

APPROVED



Northeast Florida Virtual Charter School Board Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Wednesday July 12, 2017 at 11:00 AM

Location

Conference Line and Blackboard Collaborate Room

Directors Present

Charlene Sprague (remote), Erika Pruett (remote), Larry Williams (remote)

Directors Absent

Debbie Palmer

Guests Present

Bridget White (remote), Cynthia Webster (remote), Dan Jette, John Kramer (remote), Sandra Anthony (remote), Sharon Williams (remote), Warren Buck

I. Opening Items

A. Record Attendance and Guests

Board Members Present - Larry Williams, Charlene Sprague, Erika Pruett
Board Members Absent: Debbie Palmer
Guests: Sharon Williams, Bridget White, Sandra Anthony, Warren Buck, Cynthia Webster, Dan Jette

B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday Jul 12, 2017 @ 11:08 AM at Conference Line and Blackboard Collaborate Room.

C. Approve Minutes

Charlene Sprague made a motion to approve minutes from the Northeast Board Meeting on 05-24-17.

Larry Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Chair Report

A. Updates and Events

Larry Williams thanked everyone for coming. Mr. Williams highlighted the agenda topics that would be discussed for the board then proceeded to introduce the up coming 2017/18 Governing Board Meeting Schedule.

B. SY 2017-2018 Board Meeting Schedule

Larry Williams made a motion to accept and approve the proposed SY 2017/18 Board meeting schedule to be publicly noticed and submitted to the district school boards of both Clay and Duval County.

Charlene Sprague seconded the motion.

The board voted unanimously to approve the motion.

III. Academic Excellence

A. Principals Report

Bridget White was invited by Larry Williams to give the Principals Report Updates.

Bridget White shared that the school staff was still enjoying their summer break, and would soon be returning for the pre-planning work shop held the first week of August 2017, in Orlando Florida. Bridget acknowledged that the school is still in the process of hiring staff and hope to be fully staffed by the first day of school.

Bridget White introduced Warren Buck as the new Head of Schools and asked him to share about himself, to which he did. Larry Williams welcomed him abroad.

Bridget White updated the board with the current statistics for open enrollment in Clay and Duval County. Clay has 30 approved, 9 under review, which exceeds the school year 16/17 with a total of 38. Duval has 329 approved, 129 under review, which exceeds the school year 16/17 with a total of 404.

Bridget shared the latest updates on test scores. Clay is at 95%, with a grade of C, Duval is at 93%, with a grade of incomplete. 7% of students did not test, a discussion ensued with board members.

Ms. White presented the board with the updated Parent & Student Handbook 2017/18 and asked for approval. Charlene Sprague made a motion to approve the 2017/18 Parent & Student Handbook, Erika Pruett second the motion. The board voted unanimously to approve the motion.

B. SY 2017-2018 School Documents for Board Consideration

Charlene Sprague made a motion to To accept the Parent & Student Handbook 2017 - 2018.

Erika Pruett seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Finance Updates

John Kramer shared that his department was in the middle of the year end close.

Mr. Kramer stated that his team was working through the Survey 4 and thought it was going very well. The Audit for 2016/17 would be starting next week and would be done in stages, with the last stage of the Audit being completed the end of September 2017.

John Kramer reminded the board members that the Budget for 2017/18 did not include open enrollment and to keep in mind that adjustments may need to be made.

V. Closing Items

A. Adjourn Meeting

Larry Williams made a motion to adjourn the meeting.

Erika Pruett seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:34 AM.

Respectfully Submitted,
Larry Williams