

Minutes

FLVA Northeast Board

Board Meeting

Tuesday Oct 13, 2015 @ 10:00 AM at FLVA Central Office 9143 Philips Highway Suite 590, Jacksonville

Board Members Present

C. Sprague, D. Palmer (remote), L. Williams

Guests Present

Deb Palmer, E. Pruett, Gina Fafard, H. Hall, Jackie Davis

I. Opening Items

Call the Meeting to Order

L. Williams called a meeting of the board of directors of FLVA Northeast Board to order on Tuesday Oct 13, 2015 @ 10:00 AM at FLVA Central Office 9143 Philips Highway Suite 590, Jacksonville.

Approve Minutes

L. Williams made a motion to approve minutes from the Board Meeting on 09-08-15.

C. Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. School Report

Enrollment

Clay: Total enrollment 146 students in grades k-5 7 students grades 6-8 1 student grades 9-10 No withdrawals
Duval 122 students grades k-5 90 students grades 6-8 43 students grades 9-10 24 total withdrawals (16 elementary, 4 middle school, 4 high school) *Discussion around withdrawals and teacher retention (teacher/student relationships, exit interview data, communication at enrollment regarding parent involvement expectations, making parents aware of resources available). Would like to see enhanced enrollment communication, support for students/families at the beginning of the year, clear communication that this is a public charter school, and continued collection of exit interview data).

Staffing Changes

Karen Parker (Head of School) resigned effective 9/14/15 Tammi Marion (Operations Manager) last day effective 09/02/15 Hiring two operations managers, Ann Shipley hired as special programs coordinator, Review of current administrative team. Larry requested an updated staffing list. He also requested in the future a standard email to the board when staff changes (administration).

Academic Review (Pass Rates and Student Completion)

Farica King reviewed: Less than 5% of our total population is showing as being behind in their coursework. The vast majority of students appear to be ahead of their coursework. Steady increase in weekly student progress in the coursework is indicated 2% and 3% above. FAIR testing was discussed as required by our Duval charter, however no longer required by Duval (they are not using it and FLVA is phasing out). Board has decided to remove requirement from charter and will draft a resolution with a follow-up special meeting of the board to be scheduled.

III. Marketing

Updates

Deb Palmer - K12 Marketing updates Closing enrollment season (around first of October) - new enrollments, retentions, withdrawals. Meet the teachers, Back to School Events, events in every district. Duval - Treehill Nature Center Orange Park Fall Festival booth Zombie Chase run this weekend Anti-bullying month Winterland of Gingerbread.

IV. Additional Agenda Items

Board On Track - Gina Fafard

BoardOnTrack - Gina Farfard -introduced herself and overview of BoardOnTrack platform, resources.

Audit Reports

John Kramer - Southern Region Director of Finance Audit Activities update: Duval has been submitted, they are still working on Clay. There have been no findings so far in any district.

Calendar issues

Conversation around differences in calendars, action - requested kmail out to all parents with correct calendar, update websites flva and flvastart.

Library Card for teachers and homeschool mothers

Note on letterhead indicating parents are learning coach so they can receive a special library card in Duval for checking out more and no late fines.

V. Closing Items

Adjourn Meeting

Larry - Foundation for Excellence in Denver he will be attending next week and Larry Charter School Conference in Orlando, he will be attending in November.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:38 am.

Respectfully Submitted,
L. Williams