

Hoosier Academy, Inc.
Special Board Meeting Minutes
October 14, 2020

Upon determining the presence of a quorum, Board President Michelle Study-Campbell called the meeting to order at 6:07P.M. WEDNESDAY, October 14, 2020.

Chairman Study-Campbell read the Board Mission: 1) make sure that our school accomplishes the outcomes it was chartered to produce (i.e. student achievement) and 2) Make sure that nothing illegal, unethical, or imprudent occurs.

Name	Present	Absent	Arrived Late	Departed Early	Electronic Participation
Michelle Study-Campbell	✓				
Gary Meyer	✓				
Maurice Boler	✓		6:15pm		
Jayme Short-DeLeon	✓				

Others in Attendance:

K12 Representatives	HA Staff	Community Members
Todd McIntire Darren Reed Miranda Tolentino Patsy Woods Tracy Thatcher Susan Fries Julia O’Sullivan		

B. Guest Introductions

C. Adoption of the October 14, 2020 Special Meeting Agenda:

Ms. Study-Campbell presented the October 14, 2020 agenda.

Mr. Meyer motioned to approve the September 30, 2020 agenda. Ms. Short-DeLeon seconded.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, absent; Jayme Short-DeLeon, yes. The motion passed.

D. Oral Communication:

None.

III. Hoosier Academy, Governance and Organization

A. Resolution 2020-8 Confirmation of Continued Modified Instructional Method for Hoosier Academy – Indianapolis

Ms. Study-Campbell presented the formal Resolution 2020-8, Confirmation of Continued Modified Instructional Method for Hoosier Academy-Indianapolis as stated:

- 1. Subject to all reasonable and appropriate health and safety protocols being implemented consistent with local and/or state guidelines, beginning October 20, 2020, HAIN staff will report to the Lynn Black K-8 Learning Center on “building days” as specified in the Modified 2020-21 School Calendar and will provide virtual instruction to HAIN students from the school facility;*
- 2. Beginning November 9, 2020, hybrid instruction as set forth in the Modified 2020-21 School Calendar will be phased in by class and/or grade level according to a schedule to be determined by the Board with input from the Administration Team; and*
- 3. All HAIN students will be receiving hybrid instruction as set forth in the Modified 2020-21 Calendar no later than January 22, 2021*

Mr. Meyer motioned to approve Resolution 2020-8 Confirmation of Continued Modified Instructional Method for Hoosier Academy-Indianapolis as presented. Ms. Short-DeLeon seconded.

DISCUSSION

Given the increase in COVID cases, has there been any new guidance that has come out from any governing body? The Marion County Health Department and the Indiana Department of Education came out and said we are still within the yellow zone which is a 5-10% positivity rate. There is a clause that allows the board to modify if needed.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed. 4-0.

B. Resolution 2020-9 Approval of Contract Renewal for E-rate Consulting Services

Ms. Study-Campbell presented Resolution 2020-9 Approval of Contract Renewal for E-Rate Consulting Services.

Mr. Meyer motioned to approve Resolution 2020-9 Approval of Contract Renewal for E-rate Consulting Services. Mr. Boler seconded.

DISCUSSION

The school is currently using this vendor and E-rate is federal money that is given to schools to help offset the cost for the internet and infrastructure for schools. Ms. Tolentino shared that AdTech is big company that works with schools as well as libraries to help get the best rates. The due date was September and the board wants to confirm that even though it is past the deadline. Ms. Thatcher has been in communication with the vendor and shared that they are waiting for us.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed. 4-0.

C. Resolution 2020-10 Authorizing Head of Schools to Negotiate & Execute Janitorial Services Contract

Ms. Study-Campbell presented Resolution 2020-10 Authorizing Head of Schools to Negotiate and Execute Janitorial Services Contract.

Mr. Meyer motioned to approve Resolution 20220-10 Authorizing Head of Schools to Negotiate and Execute Janitorial Services Contract. Ms. Short-DeLeon seconded.

DISCUSSION

The board discussed if there was a specification sheet outlining in detail what is going to be done with, We Care Cleaning. The resolution was changed to authorize the Head of Schools or the Board President to authorize the contract. The proposal has two people in the building. The board would like to see what equipment they provide vs. what we need to provide; a specification sheet; COVID reference; are their penalties if we go below two people. The total contract is \$16 an hour and the supplies are an exclusion. The paper products are extra, but the rest of the cleaning supplies are included. They provided a price list of what they pay for everything but did not talk about how much they are going to charge the school for supplies.

We Care is being recommended because they were more interested in our businesses, more thorough, want our business, understand COVID-19 is a fluid situation, willingness to do the work, and willing to adjust and model with COVID-19 changes. Looked at their background; they also work at IUPUI. Cleaning Solutions did walk-thru, but they did not follow up as frequent as the other vendors.

The board suggest getting a list of specifications outlining daily, weekly, monthly; how are they going to do that. Clarifying the supplies and the law of tracking dangerous chemicals; the size and scope of IUPUI's contract.

Ms. Thatcher called the references for We Care Cleaning as well as with Cleaning Solution. The board would like to have the references sheet included in new contracts moving forward.

The board's legal counsel provided additional provisions regarding background checks; in section 3.1 contractor shall provide the supplies, and 3.9 regarding federal and state laws regarding OSHA, and article 5 regarding insurance coverage.

Discussions on proper PPE equipment was discussed with each vendor and will be wearing PPE at all times, and the company will be providing the PPE. This contract has not been presented to the company.

Mr. Boler will work with Ms. Thatcher on following up with the preferred vendor, as well as the other proposal, to talk through what is needed and how to do the work.

Background checks will be conducted before starting the work through SafeHirings.

The current cleaning company did the COVID sanitization, currently are no contract and are working with us on an as needed basis and would be willing to be available October 20th when teachers return to the building.

Roll Call: Michelle Study-Campbell, no; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, no. The motion does not pass.

There are loose ends in the contract. Ms. Study-Campbell asked that Mr. Boler be involved and provide support to Ms. Thatcher. Mr. Boler is comfortable with supporting Ms. Thatcher and would like to get a phone call scheduled to work through some of the needs.

D. Resolution 2020-11 Approval of Copier Lease and Maintenance Contract

Ms. Study-Campbell presented Resolution 2020-11 Approval of Copier Lease and Maintenance Contract.

Mr. Meyer motioned to approve Resolution 2020-11 Approval of Copier Lease and Maintenance Contract. Mr. Boler seconded.

DISCUSSION

This is the renewal and the pricing are better as well as new equipment. The last term was 48 months and this term is for 60 months. The out clause is 60 days with the option to buy for fair market value or return the equipment in good working condition at their cost to the location they designate.

Roll Call: Michelle Study-Campbell, yes; Gary Meyer, yes; Maurice Bolder, yes; Jayme Short-DeLeon, yes. The motion passed.

E. Resolution 2020-12 Authorizing Consulting Services Agreement

Ms. Study-Campbell presented Resolution 2020-12 Authorizing Consulting Services Agreement.

Mr. Meyer motioned to approve Resolution 2020-12 Authorizing Consulting Services Agreement. Ms. Short-DeLeon seconded.

DISCUSSION

There has not been a copy of the signed agreement provided to the school. The proposal has a timeline and an estimated cost. Some of the services have been paid for. The proposal is a three-year proposal. The work to date on this includes focus groups with parents and teachers, and survey that went out and analyzed. There is to be a meeting to go over the culture climate with the Head of Schools. This contract is being for out of grant funding from the School Improvement Grant (SIG), but unclear of how long the grant is for. Ms. Tolentino will reach out regarding a copy of the signed agreement. There is some confusion on if the application for the SIG has been submitted and if funds will be granted for this school year.

Mr. Meyer rescinded his motion.

Being no further business, Mr. Meyer motioned for the meeting to be adjourned at 7:49pm. Ms. Short-DeLeon seconded.

Next Regular Board meeting is October 27, 2020, Caito Dr. at 6:00pm.

Signatures for Approval of the October 14, 2020 Minutes.

Michelle Study-Campbell, Board President



Gary Meyer, Board Secretary

Date

Date