

# Central Florida Virtual Charter School Board Minutes

## Central Florida Virtual Charter School Board Meeting

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### **Date and Time**

Wednesday September 20, 2017 at 5:00 PM

### **Location**

Conference Line and Blackboard Collaborate Room

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### **Directors Present**

C. Calabucci (remote), L. McDonald (remote), L. Williams (remote), N. Ford (remote)

### **Directors Absent**

*None*

### **Guests Present**

B. White (remote), C. Webster (remote), Dan Jette, J. Kramer (remote), K. Duncan (remote), T. Hill (remote), Vanaja Duraiswany, W. Buck (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

Directors present - Chris Calabucci, Louis McDoald, Larry Williams, Natalie Ford, (Remote)

Directors Absent - None

Guest Present - Warren Buck, Traci Hill, Karen Duncan, Cynthia Webster, Bridget White, Dan Jette, Vanaja Duraiswany, John Kramer, (Remote)

### **B. Call the Meeting to Order**

C. Calabucci called a meeting of the board of directors of Central Florida Virtual Charter School Board to order on Wednesday Sep 20, 2017 @ 5:15 PM at Conference Line and Blackboard Collaborate Room.

Chris Calabucci asked the board to consider moving the board meetings to Thursday evening at the same time instead of Wednesdays. All board members agreed. Mr. Calabucci stated that he would discuss the meeting location for the ( in person meeting) with Warren Buck and Bridget White later on next week.

### **C. Approve Minutes**

L. Williams made a motion to approve minutes from the Central Florida Virtual Charter School Board Meeting on 07-19-17.

L. McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Head of School Report**

### **A. School updates on Personnel and Enrollment**

Warren Buck started out by thanking all the staff for a great team effort in supporting our students and their families during Hurricane Irma. Monday September 18th was the first day back and attendance was outstanding.

Currently make up days are being looked at starting in October 2017 thru April 2018. Updates will be forthcoming when they have been approved.

Mr. Buck informed the board that at this time all Elementary positions have been filled. Openings are still available in MS and HS. Marcus Moore is working very hard at this time to fill the remaining positions. Staffing has been quite a challenge due to the schools growth but he is very pleased with all the progress that has been made.

Warren shared that Osceola has reached its cap at 1037 and students are being waitlisted. FLCCA is currently serving 22 different counties. Louis McDonald committed on the spike in enrollment and a discussion ensued.

Warren submitted the Florida Cyber Charter Academy at Osceola 2017-18 School Improvement Plan to the board for review.

### **B. Out of Field Teachers for Board Consideration**

Warren Buck presented the board with a list of ten teachers that are currently considered Out of Field as they have not obtained their ESOL Endorsement. He asked the Board to approve them, to which they did.

1. Linda Muldoon - Music and 3rd grade teacher
2. Shauna Rogan - 5th grade teacher
3. Kathleen Kales - 5th grade teacher
4. Crystal Young - 6th-12th grade teacher
5. Nicole Tate - HS Business teacher
6. Lynda Joy Offutt - 6th-12th Math teacher
7. Kaitlin Alexander - MS English teacher
8. Ashley Lockhart - MS Science teacher
9. William Sims - HS Math teacher
10. Ashley Zerbe - HS Social Studies teacher

L. Williams made a motion to Approve the ten teachers that are currently considered Out of Field as they have not obtained their ESOL Endorsement.

N. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. School Improvement Plan**

Warren Buck presented the board with the 2017-18 School Improvement Plan for Florida Cyber Charter Academy at Osceola.

Mr. Buck pointed out several improvements that he would like to see and explained the plan to raise the ELA & MATH scores.

Warren said that Traci Hill is working very hard on Survey 2 and compliance issues, while Bridget White is way ahead of schedule on year end testing. Chris Calabucci commented on the effect the increase of students this year would have on test scores and a discussion ensued.

### **D. Assessment and Accountability Updates**

Bridget White gave an overview of the Assessment & Accountability report to the board. She stated that Osceola had a 97% proficiency score, with a School Grade of C.

### **III. Finance**

#### **A. Finance Updates**

John Kramer gave a review of the Financial Report. He stated that Karen Duncan mailed out the August Actuals for the board and district review. He stated that he was in the middle of the 1st quarter review. He reminded everyone that budget amendments may be necessary in November due to open enrollment. He is also working on Survey 2 and the final is due in October, which he will share more in detail with the board. The Annual Audit preparations are underway with the assistance of Karen Duncan and Chris Calabucci, which will be shared more in detail at a later date.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM.

Respectfully Submitted,  
C. Calabucci

L. Williams made a motion to adjourn the meeting.

L. McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.