



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Early Middle College Information and Application Packet

Post-Secondary Partnerships

Baker College

Program Offerings:

- **Baker College:** Associate of Business Management Administration
- **Davenport University:** Associate of Applied Science - Computer Information Systems

Application Due Dates

Spring Enrollment – Friday, May 31, 2019

Acceptance notifications sent by Friday, June 7.

Fall Enrollment – Friday, September 18, 2019

Acceptance notifications sent by Friday, Sept. 20

New Student Orientation Date

MANDATORY New Student Orientation – Wednesday, September 25, 2019

Included Below:

- Highpoint Virtual Early Middle College (EMC) Program Overview
- Program Course Outline/s
- Frequently Asked Questions
- Student Milestone Requirements
- Student Application and Acknowledgements
- Student Impact of Enrollment
- Counselor Recommendation Form

Not Included: Student Essay (Details in Application)

Contact Information:

Counselor: Tahani Dari

855-337-8243 X 7595

Head of School: Mary Moorman

855-337-8243 X 7002

Email: dualenrollment@highpointva.org



Highpoint Virtual Early Middle College

Program Overview

Eligibility Requirements to be considered:

***Final Determination made by Head of School and Counselor. Students not meeting all requirements are encouraged to talk to their counselor.**

- Students in grade 11 who are enrolled in Highpoint Virtual Academy of Michigan.
- Students who have minimum PSAT scores of: Reading/Writing – 400 and Math – 400.
- Students who have a minimum GPA of 2.50.
- Students who have less than 10 absences per academic year.
- Students who are on track for graduation and not in need of remedial coursework.
- Students who have approval of their Counselor or Head of School.

Programs and Degree Pathways:

- **Baker College:** Associate of Business Management Administration
- **Davenport University:** Associate of Applied Science - Computer Information Systems

Participant Costs:

- Highpoint Virtual EMC is a 3 year tuition **free** program. Students are **not** required to pay for tuition, fees, or books during the 3 year program, funding **does not** extend beyond the 3rd year.
- Highpoint Virtual EMC **does not** pay for courses that are not completed by the end of the 3rd year OR courses that must be repeated for any reason.

Application Process and Acceptance Notification:

- Applications are due to the High School Counselor by published due dates.
- Students will be notified by email of acceptance decisions by the posted dates.

New Student Orientation:

- Students accepted into the Highpoint Virtual EMC are required to attend, with a parent/guardian, the mandatory New Student Orientation. Meeting information is included with the acceptance notification, on the front page of this information packet, and on the student application.

Program Contacts:

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Highpoint Virtual Early Middle College

Baker College Associate of Business Administration 5 Year Course Outline

*Course Numbers and Outline Subject to Change

Education Levels	Grade	First (Fall) Semester	Second (Spring) Semester
Secondary (High School)	9	HVAM: English 9, Algebra 1, Biology, World History PE, Elective	HVAM: English 9, Algebra 1, Biology, World History Health, Elective
	10	HVAM: English 10, Geometry, Physical Sci or Chem, US History, World Language, Elective	HVAM: English 10, Geometry, Physical Sci or Chem, US History, World Language, Elective
	11	<p style="color: green;">ENG1010 3</p> HVAM: Algebra 2, Advanced Sci, Government Adv. World Language, Elective	<p style="color: green;">PSY 1110 3</p> <p style="color: green;">MGT 1010 3</p> <p style="color: green;">ENG 1020 3</p> HVAM: Algebra 2, Advanced Sci, Economics Advanced World Language, Elective
	12	<p style="color: green;">MGT 1110 3</p> <p style="color: green;">MTH1110 3</p> <p style="color: green;">LAW 2110 3</p> HVAM: British Literature, Elective, Elective	<p style="color: green;">EN 2010 3</p> <p style="color: green;">FIN 1010 3</p> <p style="color: green;">MKT 1110 3</p> HVAM: Elective, Elective, Elective
Education Levels	Grade	Fall Semester	Spring Semester
Baker College	13	<p style="color: green;">ECN 2010 3</p> <p style="color: green;">SPK 2010 3</p> <p style="color: green;">MGT 2110 (Staffing Management) 3</p> <p style="color: green;">BUS 2110 (Business Analytics) 3</p>	<p style="color: green;">ECN 2110 3</p> <p style="color: green;">MGT 2210 Management Seminar 3</p> <p style="color: green;">BUS 2910 Project Management 3</p> <p style="color: green;">WRKBS 2010 3</p>



Highpoint Virtual Early Middle College

Davenport University Associate of Applied Science - Computer Information Systems

*Course Numbers and Outline Subject to Change

DAVENPORT UNIVERSITY
COMPUTER INFORMATION SYSTEMS
Associate of Applied Science

Foundations of Excellence		22 credits
ACES100	Achieving Career and Education Success or (if exempt) Open Electives	3
COMM120	Presentation Techniques	3
ENGL109	Composition	3
ENGL110	Advanced Composition	3
MATH125	Intermediate Algebra	3
MATH150	Pre-Calculus	4
SOSC201	Diversity in Society	3
Foundations of Business		6 credits
BUSN210	Professional Ethics	3
MGMT211	Management Foundations	3
Foundations of Technology		15 credits
CISP111	Requirements Planning and Development	3
CISP220	Web Page Applications	3
MATH250	Discrete Structures	3
CSCI231	Introduction to Programming	3
Choose one of the following:		3
CSCI232	Object-Oriented Programming with C++	
CSCI234	Object-Oriented Programming with C#	
CSCI239	Object-Oriented Programming with Java	
Major		17 credits
CISP211	E-Business Technologies	3
CISP238	Server Side Scripting I	3
CISP247	Database Design	3
CISP253	Perl/Python Scripting	3
GPMT287	Principles of Project Management	3
Technology Elective		2
Total credit hours		60



Highpoint Virtual Early Middle College

Frequently Asked Questions

What is Early College?

- The Highpoint Virtual Early Middle College is a public, tuition free, 3-year program serving students who attend Highpoint Virtual Academy of Michigan. Students participate in an integrated sequence of high school and college courses during grades 11-13. There is no out of pocket cost to students and their families for tuition, books and fees during the 3-year program. Students can earn up to an Associate's Degree.

What Programs and Degree Pathways are available?

- **Baker College:** Associate of Business Management Administration
- **Davenport University:** Associate of Applied Science - Computer Information Systems

Who is eligible to apply?

*Students who are interested who may not meet all of the below requirements are still encouraged to reach out to their Guidance Counselor to discuss possible enrollment. Final determination is made by the Head of School and Counselor.

- Students in grade 11 who are enrolled in Highpoint Virtual Academy of Michigan.
- Students who have minimum PSAT scores of: Reading/Writing – 400 and Math – 400.
- Students who have a minimum GPA of 2.50.
- Students who have less than 10 absences per academic year.
- Students who are on track for graduation and not in need of remedial coursework.
- Students who have approval of their Counselor or Head of School.

How do I apply?

- Students can apply to Highpoint Virtual EMC in the spring of their 10th grade year. Students who meet eligibility criteria should meet with their high school guidance counselor for application materials.

How much does the program cost?

- Highpoint Virtual EMC is a 3 year tuition free program and pays for tuition, books, and fees for students during the 11th, 12th, and 13th years.
- Highpoint Virtual EMC does not pay for transportation (unless certain guidelines are met), housing, or meals.
- Highpoint Virtual EMC program does not cover the cost of courses that are not completed by the end of the 13th year OR courses that must be repeated for any reason.



Highpoint Virtual Early Middle College

Frequently Asked Questions, Cont.

Where do I take the classes?

- Highpoint Virtual EMC students spend part of their day taking classes with Highpoint Virtual Academy and part of their day taking classes with the partner college program during the 11th and 12th grade years. Courses are taken online unless there is the opportunity/desire to take an on-campus course.
- During the 13th year students only attend courses through the college program but must take any required seminars through Highpoint as well.

Do I still have to complete the state required Michigan Merit Curriculum?

- Yes. Highpoint Virtual EMC students are required to meet both the State of Michigan and Highpoint Virtual Academy of Michigan's graduation requirements.
- The Michigan Merit Curriculum requires that all students have a math related course in their final year of high school.
 - Early College students are required to take and pass a math related course in the 13th year to earn their high school diploma. This course is delivered by the post-secondary partner and counted as both a high school and college course.
- Students designated as Early College participants are placed in a 5 year graduation cohort making their final year of high school the 13th year.

When do I get my high school diploma and graduate?

- Students participate in commencement exercises and all other graduation related activities for which they are eligible with their classmates, however, students do NOT receive their high school diploma until the end of the 13th year. The diploma of the Early College student will reflect the 13th year graduation date.

What if I change my mind and want to opt out of the program?

- **Students should not apply to the Highpoint Virtual EMC program unless they are committed to the degree pathway they have chosen and it aligns with their future plans.** However, students are able to exit the Early College program and revert back to a 4 year graduation cohort. Students exiting the Early College program after June 15 of the summer following the senior year will be required to complete a math related course during the 13th year to earn their high school diploma.



Highpoint Virtual Early Middle College

Frequently Asked Questions, Cont.

What if I do not finish all the classes for my degree by the end of the 13th year?

- Students who do not finish all their required degree coursework by the end of the 13th year can continue to pursue their chosen degree at their own cost. The Early College program does not cover the cost of courses that are not completed by the end of the 13th year OR courses that must be repeated for any reason.
- Every effort is made to schedule students into all required degree courses during the 3 year program; however, graduation requirements, dual enrollment options, direct credit options, student achievement, student extra-curricular activities, and student employment are all factors in course scheduling. Students continuing on after the 13th year can apply for financial aid through the post- secondary partner.

Is transportation provided?

- In general, no. Students attending on-campus courses are responsible for their own transportation. Students identified through the McKinney-Vento program (experiencing housing transition or loss) may be eligible for transportation support.

Under what conditions could a student be removed from the program?

- Students not meeting the program milestones (listed below).
- Students found to be truant or chronically absent.
- Students engaging in illegal or unethical behavior.

I still have more questions, who do I contact?

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Head of School: Mary Moorman

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Highpoint Virtual Early Middle College

Program Milestones

The performance and growth of Highpoint Virtual Early Middle College students is measured by their progression through key milestones at each level of the program that contain critical components designed to foster independence, self-advocacy, and confidence as well as key academic and college and career readiness skills.

Enrollment Process

- Complete the Highpoint Application and Receive Acceptance Letter
- Complete the post-secondary application
- Create post-secondary student account
- Complete online new student tutorials

Junior Year – Semester 1

- Maintain Highpoint program grades of C- or better
- Maintain College Partner program grades of C- or better
- Participate in Finding Your Path Career/College Readiness Seminar
- Maintain post-secondary email/student account
- Attend Required Study Hall Sessions

Junior Year – Semester 2

- Maintain Highpoint program grades of C- or better
- Maintain College Partner program grades of C- or better
- Participate in Finding Your Path Career/College Readiness Seminar
- Maintain post-secondary email/student account
- Receive 10 or less absences for the school year including required Study Hall sessions with Highpoint
- Attend all State and Highpoint Required Testing (SAT, Etc.)

Senior Year – Semester 1

- Maintain Highpoint program grades of C- or better
- Maintain College Partner program grades of C- or better
- Participate in Finding Your Path Career/College Readiness Seminar
- Maintain post-secondary email/student account
- Attend required Study Hall Sessions.
- Arrange and attend On-Campus experiences as required.



Program Milestones, Cont.

Senior Year – Semester 2

- Maintain Highpoint program grades of C- or better
- Maintain College Partner program grades of C- or better
- Participate in Finding Your Path Career/College Readiness Seminar
- Maintain post-secondary email/student account
- Complete course registration for the 13th year
- Receive 10 or less absences for the school year including required Study Hall sessions with Highpoint
- Arrange and attend On-Campus experiences as required.

Senior Year – Summer

- Attend 13th Year Student Orientation – August
- Maintain post-secondary email/student account

13th Year – Semester 1

- Pass all courses
- Maintain post-secondary email/student account
- Complete Graduation Application
- Complete Work Experience Application as required
- Complete course registration for upcoming semester

13th Year – Semester 2

- Pass all courses
- Maintain post-secondary email/student account
- Participate in Graduation Ceremony



Highpoint Virtual Early Middle College Student Application Page 1

Student Information

Student Name:
Current Grade with Highpoint Virtual Academy of Michigan:
Previous District (If New HVAM Student):
Enrollment Date:
Student Home Address:
Student Email Address:

Program Enrollment:

- Associate of Business Management Administration- Baker College
- Associate of Applied Science - Computer Information Systems – Davenport University

Parent Information:

Parent Name:
Parent Home Address (If different):
Parent Email Address:
Parent Phone:

Demographic Information: Please indicate Yes or No

Student has access to internet at home?
Student qualifies for free or reduced lunch?
Student will be the first in your family to obtain a college degree, not including his/her siblings?
Other important information you would like Highpoint EMC to note:

Student Essay Requirement:

Students, please submit a short essay describing your college and career goals. Explain what you consider your strengths and weaknesses to be as a student as well as why you believe Highpoint Virtual EMC is a good program for you. How does it fit into your overall college and career goals?



Highpoint Virtual Early Middle College

Student Application, Page 2

Acknowledgments-read and sign below

New Student Orientation:

- I understand that if my student is accepted in the Highpoint Virtual EMC we are required to attend a mandatory New Student Orientation online.

Graduation/High School Diploma:

- Students are allowed to participate in high school graduation ceremonies, but do not receive a high school diploma until the end of the 13th year.
- Students who exit the Highpoint Virtual EMC after June 15 of the senior year are required to complete a math related course, regardless of the number of math credits earned, and any outstanding MMC requirements in the 13th year to earn a high school diploma.
- Students who receive an Associate Degree at the end of the 13th year are encouraged to participate in the post-secondary college graduation ceremony or Highpoint ceremony recognizing graduates.

Limitations:

- The Highpoint Virtual EMC does not pay for courses that are not completed by the end of the 13th year or courses that must be repeated for any reason.
- The Highpoint Virtual EMC does not pay for housing and transportation. Students must have access to transportation in the 13th year if taking on-campus courses.
- The Highpoint Virtual EMC does not provide Internet access but will be eligible for the school's monthly/semester-based stipend reimbursement.

Participation:

- Students not meeting the Student Milestones (listed above) can be exited from the Highpoint Virtual EMC.
- Students engaging in illegal/unethical behavior will be immediately exited from the Highpoint Virtual EMC.
- Students requiring additional time to complete required coursework can be required to attend seminars, meetings or courses beyond the seniors' last day of school published by the home high school.

Student Essay:

- The student essay described above is attached to this application.
- My counselor has been contacted and will be sending the counselor recommendation form (below) to: dualenrollment@highpointva.org

Parent Signature _____

Date _____

Student Signature _____

Date _____



Highpoint Virtual Early Middle College

Impacts of Enrollment

Students who enroll in an Early/Middle College program, such as the Highpoint Virtual EMC, are making a 3- year commitment to a post-secondary credential that alters their enrollment status at the local high school, graduation requirements, and high school diploma.

Cohort Placement

- Students enrolled in the Highpoint Virtual EMC are moved from the typical 4-year graduation cohort into a 5-year graduation cohort.
- Student enrollment data, including graduation cohort, is reported to the State of Michigan by the local high school at three different times during the school year, known as Pupil Count dates.
 - Fall Pupil Count, Spring Pupil Count, End of Year Collection – June 30th
- Students who exit the Highpoint Virtual EMC program before the End of Year Collection report made during the 12th year of high school can be moved back to a 4-year graduation cohort.
- Students who exit the Highpoint Virtual EMC program after the End of Year Collection report made during the 12th year of high school are permanent members of a 5-year graduation cohort and must complete a math related course in the 5th year to earn a high school diploma.

Graduation Requirements

- The State of Michigan high school graduation requirements, known as the Michigan Merit Curriculum (MMC), require all students to have four (4) math courses in high school and one (1) of those courses must be in the final year of high school.
- Students in a 5-year graduation cohort are not eligible for graduation after the 4th year of high school, as they must take a math related course in the final year of high school.
- The final year of high school for a student in a 5-year graduation cohort is the 5th year.
- Students must complete a math related course in the final year, regardless of how many math credits the student has previously earned.

High School Diploma

- The final math related course needed to meet the MMC requirements is delivered by the post-secondary partner as part of the 13th year and counts for both high school and post-secondary credit.
- Students may have other outstanding state and/or local graduation requirements to complete in the 13th year, regardless, the math related course in the 13th year is required of all students.
- Students who exit the Highpoint Virtual EMC program must coordinate the completion of a math related course and any other requirements with their counselor.
- The high school diploma will list the 13th year graduation date.

Parent Signature _____

Date _____

Student Signature _____

Date _____



Highpoint Virtual Early Middle College

Highpoint Virtual Early Middle College:

Counselor Recommendation

Please send to: dualenrollment@highpointva.org

Student Information:

Student Name:

Counselor Name:

Counselor School (If not Highpoint Virtual Academy):

Academic Information:

- Student PSAT Reading/Writing score meets minimum score 400: Score _____
- Student PSAT Math Score meets minimum score 400: Score _____
- Student GPA is 2.5 or higher: GPA: _____
- Student absences total less than 10 per year for 9th grade and 10th grade.
 - Total Absences: ____
- Student needs remedial coursework: (Describe)
- Highest Level of Math completed: (Describe)

Required Documentation: Please Attach

- Student Transcript
- Student PSAT Scores
- Student IEP/504 Plan (if applicable)

Overall Recommendation:

- Highly Recommend
- Recommend
- Recommend with reservation
- Do Not Recommend

Additional Comments:

Counselor Signature _____

Date _____

Counselor please email this form to Tahani Dari: dualenrollment@highpointva.org