

GEORGIA CYBER ACADEMY (GCA)

BOARD OF DIRECTORS MEETING

DRAFT MINUTES | December 13, 2017 | 6:00 pm – 7:30 pm

Conference Call: 1 (515) 739 – 1469, access code 675050 #

Board Room <http://tinyurl.com/GCA-Board-Room>

Board Attendees: Ryan Mahoney (Board Chair), Dr. Erica Fener-Sitkoff (Board Vice Chair), Angela Lassetter, Ben Brumfield, Jeff Gates

Board Member Absentee: Jemelleh Coes, Charlie Harper

Board contractors: Michael Kooi, Alexa Ross

Staff attendees: Dr. Andrew Oberg (Head of Schools), Veronica Clemons (Deputy Head of Schools), Stacy Kimmons (CAO), Andre Hopewell (Finance Manager), Rosie Lowndes (Middle School Principal), Maria Waters (Elementary Principal), Michelda Watson (FAST Manager), Allison Yawn (Operations Manager), Erica Curry (SPED), Kristy Howard, Jennifer Mitchell, Joan Wilson, Maria Blencowe, Tim Melvin, Michelle Blackwell, Janet Wheeler, Stacey Clandenen, Taylor Lord, Gentry Lowe, Alisha Kelly, Trina Weaver, Janet Wheeler, Elizabeth Rose, Ellen Holland, Kristy Howard, Becky Moody, Shireen Mueller, Pam Freed,, Susan Rudd

Other Attendees: Mark Middleton, Rob Fortson, Karen Ghidotti, John Kramer

SUMMARY OF ACTIONS:

	Motion	Second	Vote
Motion to approve November Board Minutes	Erica Fener-Sitkoff	Ben Brumfield	Unanimous Approval
Motion to Amend Agenda to include SPED review proposal by Board Counsel	Angela Lassetter	Jeff Gates	Unanimous Approval
Motion to Approve SPED review proposal by Board Counsel	Angela Lassetter	Jeff Gates	Unanimous Approval
Motion to Adjourn meeting at 7:14 PM	Erica Fener-Sitkoff	Ben Brumfield	Unanimous Approval

I. **CALL to ORDER** at 6:15 PM by R. Mahoney

II. **REGULAR SESSION**

III. **REVIEWED and APPROVED November MINUTES** – voted to approve without revision. Motion – Erica Fener-Sitkowski | Second – Ben Brumfield

IV. **HEAD of SCHOOL (HoS) REPORT** *delivered by Dr. Andrew Oberg:*

- a. **Cyber Charter Rally** – Wednesday, January 31, 2018
- b. **National BETA school of distinction**
- c. **Special Education Leadership Initiative**
- d. **Winter administration of EOC**
- e. **Face-to-Face December Professional Development**

V. **BOARD COMMITTEE REPORTS:**

- a. **ACADEMIC OVERSIGHT** report delivered by Michael Kooi in the absence of Chair –
 - i. New Academic Dashboard was discussed.
 - ii. New grading policy was discussed.
 - b. **FINANCE** report delivered by Andre Hopewell, School Finance Manager -
 - i. Provided an update on Monthly Financials.
 - c. **GOVERNANCE** report delivered by Angela Lassetter, Governance Chair -
 - i. Importance of board review of bylaws, policies and strategic plan for potential changes at next meeting;
 - ii. GCA staffing update ;
 - iii. GCA website update;
 - iv. dissemination of board policies
 - v. Conflict of Interest forms
 - vi. Board vacancies
 - vii. Governance Dashboard
 - viii. Statistics on new Board policy initiatives
 - ix. Governance Training
 - x. Suicide Prevention Policy Draft
 - xi. SCSC annual oversight visit update
 - xii. Next board meeting rescheduled for January 17
- **Other items for Discussion – Motion to Amend the Agenda to include board action on SPED review proposal by Board Counsel** – motion – A. Lassetter, second – Jeff Gates – Unanimous approval.
 - **Motion to Approve Board Counsel SPED review proposal** – motion – A. Lassetter, second – Jeff Gates. Unanimous approval.
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VI. **ADJOURNED** at 9:30 PM | motion – C. Harper , second - A. Lassetter

*To request November 2017 board packet, contact Veronica Clemons, vgclemons@gacyber.org
Board Packet Documents for December 2017:*

*December Board Agenda
November Board Minutes
Monthly Financial Report
Head of School Report
School and Special Program Reports*

*Special Education Report
Operations Board Report
Human Resources Report
GCA Cohort Enrollment Analysis*

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