

**GEORGIA CYBER ACADEMY (GCA)**

**BOARD OF DIRECTORS MEETING**

**DRAFT MINUTES | March 21, 2018 | 6:00 pm – 7:30 pm**

**Conference Call: 1 (515) 739 – 1469, Access Code: 675050 #**

**Board Room: <http://tinyurl.com/GCA-Board-Room>**

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**Attendees:** Ryan Mahoney (Board Chair), Dr. Erica Fener-Sitkoff (Board Vice Chair – Conference-in), Angela Lassetter, Ben Brumfield, Charlie Harper, Kenneth Tennyson, and Jemelleh Coe (Conference-In)

**Board Member Absentee:** None

**Board Contractors:** Michael Kooi and Alexa Ross (General Counsel)

**Staff Attendees:** Dr. Andrew Oberg (Head of Schools), Veronica Clemons (Deputy Head of Schools), Stacy Kimmons (CAO), Allison Yawn (Operations Manager) (Andre Hopewell (Finance Manager), Maria Waters (ES Administrator), Rosie Lowndes (MS Administrator), Jaime Conner, Ashley Thompson, Alicia Kelley, Millicent Pilate, Michael Stephens, Taylor Loyd, Misty Kerr, Yolanda Banks, Jennifer Mitchell, Eresco Maddox, Abigail Patterson, Erica Curry (SPED Director), Ellen Holland, Holly Witcher, Ingrid Bailey, Stacy Clendenen, Becky Moody, Amber Heisler, Aundrea Dickerson , Joan Wilson, Nicole Nash , Aleksandra Berry, Charissa Ondovic, Melissa West, Jessica Elzey, Janelle DeCosta, Amy Barkley, Janniche Christensen, Beth Pitman, Trina Weaver, Kimberly Cone, Gillette Smith, Brandi Pendergraft, Nadiah Trotman, and Allison Godowns.

**Other:** Allison Cleveland (K12), John Kramer (K12).

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**SUMMARY OF ACTIONS:**

	<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
Approval of Board minutes from February 08, 2018	Angela Lassetter	Charlie Harper	Unanimous approved
Approval of GCA School Calendar	Angela Lassetter	Ben Brumfield	Unanimous approved
Adjourn to Executive Session	Charlie Harper	Angela Lassetter	Unanimous approved
Adjourned at 8:30 PM	Angela Lassetter	Kenneth Tennyson	Unanimous approved

- I. **CALL TO ORDER** at 6:15 PM by Ryan Mahoney (Chair)
- II. **REGULAR SESSION**
- III. **REVIEWED AND APPROVED** February 08, 2018 Minutes – voted to approve without revision. Motion – Angela Lassetter | Second – Charlie Harper – unanimously approved.
- IV. **HEAD OF SCHOOL (HoS)** Report delivered by Dr. Andrew Oberg with assistance from Stacy Kimmons (CAO):
  - a. Academic Performance Report – Staci Kimmons presented.
  - b. Discussion of vision for the 2018-19 school year and beyond
  - c. Discussion of concerns relating to Math teacher hiring, computers for students and elementary testing changes.
  - d. Discussion of enrollment policy.
  - e. Discussion and approval of 2018-19 school calendar. Motion – Angela Lassetter | Second – Ben Brumfield, unanimously approved.
- V. **BOARD COMMITTEE REPORTS**
  - a. **ACADEMIC OVERSIGHT** report delivered by Jemelleh Coes, Chair
    - i. Discussion on a plan of action that clearly defines Point A and Point B as it relates to student academia.
    - ii. How data is presented to the AO Committee and Board.
    - iii. Information and materials received at least one week in advance.
    - iv. Develop a coding system that clearly indicate performance levels.
      - Example. red (deficiency) and green (proficient).
    - v. Jemelleh has concerns about the level of data that is being presented to the committee.
    - vi. Mike to send assessment of the Milestones to Jemelleh Coe board member.
  - b. **FINANCE** report delivered by Kenneth Tennyson (Board Member) and Andre Hopewell (GCA Finance Manager).
    - i. Discussion on the approval to move from a check system to ACH or Direct Deposit.
      - Staff will still have the option to receive a check.
    - ii. Reviewed monthly board report changes from last meeting.
    - iii. Will review update to fiscal policy.
  - c. General Counsel report on SPED review delivered by Alexa Ross
    - i. Research conducted on SPED.
    - ii. Results and finding shared with the group at next board meeting on April 18.
- VI. **PUBLIC COMMENT:** There were no public comments.

VII. **EXECUTIVE SESSION:** Motion – Charlie Harper | Second – Angela Lassetter.  
Unanimously approved.

VIII. **ADJOURNED at 8:40 PM** | Motion – Angela Lassetter | Second – Kenneth Tennyson.  
Unanimously approved.

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To request March 2018 board packet, contact Mike Kooi, [mkooi@gacyber.org](mailto:mkooi@gacyber.org)

Board Packet Documents for February 2018:

February 2018 Board Agenda

Monthly Financial Report

Head of School Report

Schools Report

Special Education Report

Operations Board Report

Human Resources Report

Family Academic Support Team Board Report

Instructional Report

Student Enrollment Report

2018-2019 School Calendar

DRAFT