



*NCVA is a community of students, families and educators dedicated to expanding educational choice through innovative and technology-rich instructional practices, and accountable for developing each student's full potential for academic and post-secondary success.*

## January 04, 2016, Regular Board Meeting Approved Minutes

Board Members Present		Board Members Absent	Others in Attendance
Sarah Waltman	Steve Moody	Dr. Rick Wallace	Chris Withrow, Executive Director
Brenda Robertson	Cathy Zambrano	Dr. Diana Freeman	Joel Medley, Head of School
	Sara Struhs		Kristen Contreras, K12
			Marcia Simmons, AA
			John Kramer, K12

### I. CALL TO ORDER

The meeting was called to order by Steve Moody at 5 pm. Before conducting business, a roll call was taken by the Executive Director to ensure that a quorum of the board existed.

**ACTION:** Catherine Zambrano made a motion to adopt the agenda as presented, and it was seconded by Sara Struhs. The motion passed unanimously and the agenda was adopted.

The meeting minutes from previous meetings were presented and reviewed by the board.

**ACTION:** Brenda Robertson moved to approve the minutes, and that motion was seconded by Catherine Zambrano. The motion passed unanimously.

Prior to moving through the meeting's agenda items, the board's mission was read to help drive the actions and deliberations of the board.

### II. COMMUNICATIONS:

No requests for a public comment were received.

III. CONSENT ITEMS: all items listed here are considered by the Board to be routine matters and will be approved by the Board in one motion. Unless specifically requested by a board

member for further discussion, there will be no discussion of these items prior to the Board vote. The Executive Director recommends approval of all consent items.

- **Restated Articles of Incorporation**

**ACTION:** Catherine Zambrano moved to adopt the Consent Item, and that motion was seconded by Brenda Robertson. The motion passed unanimously.

IV. DISCUSSION ITEMS:

- Financial Report – Cathy Zambrano, the chair of the Finance Committee, presented the report to the board.
  - The Finance Committee recommends the approval of the October and November invoices for payment totaling \$1,083,960.26.
  - The Financial Summary as of November 30, 2015, was presented for information.
  - Additionally, the Finance Committee discussed IDEA, Title 1 and 2 funding sources, funds from state and LEA sources, and gained an understanding of Accrual vs. Cash.
- FAST was presented by Kristen Contreras.
  - FAST is the “Family Academic Support” program utilized by NCVA to empower students to overcome academic, social, emotional and medical challenges to succeed in our school. Ms. Contreras presented the goals, reasons for a referral, the referral data, and successes to date.
- Head of School Update
  - The FAST program not only helps re-engage students but also lowers the school’s overall withdrawal rate. The school is proud of how things have been progressing.
  - On January 19, 2016, a new Academic Administrator will start at NCVA. Jill Curtis has tremendous experience in the virtual world, coming from another virtual charter school (Georgia Cyber Academy), and will be able to lead the NCVA K-5 program.
  - As the benchmark data, which was given the week before the break, is analyzed, it will be shared with the Academic Committee.

**ACTION:** Sara Struhs moved to pay the October and November invoices as recommended by the Finance Committee, and that motion was seconded by Cathy Zambrano. The motion passed unanimously.

V. Dr. Steve Moody announced the resignation of Brad Howard from the board, effective immediately.

VI. ADJOURNMENT

A motion was made to adjourn the meeting by Sara Struhs and properly seconded by Brenda Robertson. The motion passed unanimously. With the completion of all agenda items and no new business items, the meeting was adjourned.