GEORGIA CYBER ACADEMY

BOARD OF DIRECTORS MEETING Minutes (Draft)

DATE: March 15, 2017

TIME: 6:00pm-7:00pm

LOCATION: 999 Peachtree St. NE suite 1120, Atlanta, GA 30309
Conference Call: 1 (888) 824-5783 Passcode: 55777021#
https://sas.elluminate.com/m.jnlp?password=M.B13C42A8FA554FCB761F0087965B36&sid=559

Board Attendees: Ryan Mahoney (Board Chair), Erica Fener-Sitkoff (Vice Board Chair), Angela Lassetter, Jemelleh Coes, Ben Brumfield, Jeff Gates

Staff attendees: Matt Arkin (Head of School), Veronica Clemons (Deputy Head of School), Alexa Ross (Board Attorney), Keisha Simmons (Board Liaison), Staci Kimmons (District Academic Administrator) Andre Hopewell (Finance Manager), Mark Middleton (K12 Lobbyist),

Absences: Christy Thomas, Charlie Harper

Public Comment: Ebony Ambrose GCA Parent

Summary of Actions:

	Motion	**Second**	**Vote**
Approval of amended February 2017 Board Minutes	Erica Fener-Sitkoff	Angela Lassetter	Unanimous Approval
Approval of amended 2016 Board Minutes	Jeff Gates	Angela Lassetter	Unanimous Approval
Approve K12 as vendor to provide computers for testing	Recommendation of Finance committee	NA	One vote of No 7 votes of Yes for approval
Adjourn at 7:34pm	Ben Brumfield	Angela	Unanimous

		Lassetter	approval

1. **Board Meeting Call to order**   6:10pm

2. **Head of School Report**

- Matt Arkin, Head of School, gave updates on the following items:

    o Enrollment- currently Georgia Cyber Academy currently has over 2,000 applications submitted for the 2017/2018 school. Currently it is anticipated that space will be available for all applicants so no lottery is needed at this time.

    o State Testing- currently there are 60 sites across the state for Georgia and for the first time this school year families were given the ability to choose the test site best for them.

    o Beating the Odds Analysis

        o The board posed the following questions:

            1. Since enrollment is more active during the summer months would it be more productive to hold the lottery at that time?

            2. Do we have data that shows that USA TestPrep is a good alignment to the Georgia Milestone test?

- Follow up Items:

    o For the next Academic Oversight meeting the following topics should be discussed:

        1. Review of alignment of USA TestPrep to Georgia Milestones test

        2. Review of data received by teachers once students complete assessments (review of teacher report and student report)

        3. Walk through of interim assessment

        4. Feedback from teachers about how effective they feel USA TestPrep is and their opinion on if they feel another assessment tool would be more effective

3. **Board Committee Reports:**

Finance Committee

- Audit Update- the audit has been completed, and there were no material findings. A find draft of the report will be available for review by the finance committee by 3/16/2017..

- Budget Updates: no major changes at this time

  - o The board posed the following questions:

    1. Are we required to amend the budget when the school receives the mid-year adjustments given we use a forecasting model for budgets?

- Follow up items:

  - o Andre Hopewell (Finance Manager) will call Terence at the State Charter Commission to pose the amending budget question.

4. **Action Item**- Testing Computer Proposals

  - Finance committee has recommended that K12 be approved as the vendor to provide computers for testing.

    - o Follow up Item:

      1. Staff will collect data on the pros and cons of using K12 for testing computers.

5. **Other Board Discussion**

  - Overview of the SY18 Planning Process/Academic Effectiveness Framework- Staci Kimmons, District Academic Administrator, presented the overview of the academic effectiveness framework, which is the processed by all schools to plan for the 2017-2018 school year.

  - Ignite- Overview of time frame of contract and who has been requested to run the project was reviewed by Alexa Ross, Board Attorney.

AGENDA

Board and Staff Arrive 6:00pm

1. Call to Order 6:15pm

2. Review and Approve Minutes

3. Review and Approve amended Minutes from February 2016 Board Meeting

4. Head of School Report 6:20pm

5. Rotating Committee Reports: Finance 6:30pm

6. Action Item 6:45pm

   o Recommendation for State Testing Computer Contract

7. Other Board Discussion 7:00pm

   o Overview of the SY18 Planning Process/Academic Effectiveness Framework

8. Item for Information 7:15pm

   o SY17/18 School Calendar

9. Confirm next Meeting Date/Time

10. Adjourn 7:30pm