

# FLVA Northeast Board

## Minutes

### Board Meeting

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#### **Date and Time**

Monday January 25, 2016 at 10:00 AM

#### **Location**

Conference line

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#### **Board Members Present**

C. Sprague (remote), E. Pruett (remote), L. Williams (remote)

#### **Board Members Absent**

D. Palmer

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### **I. Opening Items**

#### **A.Call the Meeting to Order**

L. Williams called a meeting of the board of directors of FLVA Northeast Board to order on Monday Jan 25, 2016 @ 10:04 AM at Conference line.

#### **B.Record Attendance and Guests**

Larry Williams, Erika Pruett, Charlene Sprague, Sharon Williams, Farica King, John Kramer, Sharon Williams, Karen Duncan, Heather Hall

#### **C.Approve Minutes**

E. Pruett made a motion to approve minutes from 11/10/15 and 12/8/15.

C. Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Board Chairman Report**

#### **A.Chairman Report**

Larry is serving on the FLVA Central Board. He has been active during this legislative session and he will provide updates as needed.

### **III. Finance**

#### **A.Updates**

John Kramer

1. 990s were emailed to the board. Need to be reviewed and signed by the end of the week. These are usually due November 15th, but an extension was filed and they are now due February 15th.

2. Discussion around the following changes proposed to the fiscal policies and procedures manual:

Head of School - to include "principal and/or designee"

Operations Manager - to add "designee"

John Kramer will make these edits to the fiscal policies and procedures manual, send it to the board for review, and it will be revisited at the next meeting.

Erika Pruett made a motion for Farica King to serve as the Principal/Designee for Head of School, seconded by Charlene Sprague and voted for unanimously by the board.

Charlene Sprague made a motion for Karen Duncan to serve as the Designee for Operations Manager, seconded by Erika Pruett and voted for unanimously by the board.

## IV. School Report

### A. Enrollment

Clay:

**DECEMBER TOTAL ENROLLMENT:** 24 (no change)

- 14 students grades K-5 58% of student population
- 9 students grades 6,7,8 38% of student population
- 1 student grades 9 & 10 4% of student population
- One student withdrew during the month of December (5th grader; reason provided - family situation changed)

Duval

**DECEMBER TOTAL ENROLLMENT** 336 (342 November; 328 October)

- 152 students grades K-5 45% of student population -5
- 133 students grades 6,7,8 40% of student population +1
- 51 students grades 9 & 10 15% of student population -2

**WITHDRAWALS:** 8 students withdrew during month of December

- Withdrawals in previous months: November - 9; October - 15
  - K-5:10 this month - 4
  - MS - 4 this month - 0
  - HS - 1 this month - 7

- *MAIN REASONS LISTED - family situation changed; insufficient support from teacher; doesn't like online model*

## **B.Staffing Changes**

Additions:

Patrice Wilson, Biology Teacher  
Zelonia Williams, FAST Team  
Lauren Saslow, ESE Teacher  
Mary Graham, Part Time Art Teacher  
Karen Duncan, Financial Analyst  
Angela Castner, ESE Teacher  
Grace Burns, Math and Social Studies teacher

## **C.Academic Review**

Clay

The Average Weekly Passing Rate for Clay County students is 100%. This rate has remained steady for 4 weeks.

Interim Assessments were completed prior to the winter break for all grades. Middle and high students completed their mock writing assessment this past week. Elementary, middle and high students are completing their 2nd round of iReady.

Duval

30% OF ELEMENTARY STUDENTS ARE SHOWING AS AHEAD OF THEIR COURSEWORK or on track. 32.1% of middle and high students are showing as ahead or on track in their coursework.

AVERAGE WEEKLY PASSING RATE IS REMAINING STEADY:

59.3% OVERALL

SPECIAL ED PASSING RATE IS 60.9%; previously was 52.2%

Interim Assessments were completed prior to the winter break for all grades. Middle and high students completed their mock writing assessment this past week. Elementary, middle and high students are completing their 2nd round of iReady assessments this week (reading & math). We will have iReady data comparison charts available at the next board meeting.

Teachers are completing 2nd semester welcome calls and working on getting 1st semester grades wrapped up. Secondary students have been given until 1/15 to get all missing assignments completed and submitted for grades.

## **V. Community Updates**

### **A.Updates**

Farica King:

Duval Charter Office Thursday, January 28th Proclamation Ceremony 3pm  
FLVA Calendar Online info sessions for prospective students and families  
Jacksonville Zoo, Thursday, January 28th National School Choice Week

## **VI. Closing Items**

### **A.Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:51 AM.

Respectfully Submitted,  
E. Pruett