

APPROVED



**FLORIDA CYBER**  
CHARTER ACADEMY<sup>SM</sup>

## Northeast Florida Virtual Charter School Board

# Minutes

### Northeast FL Virtual Charter School Board Meeting

**Date and Time**

Monday August 23, 2021 at 5:30 PM

**Location**

Zoom Room:

<https://zoom.us/j/449703378>

1-929-205-6099 then 449703378#

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**Directors Present**

Larry Williams, Chris Calabucci, Debbie Van Horn, Louis McDonald, Gina Fafard, Melissa Ley, Natalie Ford

**Directors Absent**

None

**Guests Present**

Sandra Anthony, Bridget White, Jerry Burton, Kimberly Hurley-Floyd, Reid Cocalis, Sarah Diamond, Traci Hill, Todd McIntire, Samantha Sheffield, Rita Whitten

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Monday, August 23, 2021 @ 5:31PM at

Zoom Room:

<https://zoom.us/j/449703378>

1-929-205-6099 then 449703378#

**C. Approve Minutes**

Chris Calabucci made a motion to approve the minutes from Northeast FL Virtual Charter School Board Meeting on July 12, 2021.

Gina Fafard seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board Chair Report**

### **A. Updates and Events**

Board Chairman, Larry Williams commended Dr. Sandra Anthony for her extensive and exemplary contributions to FLCCA@Clay and FLCCA@Duval throughout her tenure with the schools. All other board members responded and commented. Discussion ensued.

## **III. School Report**

### **A. Head of School Report**

Dr. Sandra Anthony announced her resignation from her position as Head of School effective September 10, 2021. She thanked the board for their continued dedication to the school.

Dr. Sandra Anthony gave school updates to the board regarding the first few weeks of school and events taking place. Principals Rita Whitten and Samantha Sheffield shared information about classes and events taking place during the first month of school.

Dr. Anthony provided the board with an Academic Review and shared State Assessment data. Dr. Anthony also shared NWEA data and comparisons to FSA Actual data.

Discussion ensued.

### **B. Enrollment Updates**

Ms. Traci Hill provided the board with enrollment updates.

### **C. Assessment and Accountability Report**

Ms. Bridget White provided the board with updates on testing planning for 2021-2022 school year and informed the board the state assessment results have been released and score reports will be sent to all students upon receipt.

#### **IV. Finance**

**A. Monthly Financial Submissions to the District**

Mr. Jerry Burton provided the board with updates on the monthly financial documents submitted to the districts.

**B. FY21 Q4 (Year-End) Finance Review**

Mr. Jerry Burton shared the FY 2021 Finance Review for FLCCA@Clay and FLCCA@Duval with the board.  
Discussion ensued.

**C. Other Financial Updates**

Mr. Burton provided the board with other updates and shared that he will remain the finance director for FLCCA@Clay and FLCCA@Duval.

#### **V. Closing Items**

**A. Public Comment**

No Public Comment.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
Bridget White  
on behalf of Board Secretary, Melissa Ley