



# FLORIDA CYBER CHARTER ACADEMY<sup>SM</sup>

## Southwest Florida Virtual Charter School Board

### Minutes

#### May Board Meeting

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**Date and Time**

Monday May 15, 2017 at 6:30 PM

**Location**

[https://sas.illuminate.com/site/external/launch/meeting.jnlp?  
sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0](https://sas.illuminate.com/site/external/launch/meeting.jnlp?sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0)

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**Board meeting on-site locations:**

Pinellas: West Community Library 6700 8th Avenue North St. Petersburg, FL 33710  
Pasco: Seven Oaks Clubhouse 2910 Sports Core Cir, Wesley Chapel, FL 33544

**OR**

VIA Blackboard Collaborate: [https://sas.illuminate.com/site/external/launch/  
meeting.jnlp?sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0](https://sas.illuminate.com/site/external/launch/meeting.jnlp?sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0)

CALL IN NUMBER: 888-824-5783 x-Participant passcode: **48868066**

Thank you,

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**Board Members Present**

Gary Mancini, Jennifer Cathcart, Melissa Ley

**Board Members Absent**

Rosaelia De Sousa

**Guests Present**

Bridget White, John Kramer, Matthew Scott, Sandra Anthony, Sharon Williams, Sue Duffy

A handwritten signature in black ink, appearing to be "MS".

## I. Opening Items

### A. Call the Meeting to Order

Melissa Ley called a meeting of the board of directors of Southwest Florida Virtual Charter School Board to order on Monday May 15, 2017 @ 6:42 PM at <https://sas.illuminate.com/site/external/launch/meeting.jnlp?sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0>.

### B. Record Attendance and Guests

Present for Roll Call: Gary Mancini, Jennifer Cathcart, Melissa Ley

Not Present for Roll Call: Rosaelia DeSousa

Also present: Sharon Williams, Matt Scott, Traci Hill, Bridget White, Sue Duffy, Sandra Anthony

### C. Approve Minutes

M. Ley made a motion to approve minutes from the Southwest Florida Virtual Charter School Board Meeting on 04-17-17.

Gary Mancini seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Board Chair's Report

### A. Updates or Events

There were no updates from the Board Chair.

### B. Open Enrollment Update

Matt Scott gave a 'controlled open enrollment' report. Mr. Scott shared that the governor has on his desk a 'bill' (7069) to allow virtual open enrollment into law.

There were no questions.

## III. Principal's Report: Update on Academics, Enrollment, Staff, and FSA Testing

### A. Review and Discuss Student Progress Monitoring Data, Staffing Updates, and other School Events

Bridget White discussed the principal's report. She began with the personnel updates. There were no new employees, one termination and a several vacancies. There are 168 students on roll in Pasco and 124 in Pinellas. Bridget Shared that the school is at 93% participation. There is still an opportunity to reach 95%. Ms. White shared that the participation in Pasco was 65% in the prior year. Board members Ley and Cathcart expressed congratulations to Bridget White and the entire staff for a job well done. Pinellas is at 87% participation currently but testing is still underway. Pinellas was at 61% in the 15-16 school year.

## IV. Finance

### A. YTD Financials sent to Districts

John Kramer presented the YTD financials to the board for discussion and approval.

Mr. Kramer explained the difference in formatting between districts and K12 as well as reviewed the Survey 2 and Survey 3 data. The numbers are internally



consistent and the data integrity project has instilled confidence in these enrollment numbers. There were no questions.

M. Ley made a motion to accept April close as budget amendment for Pasco.

Gary Mancini seconded the motion.

The board **VOTED** unanimously to approve the motion.

~~M. Ley made a motion to accept April close as budget amendment for Pinellas.~~

~~Gary Mancini seconded the motion.~~

~~The board **VOTED** unanimously to approve the motion.~~

#### **B. 17-18 Proposed Budget**

John Kramer presented the FY17-18 proposed budget and Sue Duffy reviewed FLCCA - Pasco's 17-18 budget in detail including vendors, special education providers, IT infrastructure, lease, legal, contract labor, et.al. There were no questions.

John Kramer reviewed the FLCCA instructional and administration headcounts and targeted ratios including mandated ratios. The shared model and point-in-time data affects fixed costs. Management fees cover these costs. Given current enrollments and composition and shifts, this budget is reflective of same. Sue Duffy walked the Board through the Budget Detail Total 17-18 Budget for Pasco. There were no additional questions. Praise was given to both John and Sue for their work.

M. Ley made a motion to accept the proposed budget for 1718 for FLCCA@Pasco.

Gary Mancini seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Other Business**

##### **A. Executive Session**

No Executive Session.

##### **B. Public Comment**

There was no public comment.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

M. Ley made a motion to adjourn the meeting.

Gary Mancini seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,

Melissa Ley

