



FLORIDA CYBER
CHARTER ACADEMYSM

Southwest Florida Virtual Charter School Board

Minutes

Southwest Florida Virtual Charter School Board Meeting

Date and Time

Monday July 10, 2017 at 6:30 PM

Location

Seven Oaks Clubhouse 2910 Sports Core Circle Wesley Chapel, FL 33544

Board meeting on-site locations:

Pasco: Seven Oaks Clubhouse 2910 Sports Core Cir, Wesley Chapel, FL 33544

OR

VIA Blackboard Collaborate: <https://sas.illuminate.com/site/external/launch/meeting.jnlp?sid=559&password=M.21F288AAFA5C996E33FA3B5E60ABB0>

CALL IN NUMBER: 888-824-5783 x Participant passcode: **48868066**

Thank you,

Directors Present

Gary Mancini (remote), Jennifer Cathcart (remote), Melissa Ley, Rosaelia De Sousa (remote)

Directors Absent

None

Guests Present

Bridget White (remote), Cynthia Webster (remote), Dan Jette, John Kramer (remote), Matthew Scott, Traci Hill (remote), Warren Buck

A handwritten signature in blue ink, appearing to be "mf".

I. Opening Items

A. Call the Meeting to Order

Melissa Ley called a meeting of the board of directors of Southwest Florida Virtual Charter School Board to order on Monday Jul 10, 2017 @ 6:34 PM at Seven Oaks Clubhouse 2910 Sports Core Circle Wesley Chapel, FL 33544.

B. Record Attendance and Guests

Board Members Present - Melissa Ley, Rosielia DeSousa, Jennifer Cathcart, Gary Mancini

Guest: Bridget White, Traci Hill, Warren Buck, Matthew Scott, John Kramer, Cynthia Webster

C. Approve Minutes

Melissa Ley made a motion to approve minutes from the Southwest Florida Virtual Charter School Board Meeting on 06-19-17.
Jennifer Cathcart seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Board Chair's Report

A. Updates or Events

B. Appoint Parent Representative

Jennifer Cathcart made a motion to o have Bridget White be the Pasco parent liaison until another person can be found.
Melissa Ley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Open Enrollment Update

Matthew Scott updated the the board on the status of open enrollment by sharing that Governor Rick Scott signed HB 7069.

D. Pinellas Closure Update

Matthew Scott shared the closure of Pinellas. Matthew addressed the procedures that are taking place, such as the Final Audit, Final Inventory and the Inventory cost that are involved. Matthew is hopeful that these procedures are finished by the end of summer.


III. Principal's Report: Update on Academics, Enrollment, Staff, and FSA Testing

A. Review and Discuss Student Progress Monitoring Data, Staffing Updates, and other School Events

Bridget White shared personnel updates, enrollments, re-registration updates and assessment updates with the board.

Open enrollment for Pasco student capacity is 395, Approved 173, Open Seats 222, with 25 applications under review.

Bridget White shared that the projected number of students at the beginning of enrollment was 198 and last 16/17



school year enrollment totals were 168.

New employee included Warren Buck, Head of School's.
Bridget stated that we still have positions open at this time.
Bridget announced that training will take place for teachers the first week in August 2017 in Orlando Fl.,

Bridget shared the final test participation percentages for FLCCA at Pasco which was 95%. Bridget stated the state/district has FLCCA listed at 93.2%, with an incomplete. FLCCA will be filing an appeal with the superintendent due July 24th, 2017. Bridget White will keep the board updated.

B. SY 2017-2018 Documents for Board Consideration

Melissa Ley made a motion to approve the Parent & Student Handbook 2017 - 2018.

Gary Mancini seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Financial Updates

John Kramer stated that they are in the middle of the year end close for 16/17.

John stated that the Fiscal Budget that was forecast did not include the open enrollment and that Budget modifications may need to be made in the future. John mentioned that Karen Duncan is aboard full time now and that Sue is no longer with us.

V. Closing Items

A. Adjourn Meeting

Melissa Ley made a motion to adjourn the meeting.

Jennifer Cathcart seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
Melissa Ley

A handwritten signature in cursive script that reads "Melissa Ley".