

APPROVED



# Northeast Florida Virtual Charter School Board Minutes

## Northeast Virtual Charter School Board Meeting

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### Date and Time

Wednesday July 18, 2018 at 11:30 AM

### Location

Blackboard Collaborate and Conference Line

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### Directors Present

Charlene Sprague (remote), Erika Pruett (remote), Larry Williams, Melissa Ley

### Directors Absent

Debbie Palmer

### Guests Present

Bridget White (remote), Cynthia Webster, John Kramer (remote), Karen Duncan, Reid A. Cocalis, Sandra Anthony, Sharon Williams (remote), Traci Hill, Vanaja Duraiswamy

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday Jul 18, 2018 @ 11:30 AM at Blackboard Collaborate and Conference Line.

### C. Approve Minutes

Charlene Sprague made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 05-23-18.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes**

Charlene Sprague made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 05-24-18.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Board Chair Report**

#### **A. Updates and Events**

Nothing at this time.

#### **B. Board Meeting Calendar for SY 1819**

Larry Williams addressed the Board Members concerning the Board Meeting Calendar for School Year 2018 - 19. The board decided on a regular meeting day for the months required to meet for the School Year 2018-19.

Melissa Ley made a motion to adopt the calendar as discussed.

Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Executive Session**

Nothing at this time.

### **III. School Report**

#### **A. Staff Updates**

Sharon Williams introduced Sandra Anthony as the new Head of Schools. Sharon advised the board that the school has hired Amanda Conley as Director of Academics, Ryan Malo as High School Principal and Chris Canter as Middle School Principal. No further discussion or questions followed.

#### **B. Enrollment Updates**

Traci Hill presented Enrollment and Re-registration information to the Board for Clay and Duval Counties.

Questions followed the presentation by several Board Members. No further discussion followed.

#### **C. Renewal and Accreditation Status**

Sandra Anthony addressed the Board and assured them that she is very positive moving forward with the accreditation process for FLCCA@Clay and FLCCA@Duval. Bridget White shared the timeline for AdvancED Accreditation for both schools.

Reid Cocalis also updated the Board on his communications with Clay County concerning the Accreditation Process.

#### **D. School Documents for Board Consideration**

Larry Williams made a motion to adopt the FLCCA Parent and Student Handbook for 2018-2019 School Year as a working document, to adopt the FLCCA Mental Health Plan and to adopt the FLCCA Safe School and Crisis Management Plan.

Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Assessment and Accountability Updates**

Bridget White gave Assessment and Accountability Updates to the Board. Questions and Discussions ensued between the Board Members. Nothing further at this time.

#### **IV. Finance**

##### **A. FY 17-18 Financial Results**

Vanaja Duraiswamy gave the 2017-18 Financial Review and the June 2018 Actual Financial Results for FLCCA@Clay and FLCCA@Duval. No further questions or comments followed.

##### **B. Survey 4**

The highlights of Survey 4 were presented by Vanaja Duraiswamy. No further questions or discussions followed.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

Charlene Sprague made a motion to adjourn the meeting.

Erika Pruett seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:47 PM.

Respectfully Submitted,  
Larry Williams