

APPROVED



FLORIDA CYBER
CHARTER ACADEMYSM

Northeast Florida Virtual Charter School Board

Minutes

Northeast Virtual Charter School Board Meeting

Date and Time

Wednesday January 23, 2019 at 11:00 AM

Location

Blackboard Collaborate and Conference Line: 1-888-824-5783 then 48868066#

Directors Present

Charlene Sprague (remote), Debbie Palmer (remote), Larry Williams (remote), Melissa Ley (remote)

Directors Absent

Erika Pruett

Guests Present

Bridget White (remote), Cynthia Webster, John Kramer (remote), Reid A. Cocalis, Sandra Anthony (remote), Sharon Williams (remote), Traci Hill, Vanaja Duraiswamy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday Jan 23, 2019 @ 11:03 AM at Blackboard Collaborate and Conference Line: 1-888-824-5783 then 48868066#.

C. Approve Minutes

Melissa Ley made a motion to approve minutes from the Northeast Virtual Charter School Board Meeting on 11-14-18.
Charlene Sprague seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Board Chair Report

A. Updates and Events

Mr. Larry Williams had no updates at this time. Mr. Williams asked Mr. Reid A. Cocalis to updated the Board Members on the Clay County Renewal process. Mr. Cocalis advised the Board Members he still had several issues left to work out but was very happy with the progress that has been made and will update the Board at the next meeting. No further discussions or questions followed.

B. Executive Session

Mr. Larry Williams had nothing to discuss at this time.

III. School Report

A. Head of School Report

Dr. Sandra Anthony was happy to report that the development of the music program is moving forward and she is very excited about the interest that has been shown by many parents. Dr. Anthony will share further updates at the next meeting. Dr. Sandra Anthony announced this years 2019 High School Graduation is set for June 7, 2019, in Orlando Florida. Dr. Anthony hoped that all the Board Members would be able to attend this year and will give updates as this event progresses.

Dr. Sandra Anthony presented and read the letter of Out of Field Teachers to the Board Members that would be sent to the parents of the students for the following teachers.

Name	Out of Field Subject Area
Angela Canter	ESOL
Brittany Churchill	ESOL
Annette Ciaravino	ESOL
Lynda Joy Offutt	ESOL
Jean Sicoli	ESOL
Laura Zink	ESOL

B. Out of Field Teacher Letter to Inform Parents

Debbie Palmer made a motion to to approve the Out of Field Teachers and the Out of Field Notification Letter submitted by Dr. Sandra Anthony.

Melissa Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Enrollment Updates

Ms. Traci Hill gave the Enrollment Updates to the Board Members and Guest. No questions or discussion followed.

D. Assessment and Accountability Updates

Ms. Bridget White gave the Assessment and Accountability Report updates to the Board Members. No questions or discussions followed.

IV. Finance

A. Finance Updates

Mr. John Kramer presented the FLCCA Duval and Clay December 2018 Financial Review.

No further questions or discussion followed.

V. Closing Items

A. Adjourn Meeting

Melissa Ley made a motion to adjourn the meeting.

Debbie Palmer seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:42 AM.

Respectfully Submitted,
Larry Williams