

Georgia Cyber Academy Governing Board

Lottery and Admissions Policy

Adopted On: 04/18/2018 **Last Reviewed On:** _____ **Last Updated On:** _____

The Board of GCA adopts the following policy, effective on the date of adoption by the Board.

This policy establishes the enrollment policy including the lottery process for GCA.

1. Enrollment is open to any student who resides in the state of Georgia.
2. GCA shall not charge tuition or fees to its students except as may be authorized for local boards pursuant to O.C.G.A. § 20-2-133.
3. Potential GCA K-12 families will complete an online version of the enrollment packet on the GCA website, or by obtaining a hardcopy of the enrollment packet from the GCA office. The hardcopy enrollment packet will be available on the website.
4. Due diligence will be shown in announcing the opening of a new enrollment cycle to the public:
 - The enrollment cycle dates will be prominently displayed on the GCA website beginning at least one month prior to the opening of an enrollment cycle.
 - The open enrollment information will be prominently displayed on the GCA web page once an open enrollment cycle has commenced.
 - Notification will be sent out to all parties that have previously expressed an interest in GCA announcing the opening of a new enrollment cycle at least two weeks prior to its commencement and then again when the enrollment cycle begins.
 - Notification will be sent to all currently enrolled parents and students announcing the opening of a new enrollment cycle in case they wish to forward it to their friends at least two weeks prior to its commencement and then again when the enrollment cycle begins.
 - Additional means of notifying the public that a new enrollment cycle is opening or is currently open may include, but is not limited to: social media, television commercials, local papers throughout Georgia, including, but not limited to the Atlanta Journal Constitution, the State Charter School Commission, and the Georgia Charter School Association.
5. If the number of applicants received by GCA during an open enrollment cycle specified above exceeds the capacity of a program, class, grade level, or building, GCA shall ensure that such applicants have an equal chance of being admitted through a random selection process in accordance with O.C.G.A. § 20-2-206(b) and in accordance with the attached Exhibit A. GCA shall not conduct more than one lottery per grade per academic year.

6. The Lottery is based on new enrollee applications. The Head of School will randomly choose the seat offered students through an open lottery system or may contract a service company to administer the lottery.
7. A seat offer is given to the approved students if selected during a lottery or if they meet the conditions of a statutory enrollment priority as allowed for in the charter contract, such as a sibling of a student or a child of an employee or board member.
8. All applications received after an open enrollment cycle closes will be placed on a wait list in the order that they are received following those waitlisted due to an enrollment lottery if applicable.
9. Families become sufficient and approved once all required compliancy documents are received.