

Central Florida Virtual Charter School Board

Minutes

Central Florida Virtual Charter School Board Meeting

Date and Time

Thursday September 20, 2018 at 5:00 PM

Location

Blackboard Collaborate and Conference Line

Directors Present

C. Calabucci (remote), L. Williams (remote), M. Ley (remote)

Directors Absent

L. McDonald, N. Ford

Guests Present

B. White (remote), C. Webster (remote), J. Kramer (remote), Reid Cocalis, S. Anthony (remote), S. Williams (remote), T. Hill (remote), V. Duraiswamy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Calabucci called a meeting of the board of directors of Central Florida Virtual Charter School Board to order on Thursday Sep 20, 2018 @ 5:02 PM at Blackboard Collaborate and Conference Line.

C. Approve Minutes

L. Williams made a motion to approve minutes from the Central Florida Virtual Charter School Board Meeting on 07-26-18.

M. Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Governance and Board Chair Report

A. Updates and Events

Larry Williams informed the board that he is working with Sharon Williams to introduce a new music program to FLCCA. Mr. Williams hopes to have the music class introduced as a pilot program. Mr. Williams will share more information at a later date. No further questions or discussion followed.

III. School Report

A. Head of School Report

Dr. Sandra Anthony gave the Head of School Report update to the Board Members. Dr. Anthony highlighted the three principals we have in place this year, which are Samantha Sheffield, Chris Canter and Ryan Malo. Dr. Anthony advised the board of a letter that was sent out to parents inviting them to attend the first FLCCA School Advisory Council (SAC) meeting held on Thursday, September 27, 2018.

Dr. Anthony stated that a survey would be going out via e-mail for parents to complete about our school. Dr. Anthony stated she is very pleased and excited about the start of this school year. No further questions or discussion followed.

B. Enrollment Updates

Traci Hill gave the Enrollment Updates. No further questions or discussions followed.

C. School Documents for Board Consideration

Amanda Conley presented the following teachers that are currently considered Out of Field as they have not obtained their ESOL Endorsement.

1. Crystal Young - ESOL English Speakers of Other Languages
2. Lynda Joy Offutt - ESOL English Speakers of Other Languages
3. Annette Ciaravino - ESOL English Speakers of Other Languages
4. Stefani Wilcox - ESOL English Speakers of Other Languages
5. Kimberly Ritter - ESOL English Speakers of Other Languages
6. Jean Sicoli - ESOL English Speakers of Other Languages
7. Angela Canter - ESOL English Speakers of Other Languages
8. Laura Zink - ESOL English Speakers of Other Languages
9. Brittany Churchill - English Speakers of Other Languages
10. Kathleen Kales - English Speakers of Other Languages

Amanda Conley asked the board for approval of the Out of Field Teachers.

C. Calabucci made a motion to to approve the Letter of the Notice of Out of State Field Teachers.

M. Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Assessment and Accountability Updates

Bridget White gave the Assessment and Accountability Updates to the board. No further discussion or questions followed.

IV. Finance

A. Finance Items

Ms. Vanaja Duraiswamy, Finance Manager, presented updates on the Monthly/Quarterly District Financial Pack that was sent out September 20, 2018 to the district. Ms. Duraiswamy informed the board of Survey 2 which will be complete in October 2018. Ms. Duraiswamy stated the Financial Audit FY 17-18 by King and Walker will be reviewed and an update given at a later date.

Mr. John Kramer informed the board that Mrs. Karen Duncan has resigned her position as Human Resources/Financial Analyst but has agreed to stay on as a part time contractor until her replacement comes aboard October 8, 2018. Mr. Kramer thanked Mrs. Duncan for the outstanding service she has provided to the company. Mr. Kramer along with all board members and guest wished Mrs. Duncan great success in her new position. No further questions or discussion followed.

V. Closing Items

A. Adjourn Meeting

C. Calabucci made a motion to adjourn the meeting.

M. Ley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,

C. Calabucci