



# Northeast Florida Virtual Charter School Board Minutes

## Northeast Virtual Charter School Board Meeting

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**Date and Time**

Wednesday April 17, 2019 at 11:30 AM

**Location**

Orange Park Library and Conference Line

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**Directors Present**

Charlene Sprague, Debbie Palmer, Larry Williams (remote), Melissa Ley (remote)

**Directors Absent**

Erika Pruett

**Guests Present**

Bridget White, Jerry Burton, John Kramer (remote), Karen McMillan, Reid Cocalis, Sandra Anthony, Sarah Diamond, Sharon Williams (remote), Vanaja Duraiswamy (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday Apr 17, 2019 @ 11:32 AM at Orange Park Library and Conference Line.

**C. Approve Minutes**

Charlene Sprague made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 01-23-19.

Debbie Palmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Chair Report**

### **A. Updates and Events**

Board Chairman informed the board that he was still in session in Tallahassee. Mr. Williams advised any person who had questions about the Senate or House Bills being presented to contact him directly.

### **B. Executive Session**

Executive Session was not used.

## **III. School Report**

### **A. Head of School Report**

Dr. Sandra Anthony welcomed all attendees including Karen McMillan, Coordinator for Charter Schools at Clay County Schools. Dr. Anthony went on to present the Student and Teacher spotlights. Dr. Anthony informed the board of some important events taking place at FLCCA including the first Math "Bee" participants from FLCCA, explained about Dolphin Pods across the state to build community, mentioned the great turnout at the last SAC meeting where over 50 parents were in attendance. Dr. Anthony invited all to the 3rd annual FLCCA Graduation Ceremony to be held at Church in the Son on June 7th. Discussion ensued.

### **B. FLCCA@Clay Charter Renewal Contract**

Debbie Palmer made a motion to approve the Clay Charter Renewal contract. Charlene Sprague seconded the motion. The board **VOTED** unanimously to approve the motion.

### **C. School Year 2019-2020 Calendar**

Debbie Palmer made a motion to accept the School Year 2019-2020 calendar as presented. Melissa Ley seconded the motion. The board **VOTED** unanimously to approve the motion.

### **D. Enrollment Updates**

Ms. Traci Hill presented the enrollment numbers for the current school year and an update on registration for school year 2019-2020.

### **E. Assessment and Accountability Updates**

Ms. Bridget White updated the board on current participation percentages for both FLCCA@Clay and FLCCA@Duval to date. Discussion ensued. Sharon Williams arrived late.

## **IV. Finance**

### **A. Finance Updates**

Mr. John Kramer presented the Monthly Financial pack due to each district. Mr. Kramer presented the March 2019 Financial Review and Survey 3 updates. Discussion ensued.

### **B. Auditor for Board**

Mr. Kramer presented the Audit Engagement letter for FLCCA@Clay and FLCCA@Duval.

Melissa Ley made a motion to retain the current auditor, King & Walker, for the NE Board to include FLCCA@Clay and FLCCA@Duval.  
Charlene Sprague seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

Debbie Palmer made a motion to adjourn the meeting.  
Charlene Sprague seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:19 PM.

Respectfully Submitted,  
Larry Williams