

# Central Florida Virtual Charter School Board Minutes

## Central Florida Virtual Charter School Board Meeting

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### **Date and Time**

Thursday March 8, 2018 at 5:00 PM

### **Location**

Conference line and BBC Virtual Meeting Room

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### **Directors Present**

C. Calabucci (remote), L. McDonald (remote), N. Ford (remote)

### **Directors Absent**

L. Williams

### **Guests Present**

B. White (remote), C. Webster (remote), J. Kramer (remote), K. Duncan (remote), T. Hill (remote), Vanaja Duraiswamy

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

C. Calabucci called a meeting of the board of directors of Central Florida Virtual Charter School Board to order on Thursday Mar 8, 2018 @ 5:16 PM at Conference line and BBC Virtual Meeting Room.

### **C. Approve Minutes**

L. McDonald made a motion to approve minutes from the Central Florida Virtual Charter School Board Meeting on 01-25-18.

N. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Governance and Board Chair Report**

### **A. New Board Member for board consideration**

L. McDonald made a motion to Approve New Board Member Melissa Ley.

N. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Head of School Report**

#### **A. Renewal Updates**

Bridget White stated that there are no new updates on the Osceola Charter School Renewal. No further questions or discussions followed.

#### **B. School updates on Personnel**

Bridget White stated that currently the school has two positions open. The Head of School and The Special Programs Manager. At this time the school is interviewing a strong candidate for The Special Programs Manager and will have further updates at the next Board meeting. No further discussion or questions followed.

#### **C. Enrollment Updates**

Traci Hill gave the enrollment update to the Board. Ms. Hill informed the Board that SY2017-2018 Enrollment is closed for all grade levels. Osceola has 976 active students. SY2018-2019 Enrollment opened March 8, 2018. Traci gave an overview of the Lottery System and how it works for new students. Ms. Hill discussed the school's enrollment priorities with the Board and addressed several questions from Board Members. No further questions or discussion followed.

#### **D. Assessment and Accountability Updates**

Bridget White gave an update on testing. Ms. White stated that students were being tested in 34 sites throughout the state. The school is 6 days into testing grades 4-10th in writing and has a 85% rate at this time. Ms. White is very pleased with the progress of Osceola and fully expects to attain the 95% rate that is required by the district. No further questions or discussions followed.

### **IV. Finance**

#### **A. February Financials**

Mr. John Kramer advised the Board that the January Financials have been mailed by Karen Duncan. February Financials will soon be mailed out, for the Boards review. Mr. Kramer reported the 990 have been submitted to the IRS. John stated that he is keeping a close eye on this years forecast testing budget and believes that we are on track. Mr. Kramer informed the Board that he is working closely with Traci Hill and her team on financial projections for the rest of the year. No further comments or questions followed.

### **V. Closing Items**

#### **A. Adjourn Meeting**

L. McDonald made a motion to adjourn the meeting.

N. Ford seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,  
C. Calabucci