



Northeast Florida Virtual Charter School Board

Minutes

Northeast FL Virtual Charter School Board Meeting

Date and Time

Monday May 17, 2021 at 5:30 PM

Location

Zoom Room:

<https://zoom.us/j/449703378>

1-929-205-6099 then 449703378#

Directors Present

Larry Williams, Chris Calabucci, Debbie Van Horn, Louis McDonald, Gina Fafard, Melissa Ley

Directors Absent

Natalie Ford

Guests Present

Sandra Anthony, Bridget White, Jerry Burton, Kimberly Hurley-Floyd, Reid Cocalis, Sarah Diamond, Traci Hill, Thomas Graham, Todd McIntire, Mary Markert

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Monday, May 17, 2021 @ 5:33PM at

Zoom Room:

<https://zoom.us/j/449703378>

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1-929-205-6099 then 449703378#

C. Approve Minutes

Debbie Van Horn made a motion to approve the minutes from Northeast FL Virtual Charter School Board Meeting on April 19, 2021.

Chris Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Chair Report

A. Updates and Events

B. Board Meeting Schedule

The board reviewed and discussed the schedule of board meetings for 2021-2022.

Melissa Ley made a motion to accept the Board Meeting Schedule 2021-2022 as presented.

Chris Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. School Report

A. Head of School Report

Dr. Sandra Anthony shared the FLCCA 2021 Graduation Ceremony invite and provided details about the in-person celebrations taking place around the state. Dr. Anthony asked the board to accept a donation from Liberty Partners and Public School Options and to approve allocating it to be used for the FLCCA 2021 Graduation Ceremony.

Debbie Van Horn made a motion to accept the donation and to allocate the funds toward the FLCCA graduation ceremony.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

Dr. Anthony gave other school updates including information about starting to hire staff for next year.

Dr. Anthony shared the Student Spotlights for May to be recognized by the board.

B. Enrollment Updates

Ms. Traci Hill provided the board with enrollment updates.

C. Assessment and Accountability Report

Ms. Bridget White provided the board with updates on testing participation to date.

IV. Finance

A. Monthly Financial Submissions to the District

Mr. Jerry Burton provided the board with updates on the monthly financial documents submitted to the district.

B. FY22 Budget Review

Mr. Burton presented to the board the FY2022 Proposed Budgets for FLCCA@Clay and FLCCA@Duval and asked the board for approval to accept.

Melissa Ley motioned to approve the FY2022 Proposed Budget for FLCCA@Clay as presented.

Chris Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

Debbie Van Horn motioned to approve the FY2022 Proposed Budget for FLCCA@Duval as presented.

Gina Fafard seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. FLCCA Audit Engagement Letter

Mr. Jerry Burton provided this information to the board and asked the board for approval to accept.

Gina Fafard made a motion to approve the Audit Engagement Letter from King & Walker as presented for FLCCA@Clay.

Chris Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

Melissa Ley made a motion to approve the Audit Engagement Letter from King & Walker as presented for FLCCA@Duval.

Louis McDonald seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Other Financial Updates

Mr. Burton provided the board with other updates and discussion ensued.

V. Closing Items

A. Public Comment

No Public Comment.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,
Bridget White on behalf of
Board Secretary, Melissa
Ley