

## Hoosier Academy Board Minutes

January 27, 2015

### Preliminary:

A. **Call to Order:** Board chair John Marske called the meeting to order at 5:35PM.

B. **Roll Call:**

Board Members Present: John Marske, John Luta, and George Giltner

Board Members Absent: Lesley Neff and Stacie Porter Bigler

Staff Present: Carnie McClain; K12 Director of Compliance; Rachael Borrelli, Community Coordinator; Cindy Wright, K12 Dep. Req VP; Patsy Woods, Director of Special Education; Kathy Coe, Operations Manager; Brian Nash, high school teacher; Brad White, high social studies teacher; Rhonda Hodges, parent; Dominique Franklin, virtual academic administrator high school; Leanne Lamb, learning coach; Paul Runyan, counselor; Patti Herron, virtual academic administrator K-8; Amber Mason, high school teacher; Nivan Sadda, high school teacher; Lyndsay Sheridan, former teacher/community member; Jennifer Lyons, K/1 teacher; Sara Brooks, Title I, and Liz Breeden, teacher. Virtual Attendance: Anna Frey; Jenny Kendall, K12 Special Programs; Alissa Smith; and April Turner.

C. **Approval of the December 16, 2014 board meeting minutes:**

John Marske motioned to table the subcommittee report until next meeting.

John Luta motioned to approve the December 16, 2014 minutes. George Giltner seconded. The motion passed.

D. **Adoption of January Agenda:**

John Luta motioned to approve the January agenda. George Giltner seconded. The motion passed.

E. **Oral Communications:**

High school virtual teacher Lyndsay Sheridan expressed concerns about the performance at the high school level.

### Hoosier Academy School and Student Outcomes:

A. **ECA Winter Data**

*Dominique Franklin and Dr. Chris Chalker*

Pass rate for high school students who took the English test last month, 42%, and had a total of 89 out of 150 students take the winter 2014 exam. Of the 89 students, 37, or 42% passed. Returning students grew an average of 2 points in reading comprehension, but had an average of -3 points in writing applications. The action plan is implementing writing rubrics in English 10, continuing weekly intervention based on ECA results and USA Test Prep Data, and offering ECA Prep sessions in English 10.

Pass rate for high school students who took the Algebra test last month, 19%, and had a total of 319 out of 421 students take the winter 2014 exam. Of the 319 students, 60, or 19% passed. Returning students grew an average of 14 points in linear equations and inequalities, an average of 10 points in sketching and interpreting graphs, an average of 17 points in systems of linear equations; an average of 15 points in polynomials, and an average of 16 points in quadratic equations. The action plan is targeted interventions being held twice a week, continuing Saturday intervention sessions and an emphasis on world problems.

John Marske asked about the participation numbers for SWAG. K-8 virtual academic administrator Patti Herron shared numbers in Merrillville, 10; Indy, 15; and Bloomington, 3. Marske followed up by asking do we know why families are not attending. Herron shared that many forget, but they are sending out auto-dialer reminders to increase numbers.

### **Study Island and DIBELS Data**

*Patti Herron and Dr. Chris Chalker*

Reviewed the academic growth data for virtual k-8 on exposure to pathways during the month of October, which had more students who had not been exposed content in ELA. Exposure to content and pathways during the month of January showed 8% to 1% of students who had not yet had exposure to ELA content, and had more students exposed to 76% of their content. Patti Herron shared what her teachers are doing virtually to improve SI data; teachers wearing Study Island hats, she sends out reports to parents, and will be doing the polar plunge if goal is met. February is the last month for Study Island.

The academic growth data for the hybrid during the month of October, which also had more students not being exposed to content in math. Exposure to content and pathways during the month of January showed an improvement. Dr. Chalker shared what his teachers are doing at the hybrid center to involve SI data; working lunch for middle school.

DIBELS Data showed growth on middle of the year benchmark for grades K-6 with a goal of 70% of students on grade level. Many of the grade levels reached and even surpassed that goal.

### **B. Truancy Process and Procedure**

*Paul Runyan High School Guidance Counselor*

Explained what the mission of the F.A.S.T; Family Academic Support Team is: “to engage and retain Hoosier Academy students and families.” Paul Runyan also provided information on how F.A.S.T is working on providing a strong start for new families through orientation and training, and that the homeroom is a critical component to the F.A.S.T process. High school homerooms are shifting to PODS where students in homeroom more closely match their core classes.

Paul Runyan has worked closed with the state and the department of education to make sure that the truancy process is following the law. Truancy processes for students in grades K-12 can

lead to calling of CPS, reporting to Clearing house, establishing a back on track plan with teachers and F.A.S.T team, or expulsion.

John Marske asked what Clearing house is- Paul Runyan shared that it is an Indiana law enforcement email that uses certain student data to search for them in their database. A report is sent once it finds where a student is.

### **C. 2015-2016 Hybrid Tracks**

*Dr. Ernest*

Shared the data from parent survey: 56% of parents participated in grades K-6, and 53% of parents participated in grades 7-12. 65.31% of parents preferred a Monday/Tuesday track for their student. 34.69% of parents preferred a Thursday/Friday track for their student. 41% of parents preferred that K-12 be offered on the same day. 4% of parents preferred that K-12 be offered on different days. 55% of parents had no preference.

Dr. Ernest then explained the hybrid plan for 2015-2016. K-6 hybrid would have a Thursday/Friday track to start first semester of next year. 7-12 hybrid would have a Monday/Tuesday track to start first semester of next year. Having two hybrid tracks would allow the utilization of one academic administrator, one nurse, and the same support staff.

George Giltner motioned to approve the track schedule for the 2015-2016 school year. John Luta seconded. The motioned passed.

### **D. 2015-2016 School Calendar**

*Dr. Ernest*

Presented the rationale behind the 2015-2016 calendar which would allow for balanced days off for the hybrid tracks, as well as allows flexibility to increase to a second hybrid track. The total numbers of school days are 181, and the first day of school is August 17, 2015.

The first nine weeks of school contains: 1) new families would participate in a week of onboarding prior to the first day of school, August 10<sup>th</sup>-14<sup>th</sup>, 2) teacher training August 5<sup>th</sup>-7<sup>th</sup>, 3) September 7<sup>th</sup> is Labor Day, and 4) the end of the nine weeks October 16<sup>th</sup>.

The second nine weeks contains: 1)parent teacher conferences, 2) fall break October 28<sup>th</sup>-30<sup>th</sup>, 3) Thanksgiving break November 25<sup>th</sup>-27<sup>th</sup>, 4)winter break December 21<sup>st</sup>-January 1<sup>st</sup>, and 5) end of second nine weeks January 12<sup>th</sup>.

The third nine weeks contains: 1)Martin Luther King, Jr. Day January 18<sup>th</sup>, 2) parent teacher conferences January 19<sup>th</sup>-22<sup>nd</sup>, 3)President's Day February 15<sup>th</sup>, and 4) end of third nine weeks March 18<sup>th</sup>.

The fourth nine weeks contains: 1)parent teacher conferences March 21<sup>st</sup>-25<sup>th</sup>, 2) spring break April 4<sup>th</sup>-8<sup>th</sup>, 3)last day for students May 27<sup>th</sup>, and 4) graduation June 4<sup>th</sup>.

John Luta motioned to approve the calendar for the 2015-2016 school year. George Giltner seconded. The motion passed.

## **Hoosier Academy- Financial, Legal and School Operations**

### **A. Enrollment**

*Kathy Coe*

Presented a new format for student enrollment that includes monthly enrollment as well as monthly withdrawals. Total enrollment in January for Hoosier Academy virtual is 3761. Total enrollment in January for Hoosier Academy hybrid is 255.

### **B. Community**

*Rachel Borrelli*

Presented the updated hits to school website and noted that this is where the school also posted delays and cancelations. Strong Start events for the month of January had 13 perspective families, 12 new families, and 54 enrolled families. South Bend and Merrillville events were canceled due to weather, but were rescheduled for January 26<sup>th</sup> and January 29<sup>th</sup>.

Borrelli is also offering and hosting life line online and high school life line online for new families to come and ask questions and get help. High School life lines are Mondays at 7pm, and K-8 life lines are Fridays and Wednesdays at 9am. The life line sessions have already helped over 150 families.

Information on the locations of the upcoming February community events presented, as well as the invitation to all board members, especially our new member, to attend.

### **C. Compliance**

*Kathy Coe*

Provided an update on state and Ball State reports; state testing labels completed and the next big report is count day which is Monday, February 2<sup>nd</sup>. We are also on target with submission to Ball State.

**D. Personnel**

*Kathy Coe*

Presented information on any new hires, medical leaves, and terminations.

**E. Financials**

*Russell Roselle*

Reviewed the January financial summary report for virtual and hybrid by highlighting the enrollment, count date, PPR adjustments, and True Up.

John Luta motioned to accept the financial report subject for audit, as well as approved the January accounts payable vouchers as presented. George Giltner seconded. The motion passed.

**F. Related Services**

*John Marske*

Resolution approving K12 Management of Related Services.

John Marske motioned to approve authorization to K12 to enter into the related services agreements and to manage the related services process for the delivery of related services to Hoosier Academy students. John Luta seconded. The motion passed.

**Board Development**

**A. Board Liaison Update**

*Nadina McFann*

Presented Teacher Spotlights: Emily Chamberlain, virtual 2<sup>nd</sup> grade teacher, Khadijah Siddeeq, virtual English 10 and 12 teacher.

Update on community event survey- wanting to take the survey deeper and look at 1) retention, 2) engagement, and 3) success.

Update on the construction of three board committees that will reinforce the wholeness of the boards policy governance model as well as to strengthen our understanding of the school. Academic committee, personnel committee, and joint task force committee. Working with Dr. Ernest to construct what the roles, duties and responsibilities will be for all committee members.

Creating a Hoosier fact sheet for board recruitment that will highlight our school so that potential members can have an understanding of how we are structured.

Being no further business, the meeting adjourned at 7:50PM.

Next board meeting: February 24, 2015

Respectfully submitted,

Nadina McFann

Signatures for approval of December 16, 2014 Minutes:

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John Marske, Board Chair

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John Luta, Board Treasurer

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Lesley Neff, Board Secretary

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George Giltner, Board Member

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Stacie Porter Bilger, Board Member