



HIGHPOINT
VIRTUAL ACADEMY
OF MICHIGAN

Highpoint Virtual Academy

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, December 20 @ 3:00 PM

Board meeting to be held at: 210 E. Mesick Ave. Mesick, MI 49668

Via conference call # 888.824.5783 Passcode: 17700635 #

Via Blackboard Collaborate @ <http://bit.ly/29PZpA6>

Please contact 855-337-8243 for additional assistance

Community notification posted at the following locations: Mesick Consolidated Schools; HVAM website

AGENDA:

- 1) Call to Order at 3:00 pm
- 2) Roll Call:
Present: Directors Osborne, Codden, Howell, Workman, Superintendent Akom, Mary Moorman, Beth Perry, Lindsay Hallead and Lori Andersen. Attending via conference call included: Karen Young, Todd McIntire, Nancy Tuckey, Doug McNeil, Therese McKernan and Mary Markert.
- 3) Public Comment (limited to agenda items; not to exceed 5 minutes limit per individual): None
- 4) Routine Business:
 - i. Approval of Minutes from the October 25, 2018 Board Meeting
Motedioned by Director Codden
Seconded by Director Workman
Approval Unanimous
 - ii. Approval of Agenda for the December 20, 2018 Board Meeting
Motedioned by Director Workman
Seconded by Director Howell
Approval Unanimous
- 5) Discussion:
 - i. Head of School Report to include:
 - i. Fireside chat to build community with families. Teachers made short clips to share with families. 12 teachers participated.
 - ii. Enrollment/Marketing: Enrollment 869 as of today. Waitlist in grades 8, 9 and 10. Special Education rate at 19.4%, with Mesick number unchanged. Heat map comparison from 2016 to present shows how our demographics have spread and are growing, with a healthy Upper Peninsula population.
 - iii. Withdraws – Slightly higher than last year at this time, with a decrease in truancy withdrawals.
 - iv. 1098 Hours Update – Todd informed the directors that legislation is in the works and are curious how all will be finalized. We do know that if a student transfers from another school, we are not responsible for tracking that time.
 - v. K5 Read to Me Program – Reviewed K3 program and student progress.
 - vi. EMC Update – Mary attended meeting with Baker in hopes of approving a pilot program but they are concerned we do not have a graduating class as of yet. They would like to see a graduation rate and successful dual enrollment. Currently 6-7 students enrolled at Davenport. Also have two high school teachers taking on mentor roles for students in this area. Todd added that we've received one of three MDE notifications regarding

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Michigan cyber schools for marketing a career tech program at MGLVA and reversal of waiver for Insight. Would like to look at bringing on both 11th and 12th grades next year so we are not further behind in this endeavor. Will revisit charter agreement, contract and application next month all with board approval. Director Codden inquired about more centrally located community colleges. There may be other programs available and are looking to identify those programs and possibly bundle for students.

6) Submission, Discussion, Approval Requested Items:

- i. McKinney Vento Policy – Increase in this student population. Providing resources, such as ink, school supplies and wireless access devices. Learning they are not truant, just limited access to program. State reflection on MKV is not due until 21st of this month; Mary noted no real change in our policy, just working with Doug to clarify language and increase our policies regarding these students. Major addition is the dispute of resolution policy.
Motion to Approve McKinney Vento Policy by Director Codden
Seconded by Director Workman
Approval Unanimous
- ii. NCJA CHRI Policy – Audit went very smoothly. Minor changes in language used on forms (K12 vs Highpoint). Policy update to eliminate email access to records. New online system more streamlined and access can be shared with other school districts and State handles all.
Motion to approve NCJA CHRI Policy by Director Workman
Seconded by Director Howell
Approval Unanimous
- iii. Emergency Operations Plan – Mary informed Board policy has been reviewed by our K12 regional team and they feel it is thorough; Modeled after MI state police policy. Teachers had great input. Language more inclusive to include chain of command, templates included for incident reports and after emergency reviews.
Motion to Approve Emergency Operations Plan by Director Codden
Seconded by Director Workman
Approval Unanimous
- iv. Presentation for Approval of Financial Reports – Beth will be doing a modified budget to cover major changes this year. Increase in basic funding by \$471,000 due to increase in student numbers. Increase in restricted 31a funds as well as title funds. Funds will be used for addition of teachers which will help student-teacher ratio and build stronger program especially with at-risk students. Intervention position also added. Special Education ratios are rising. Real change in forecast due to basic funding down due to capture rate at count day. Title funds set aside as required for MKV students. Adjustment made of \$35,000 due to discrepancy that auditors were able to catch along with that additional funding. Proposing a modified 5+7 type budget that will be used for balance of year. Large payment this month to include two months' worth of bills. Director Workman inquired about TinyEye from payment list and was informed they are speech and language pathologist providers.
Motion to Approve November 2018 Financials as Presented by Director Workman
Seconded by Director Howell
Approval Unanimous
Motion to Pay \$1,276,825.56 by Director Workman

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Seconded by Director Codden

Approval Unanimous

Motion to Approval Modified FY19 Budget as Presented by Director Codden

Seconded by Director Howell

Approval Unanimous

- 7) Acknowledgement Items – Doug stated we are still at a standstill in Lansing with bill passages that Todd mentioned earlier. Will keep all informed as anything progresses.
- 8) Authorizer Comments – None
- 9) K12 Partner Comments – Happy Holidays
- 10) New Business – Lindsay informed Board still working on uploading documents for laserfische; 31,761 documents scanned since last meeting which is a significant increase.
- 11) Adjournment
Motion to adjourn at 4:01 pm by Director Workman
Seconded by Director Codden
Approval Unanimous

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