

Hoosier Academy, Inc.
Regular Board Meeting Minutes
August 29, 2017

Upon determining the presence of a quorum, Board President Marske called the meeting to order at 5:38P.M. Tuesday, August 29, 2017.

Chairman Marske read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
John Marske	✓				
George Giltner	✓				
Gary Meyer		✓			
April Turner	✓				

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Byron Ernest Patti Ashley Cindy Wright Jennifer Sims Dominique Franklin Julie Overholt Ken Goff Kathy Coe Kent Martin Byron Brown Elizabeth Lamey Patsy Woods	Dana Smith Jennifer Lyons Rachel Borrelli Sara Brooks Alissa Davis Jill Landers	Robert Scott Suzan Cannon, virtual Cheryl Clemens, virtual Charity Reine, virtual Jocelyn, virtual Crystal, virtual

B. Approval of the July Minutes:

Mr. Giltner motioned to approve the July 18, 2017 minutes. Ms. Turner seconded. The motion passed.

C. Approval of the August Executive Session Minutes:

Mr. Giltner motioned to approve the August 3, 2017 executive session minutes. Ms. Turner seconded. The motion passed.

D. Adoption of the August Agenda:

Mr. Marske presented the August agenda with the change of allowing the Langley Family, item A, under section IV, to present first, after oral communication. Mr. Giltner motioned to approve the August agenda

with the change of moving item A, section IV to follow oral communication. Ms. Turner seconded. The motion passed.

E. Oral Communication:
No oral communication.

III. Hoosier Academy, Governance and Organization

A. Resolution 2017-13

If there is ever an employee that goes from a Hoosier employee to a K12 employee, the board needs to approve. Jill has completed her administrative license and has applied to be the K-5 academic administrator. Her current role as Chief Academic Fellow, will not be filled because this was part of her commitment with the Woodrow Wilson Fellowship program. Mr. Giltner motioned to approve Resolution 2017-13, resolution to approve Hoosier Employee to K12 Employee for Jill Landers. Ms. Turner seconded. The motion passed.

B. Introduction of the new Academic Administrator, Byron Brown

Dr. Ernest introduced the new Indy K-12 academic administrator Byron Brown. He comes to us with experiences in IPS and Carpe Diem.

C. Revised DCS Reporting Protocol, Kent Martin

Mr. Martin presented to the board the revised DCS reporting protocol due to the language changes in law. "New legislation dictates that an individual required to make a report of child abuse or neglect in the individual's capacity as a member of the staff of a school must immediately make the report to DCS or the local law enforcement agency and then notify the individual in charge of the school or his/her designated agent (IC 31-33-5-2). Notifying a designated school official no longer satisfies the duty of a school professional to report suspected abuse or neglect."

The updates to the protocol has been reviewed and vetted by the Board's legal counsel, and there have been revisions made to the school handbooks to reflect the new law in the Incident Chain of Command for Remote Testing Sites and Community Events, and Where to go with Questions or Concerns. There will be a training for staff so they are aware of the changes and are also refreshed on the process.

Mr. Giltner motioned to approve the updated DCS reporting protocol as it has been presented and reviewed by legal. Ms. Turner seconded. The motion passed.

D. Teacher Evaluation Briefing, Jill Landers

Mrs. Landers reviewed the new teacher evaluation tool, NIRT, which is being used this year. The school has partnered with INNTASS, Indiana Teacher Appraisal Support System, to help incorporate and create a teacher evaluation tool that is meaningful. The staff has been trained on the new rubric and the rubric has been updated to reflect the new assessments of Mindplay/Ascend. The rubric is catered to high school teachers, 6-8 teachers, 3-5 teachers and K-2 teachers to include the state testing that their grade level is tied to. The rubric is for teachers, not for counselors or other Hoosier staff.

The team of evaluators will be evaluating all teachers- not just teachers who teach in their school or grade level, each evaluator has a diverse group of teachers. The board asked if the instructional coaches will have access to the teacher evaluator- Ms. Landers shared that the teachers are that bridge. They can share that information if they want with the instructional coach. Teachers that are highly effective/effective, they will receive merit based pay; those that are not marked as highly effective/effective will not. However, that will not come into place this year because we do not have two years of test scores to compare. Teachers have met with their evaluators at the beginning of the month to meet and set goals that they hope to achieve this year.

E. Curriculum Alignment Briefing, Julie Overholt

Mrs. Overholt presented to the board an update on the curriculum alignment. See attached report. 64 courses have been reviewed by K12 and how they are aligned to the Indiana standards. Our purpose was to make sure that we had 100% alignment to the Indiana standards. Prior to the start of school, the K12 alignment team customized and modified those course, K-12 grade. With the math and ELA courses at that time, they were about 90% aligned; however after customized and modified, Hoosier is now 100% aligned. Those courses have been rolled out and teachers are using those aligned documents/maps for instructional cycles. We have not heard back from teachers regarding the alignment, so we are assuming that is going well.

The board wanted to confirm how the history and science courses were aligned in such a short period of time. Mrs. Overholt shared that the K12 alignment team worked on all subjects, including science and history. K12 used other states because some of their courses aligned to the Indiana standards, and looked for other resources that the K12 alignment team could pull from. The board wanted to confirm that all teachers have access to documents that show the changes. Yes, they do have access to these documents; however, there seems to be a miscommunication as to if teachers know they have access. The board will have access to the updated alignment maps in dropbox.

The board talked with some teachers regarding the alignment and wanted to confirm some of their concerns regarding full alignment and concerns about the rigor; and wanted to make sure that they are doing their due diligence to ensure that expectations have been delivered. Teachers were told that the curriculum was aligned, but some felt like there were no changes.

There are three phases to the alignment project. All of semester one is done. Second semester courses are being worked on now and will be available for teachers in November, the 27th, so that teachers have time to plan and review. The board also wanted to confirm the rigor of courses when there are grade level swaps, for example an 8th grade history class teaching 5th grade history content. The 5th grade course is nicely aligned to the 8th grade US History standards, but history is the only example where there was a swap. Mrs. Overholt shared with the board that the rigor for all of the courses does cover all of the four levels of the depth of knowledge chart. She also shared that if there were topics that needed to be taught earlier in the year before ISTEP, those changes have been made including lessons that were originally taught second semester.

Mrs. Overholt shared that now that we have the curriculum, we now need to focus on teaching, engagement, and attendance- these are all important. The board would like for them as well as the teachers to be able to see what was done because there is a disconnect.

II. Hoosier Academy, Financial, Legal, and School Operations

A. Financial Report, Patti Ashley

Ms. Ashley reviewed the FY18 budget with the board. The projected enrollment for this year is 2,728- this is our assumption for the count date on September 14, 2017. The assumptions for the FY18 budget are enrollment drops 1,760 students, enrollment freeze in Virtual May 2017, and Insight cap is decreased to 800 students. Revenue will then decrease. The funding rate for FY18 is comprised IN DOE funding rates of tuition support and complexity, and K12 charges, and staffing. The ratios: virtual 229:1 in Math & English 255:1 other subjects. Insight is 220:1; K-8 virtual and MS for Insight 55:1. Funding will be captured on one count date instead of two, and that count date is in September. Regardless of where students go after count date, the money stays with the school. If we gain students for Insight and hybrid after September 14th, we do not gain their money. Virtual has budgeted for 52 teachers, hybrid for 15, and Insight for 18.

Ms. Ashley highlighted the July vouchers. Some of the main items paid were K12, rent, staffing and payroll. July was a slow month, but August we are starting to see things roll in and will highlight next month.

Mr. Gilmer motioned to approve the June 2017 vouchers for all three schools for audit. Ms. Turner seconded. The motion passed.

Ms. Ashley highlighted the FY17 forecast. The inflows have been in state aid for the FY18 enrollment projection; restricted funding; charter innovation, Title; High ability; remediation; and Lily. Outflows have been for K12; payroll; oversight sponsorship; Presence Learning; rent and facilities; and PDs.

The FY17 audit will be finished before December this year.

Mr. Gilmer motioned to submit the financials for audit. Ms. Turner seconded. The motion passed.

B. Community Report, Rachael Borrelli

Ms. Borrelli reviewed are where the back to school expos will be held this year: Evansville, August 8th; South Bend, August 14th; Northwest Indiana, August 15th; Terre Haute, August 16th; Fort Wayne, August 18th, and Indianapolis August 19th.

September community events have been scheduled to include college visits; manufacturing days; library days; the Indianapolis Art Museum; Moms coffees; and anti-bullying assemblies that will be held around the state this year.

Our website has been taken down, and we are merging with the K12 marketing websites. The new website is <http://ha.k12.com/> It has been a process and a challenge, but we are starting to get our information documents like school handbooks, engagement policy, forms, and community events posted to the website.

C. Enrollment Report, Kathy Coe

Total enrollment for Hoosier Indy is 216; Hoosier Virtual is 1872; and Insight is 824. Next month the board will start to see the comparison. Student teacher ratios are also available to review. Middle school and high school is broken down by teacher name, the courses that they teach, and how many students in each course.

Hoosier Academies Network of Schools Enrollment 2017-2018 School Year

Total Enrollment

Grade	Hoosier Academy	Hoosier Virtual	HSN	Total
K	25	117	67	209
1	26	83	99	208
2	29	139	155	323
3	29	123	140	292
4	30	139	154	323
5	36	155	143	334
6	34	131	201	266
7	22	136	271	329
8	26	167	307	399
9	17	190	388	595
10	21	234	462	717
11	21	234	462	717
12	21	234	462	717
Total	216	1522	830	2568

D. Compliance Report, Kathy Coe
No report on compliance this month as we are waiting for the new reporting scheduled.

E. Personnel Report, Nadina McFann

The personnel report for this month showed a comparison of total number of teachers from the 16-17 school year to the total number of teachers for this school year. There are currently positions that are still needed; Title I interventionists, hybrid K and 6th grade. There is one teacher on medical leave, and there have been two resignations.

IV. Hoosier Academy- School and Student Outcomes

A. Langley Family, Dr. Byron Ernest

Dr. Ernest introduced the Langley Family, Devon and Trevor. All three are virtual students who are involved in the First Lego League where they are given real world problems and are challenged to develop a solution. In January, Devon and Trevor won 2nd place for their creation, and won an invitation to compete the first Lego league opening championship in California. The event took place in May and was also invited to the international opening. Won best overall performance and 3rd place in robot performance in England. They created an app that helps service dogs assist their owner.

B. Dual Credit, Nadina McFann

See attached report.
The board asked if dual credit is budgeted for in the FY18 budget. Ms. Ashley stated that yes, it was. The board will approve the FY18 budget next month, and will therefore approve the head of school/administrative recommendation of paying the cost of 2 dual credit courses, and providing an additional \$125 for required course textbooks/materials. The board asked if there was a grade requirement

for those students that took dual credit; Mrs. Franklin stated that there is not. How students performed in the class last year is available for the board in dropbox.

C. Midplay/Ascend, Dana Smith

See attached documentation. Mrs. Smith discussed the purchasing of Mindplay/Ascend. Mindplay is reading diagnostic and identifies a student's strength and weaknesses to create an individualized plan. Ascend Math has the similar approach by identifying the strengths and weaknesses by focusing in on the lowest level. Pivot provides an item bank of questions that are aligned to Indiana standards. Teachers will use Pivot for exit tickets, to store data, and to give a mock ISTEP exam. The programs will be covered by the formative assessment grant, Title I, high ability, and general funds. Mindplay/Ascend are a website that students login to that is outside of the K12 curriculum, but we have created a way for students to access from their OLS. These are programs that will be used by all students, K-12, and all levels. These programs will replace NWEA and USA Test Prep. Both programs are aligned to state standards, and NWEA is not. Teachers are excited about these programs because all of them have something that shows them where their students are at academically.

Mr. Giltner motioned to approve resolution 2017-14 purchase of diagnostic and instructional licenses for Hoosier Academies Network of Schools. Ms. Turner seconded. The motion passed.

D. Academic Reporting Discussion, Dr. Byron Ernest

Dr. Ernest recommended to have the academic committee to work with the school to determine what they would like to see with the new academic reports. The board agreed and will look at their schedules.

V. Board Development

A. Items for next month:

- 1. Curriculum alignment briefing
- 2. Approval of teaching training rubric
- 3. FY18 budget approval

Next Board meeting is September 26, 2017, Franklin Rd, at 5:30pm.
Being no further business the meeting adjourned at 8:18pm
Signatures for Approval of the August 29, 2017 Minutes.

John Marske, Board President

George Giltner, Board Secretary

Date 9/26/17

Date 9/26/17

HOOSIER ALIGNMENT UPDATE

Board Meeting 8.29.17

Alignment Project Update

- All courses were reviewed to ensure 100% alignment to the Indiana Standards.
- Prior to the start of the school year the K12 Product Development team customized and/or modified existing courses spanning grades Kindergarten through 12th based on the initial review/analysis.
 - The Math and ELA courses on average were 90% aligned to the Indiana Standards however the customizations and/or modifications including additional content were added to bolster the coverage of standards.
 - The current courses are now 100% aligned to all Indiana Standards.
- Hoosier teachers will use the aligned documents to create their instructional maps identifying the timeline for the units/lessons, standards, essential skills, and assessment as outlined by the K12 Academic Excellence Framework. These instructional maps will be used to guide the day to day instruction of students.

Hoosier Academies

Dual Credit Briefing
August 29, 2017

Dual Credit Review

Anyone in any grade level can be admitted to Ivy Tech Dual Credit, however, there are requirements that only most 11th and 12th graders meet.

Those requirements are:

1. High school transcript at the end of the junior year, 6 academic semesters, with a cumulative GPA of 2.6; OR
2. An official copy of college boards (PSAT, SAT, or ACT scores), school or a K-12 inc. high school transcript with College Board results. Minimum scores for early admission are PSAT 46+ in each reading, writing, and mathematics; SAT 460+ in each reading, writing, and mathematics; ACT scores 18+ in reading, 17+ in English, and 18+ in math; and
3. By completing Accuplacer.

2016-2017 Dual Credit Review

FINANCE COMMITTEE APPROVED

2017-2018

RECOMMENDATION FROM HOS/SCHOOL FOR

- Covering the entire tuition cost of up to two Ivy Tech/dual credit courses, ranging from \$131-\$136.
- Continue to cover the entire tuition cost of up to two Ivy Tech dual credit courses

- Continue to provide \$125 for textbooks and other required course materials.

- Providing an additional \$125 for textbooks and other required course material.

- Total spent last year \$35,000

2016-2017 Dual Credit Review

LAST YEAR- IVY TECH

LAST YEAR-NON IVY TECH

- 18 students participated
- Took 1-4 courses

- 4 students participated
- Took 1-3 courses

•Online; Indianapolis; Columbus; Gary; Connersville; Sellersburg; Lawrence; Noblesville; Anderson; and Franklin.

•Trine University; Bringham Young University; U of Indy; and Franklin College

2017-2018 Dual Credit

- 2017-2018 FALL
- 23 students
- Taking 1-2 courses
 - Online; Ft. Wayne; Anderson; Lawrence; Columbus; East Chicago; Muncie; Richmond; and Indianapolis.
 - Continue to cover the entire tuition cost of up to two Ivy Tech dual credit courses
 - Continue to provide \$125 for textbooks and other required course materials.
- RECOMMENDATION FROM HOS/SCHOOL FOR 2017-2018

Certification of Board Secretary: George Johnson
Date: 8/29/17
Ayes: III No: 0
Voice Vote:

IT IS THEREFORE RESOLVED that the Board of Directors of Hoosier Academy approves of Jill Landers becoming the K-5 Virtual Academic Administrator.

WHEREAS, Jill Landers, current Hoosier employee, Chief Academic Leadership Fellow, has completed her administration license, has applied, and is qualified to serve in a K12 LLC local administrative position; and

WHEREAS, the Agreement section 6.1.1, Staffing Levels and Authority Over K12 LLC Employees, states that "subject to K12 LLC prior consultation with the Governing Authority and disclosure, as the case may be, K12 LLC will have the authority to determine in its sole discretion, but with due consideration of Governing Authority prior input, whether any person to be employed by K12 LLC in a local administrative position shall be hired or dismissed; and

WHEREAS, the Board of Directors of Hoosier Academy, Inc. ("Corporation") and K12 have in place an Educational, Administrative, and Technology Services Agreement ("Agreement") that outlines the relationship between Hoosier Academy, Inc. and K12; and

Resolution No. 2017-13

Resolution to Approve Hoosier Employee to K12 Employee

HOOSIER ACADEMY, INC.

HOOSIER ACADEMY, INC.

**Resolution Approving
Purchase of Diagnostic and Instructional Licenses for Hoosier Academies Network
of Schools**

Resolution No. 2017 – 14

WHEREAS, Hoosier Academy, Inc. (the “Corporation”) implemented a school consolidated plan that has been approved by the Corporation’s authorizer, Ball State University Office of Charter Schools, and by K12, and as presented to the Indiana State Board of Education for the 2017-2018 school year; and

WHEREAS, the consolidated plan calls for the school to provide responsive instruction mapped to Indiana standards and to establish a singular, benchmarked, interim assessment necessary to streamline instruction; and

WHEREAS, as contemplated by the consolidated plan and in furtherance of the consolidated plan objectives to implement a diagnostic assessment aligned to Indiana standards consistent across all grade levels, to streamline data reporting to the measurable indicators of success and to implement a data solution that allows for aggregation and individual student mastery including standards based mastery by student and by teacher, the Head of Schools recommends and requests approval of the acquisition and implementation of MindPlay Reading Diagnostic and instructional licenses, Ascent Math Diagnostic and instructional licenses, and Five Star Pivot Licenses all of which are more particularly described in the attached Exhibit A (the “Licenses”) for a combined cost of \$197,060; and

WHEREAS, the Licenses cost has been contemplated and is included in the budget for the 2017-2018 school year; and

WHEREAS, based on the recommendation of the Head of Schools and in furtherance of the consolidated plan and the initiatives therein provided, the Board of Directors deems it to be in the interest of the Corporation to acquire the Licenses.

IT IS THEREFORE RESOLVED the Board of Directors approves the purchase of the MindPlay Reading Diagnostic and instructional licenses, the Ascent Math Diagnostic and instructional licenses and the Five Star Pivot Licenses for the Hoosier Academies Network of Schools for a cost not to exceed \$197,060, and the Head of Schools is hereby authorized and directed to take any and all actions necessary to acquire and implement the Licenses for the Hoosier Academies Network of Schools.

Voice Vote:

Ayes: 3 No: 0

Date: 8/29/17

Certification of Board Secretary: Joseph H. Jones



Request for Board Approval

What: Hoosier Academies Network of Schools is seeking Board approval for the purchase of:

- K-12 MindPlay Reading Diagnostic and Instructional Licenses
- K-12 Ascend Math Diagnostic and Instructional Licenses
- K-12 Five Star Pivot Formative Assessment Tool Licenses

Why:

Consolidated Plan

- Chapter 1: Responsive Instruction Mapped to Standards
- Chapter 2: Observation, Feedback and Professional Development
- Chapter 3: College and Career Readiness
- Chapter 4: Community, Family and Student Engagement
- Chapter 5: Staffing and Budget

Assessment Plan

MindPlay Virtual Reading Coach and Ascend Math

- Diagnostic
- Teachers will monitor daily, weekly, monthly

Five Star Pivot Formative Assessment Tool

- First part of class/Bell ringer
- Exit tickets
- Mock ISTEP Test-Test will be divided and administered through the weeks of Nov 27th-Dec 15th

K-12 Unit Tests and Quizzes throughout the curriculum

ISTEP/ECA

- 95% Participation (State and school goal)

Selection Process

- Presentations from vendors
- Task Force
- Administrators
- Teachers

Total Cost

- Five Star Pivot Annual Total- \$40,284 (All three schools)
- Mindplay/Ascend Annual Total- \$161,976 (All three schools)
- \$34.00 per student for Mindplay
- \$18.00 per student for Ascend

How will we purchase?

- Formative Assessment Grant (All three schools)
- Five Star Pivot, \$40,284

High Ability Grants (Mindplay Reading and Ascend Math)

- Hoosier Virtual, \$2,500
- Hoosier Indy, \$1,500

Title 1 Grants (Mindplay Reading and Ascend Math)

- Hoosier Virtual, \$80,000
- Hoosier Indy, \$2,500

General Fund (Mindplay Reading and Ascend Math)

- Hoosier Virtual, \$18,824
- Hoosier Indy, \$6,400
- Insight, \$50,256



6/30/17

Hello Learning Coaches,

As plans are solidified for the 2017-2018 school year, one of the goals for the Hoosier Academies Network of Schools is to improve the assessment and intervention system. Hoosier Academies Network of Schools has utilized a wide array of assessments and programs throughout the years. In order to ensure that we are striving to meet our vision of, "Success for every student in Indiana" we wanted to make you aware of several changes regarding assessments and intervention programming for the 2017-2018 school year.

All students in grades K-12 will begin the school year by taking a reading and math assessment in order for teachers to better meet the individual needs of students. Different assessments have been administered to various grade levels, but Hoosier Academies Network of Schools has not had one consistent math and one consistent reading assessment for all students in grades K-12. It is imperative that students, staff, and families all are speaking the same language in regards to data, and through all students taking the same math and reading assessments, everyone will be speaking the same language. Not only will ALL students be taking initial assessments from the same program, but ALL students will also have access to the instruction/intervention piece to the programs. All students will take the MindPlay Universal Screener. MindPlay Universal Screener is a fully computerized, comprehensive diagnostic reading assessment program. MindPlay Universal Screener pinpoints strengths and weaknesses in each student's reading skills, then creates an electronic individualized learning plan.

All students will take the Ascend Math Recommendation Level Test. The Ascend Math Recommendation Level Test is a computer adaptive test that varies in difficulty based on the student's responses. The program quickly zeroes in on the lowest level at which the student has a skill gap, then creates an individualized learning plan. It is imperative that when students take the initial math and reading assessments that they complete the assessments on their own in order for staff to address any areas of need.

There is a parent training scheduled for August 17th at 9:00 a.m. EST and 7:00 p.m. EST where additional information will be shared. A recording of the meeting will be made available for those that are unable to attend. Additional information, including the link to the meeting, will be posted on the Hoosier events calendar: <http://ha.k12.com/calendar.html>. An e-mail will also be sent to all families closer to the date of the meeting as a reminder. Information will be available to families at the Back to School Expo events that are posted on the Hoosier events calendar. If you are interested in learning more about MindPlay and Ascend, please feel free to visit the websites below:

<http://mindplay.com/>

http://ascendmath.com/index_stndr.html

Sincerely,

The Hoosier Academies Network of Schools Administration Team

Hello Learning Coaches

As we begin the 2017-2018 school year next week, we are excited to be administering a new and improved assessment tool. This year we will use MindPlay reading and Ascend Math. MindPlay is a fully computerized, comprehensive diagnostic reading assessment program. MindPlay pinpoints strengths and weaknesses in each student's reading skills, then creates an electronic individualized learning plan. The Ascend Math assessment is also a computer adaptive test that varies in difficulty based on the student's responses. The program quickly zeroes in on the lowest level at which the student has a skill gap, then creates an individualized learning plan. All students in grades K-12 will begin the school year by completing both a required reading and math assessment, in order for teachers to better meet the individual academic needs of every student. It is imperative that when students take the initial math and reading assessments that they complete the assessments on their own. These are not high stake tests. These two assessments will simply help the teachers ensure your student reaches their academic potential this year.

As a learning coach please encourage your child to complete both tests in their entirety. They will have time in their daily schedules to complete the tests during the first few days of school. The following types of interactions will not help your child and should be avoided:

- Asking your child about the test during the test
- Helping them with words or problems that are too difficult for them
- Reading any part of reading passages to the student
- Helping your child narrow their answer choices
- Providing any help with reading passages or question content or meaning
- Hovering over the students as they are tested

Please know, due to the nature of an adaptive assessment, ALL students will experience questions for which they do not know the answers. Students should simply answer the questions to the best of their ability.

After completing the assessments, a learning path will be created for your student. They will work on their individual learning path daily. It will be exciting to see your child grow throughout the school year and celebrate their successes. We encourage you to join us via Blackboard Collaborate for an Assessment Information Session to learn more about important changes in regards to assessment for the 2017-2018 school year! You will see how this new researched based program will help your student reach their full academic potential.

August 17th 9:00 a.m. EST and 7:00 p.m. EST

[Click to Join](#)