



Northeast Florida Virtual Charter School Board Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Wednesday September 20, 2017 at 11:00 AM

Location

FLCCA - 9143 Philips Highway North Jacksonville, FL 32256

Directors Present

Erika Pruett (remote), Larry Williams

Directors Absent

Charlene Sprague, Debbie Palmer

Guests Present

Bridget White (remote), Cynthia Webster, John Kramer, Karen Duncan, Traci Hill, Warren Buck

I. Opening Items**A. Record Attendance and Guests**

Board Members Present - Larry Williams (In Person), Erika Pruett (Remote)
When the Northeast Florida Virtual Charter School Board met they realized that they would have to postpone voting until a quorum was met.

Board Members Absent - Charlene Sprague, Debbie Palmer

Guest Present - Warren Buck (In Person), Karen Duncan (In Person), Traci Hill (In Person), Cynthia Webster (In Person), John Kramer (Remote), Bridget White (Remote)

B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday Sep 20, 2017 @ 11:06 AM at FLCCA - 9143 Philips Highway North Jacksonville, FL 32256.

C. Approve Minutes from 7.12.17 Meeting

Larry Williams proposed postponing the vote until a quorum was formed.

D. Approve Minutes from 9.7.17 Meeting

A vote was postponed until a Quorum could be met.

II. Board Chair Report

A. Updates and Events

Larry Williams thanked all the staff members who helped before, during and after Hurricane Irma.

III. Academic Excellence

A. Head of School Report

Warren Buck thanked all the staff that supported the student body and their families during the Hurricane in Florida. Mr. Buck stated that the school created a Go Fund Campaign for students and families that needed immediate help after the Hurricane. He stated that attendance on the first day back to school was very good. Mr. Buck has asked that all staff pay extra attention to students attendance, making sure everyone is back.

Mr. Buck stated that all the Elementary positions have been filled at this time. He said that the school still has several openings in MS and HS. Marcus Moore is working hard to fill the remaining positions.

Warren informed the board that Duval and Clay Counties have reached their cap and has a waitlist. Erika Pruett committed on the her concerns for those students who have been waitlisted. Warren and Larry Williams acknowledged her concerns, and Larry said he has an urgency to get the cap raised. The proper paper work has been submitted to the school district for approval. Larry committed they had anticipated this would be an issue due to the fast growth of the school this year, and they are is diligently working through these issues.

Warren presented the Florida Cyber Charter Academy 2017-18 School Improvement Plan for Duval and Clay Counties to the board for their review.

B. Out of Field Teachers for Board Consideration

Warren Buck presented the following teachers that are currently considered Out of Field as they have not obtained their ESOL Endorsement.

1. Linda Muldoon - Music and 3rd grade teacher
2. Shauna Rogan - 5th grade teacher
3. Kathleen Kales - 5th grade teacher
6. Lynda Joy Offutt - 6th - 12th Math, ESE teacher
7. Kaitlin Alexander - MS English teacher
8. Ashley Lockhart - MS Science teacher
9. William Sims - HS Math teacher
10. Ashley Zerbe - HS Social Studies teacher

Larry Williams stated that since a vote could not taken at this time, due to a quorum was not formed, perhaps a letter could be sent out to all the board members asking for approval of the Out of Field Teachers. Mr. Buck agreed.

C. Assessment and Accountability Updates

Bridget White presented the Assessment & Accountability for Clay & Duval Proficiency. The ELA pass rate was 40% and the MATH pass rate was 33%. Clay School was given a School Grade of C.

Duval's ELA pass rate was 32% and the MATH pass rate was 21%. Duval was given a School Grade of D. Bridget discussed future goals and an action plan for both schools to improve scores for the 2017/18 school year.

IV. Finance

A. Finance Updates

John Kramer advised the board that Karen Duncan has mailed out the August Financial Statements. He stated that he is in the 1st quarter close and it is going very well. He will have an update at the next board meeting. Mr. Kramer stated that he anticipates the Financial Reports will be lengthier at the next board meeting due to presenting the board with a draft of the 2016/17 audit.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:36 AM.

Respectfully Submitted,
Larry Williams