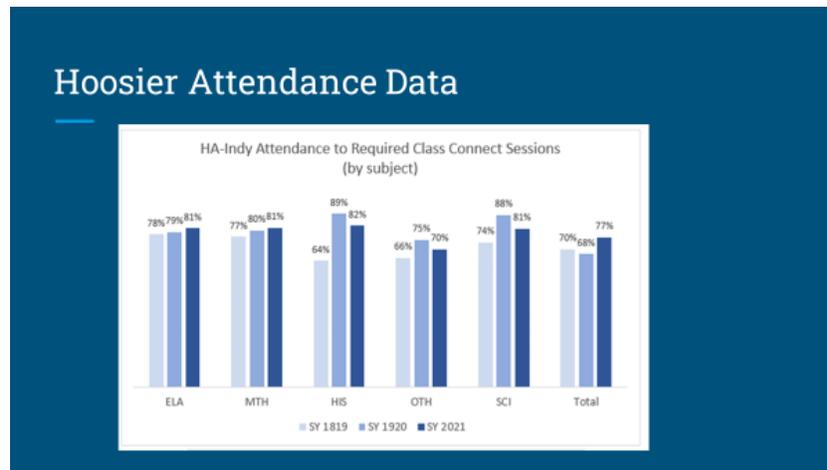
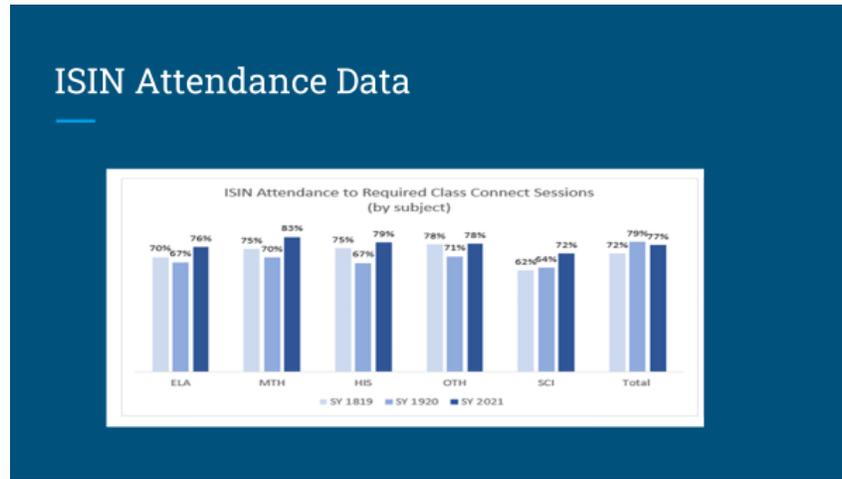
- > Total Staffing: 4 teachers teaching CTE full time; 1 teacher teaching CTE part-time in addition to other courses. Grad coach has returned to dedicated role.

Pass Rates of seniors by CTE course:
(135 seniors taking one or more of 12 offerings). Smallest classes drive down %.

- > Entrepreneurship 2: 88% (15/17)
- > Marketing 2: 62% (12/21) *
- > Intro to Business: 100% (15/15)
- > Work Sample Capstone: 83% (29/35)
- > Work Experience Capstone: 88% (30/34)*
- > Personal Finance: 69% (18/26)
- > Business & Marketing: 77% (7/9)
- > Computer Programming: 50% (3/6)
- > Microsoft Excel: 60% (3/5)
- > Preparing for Career/College: 83% (5/6)
- > Nutrition & Wellness: 72% (13/18)
- > Life Skills: 50% (5/10)

*Compared to last month: Of the 12 courses, pass rate improved in all except 2 classes.

Attendance Data



A. 5 Essentials Initial Review and Discussion

A professional development series for staff for next school year.

Being no further business, Mr. Meyer motioned to adjourn the meeting at 8:25 p.m.
Next Regular Board meeting is July 27, 2021, Caito Dr. at 6:00pm.

Signatures for Approval of the June 22, 2021 Minutes.

Jayme Short-DeLeon, Board President

Maurice M Boler

Date

Maurice Boler, Board Secretary

Date

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07 / 30 / 2021
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