



Northeast Florida Virtual Charter School Board

Minutes

Northeast Board Meeting

Date and Time

Wednesday May 24, 2017 at 11:00 AM

Location

9143 Phillips Hwy PLUS BBC [https://sas.illuminate.com/m.jnlp?
password=M.21F288AAFA5C996E33FA3B5E60ABB0&sid=559](https://sas.illuminate.com/m.jnlp?password=M.21F288AAFA5C996E33FA3B5E60ABB0&sid=559)

Directors Present

Debbie Palmer, Larry Williams

Directors Absent

Erika Pruett

Guests Present

Cynthia Webster, John Kramer, Sandra Anthony, Sharon Williams, Sue Duffy, Traci Hill

I. Opening Items**A. Record Attendance and Guests**

Board members Present - Larry Williams, Deborah Palmer

Board Member Absent: Erika Pruett

Guests: Sharon Williams, John Kramer, Traci Hill, Sue Duffy, Sandra Anthony, Cynthia Webster

B. Call the Meeting to Order

Larry Williams called a meeting of the board of directors of Northeast Florida Virtual Charter School Board to order on Wednesday May 24, 2017 @ 11:19 AM at 9143 Phillips Hwy PLUS BBC [https://sas.illuminate.com/m.jnlp?
password=M.21F288AAFA5C996E33FA3B5E60ABB0&sid=559](https://sas.illuminate.com/m.jnlp?password=M.21F288AAFA5C996E33FA3B5E60ABB0&sid=559).

C. Approve Minutes

Debbie Palmer made a motion to approve minutes from the FLCCA Northeast Board on 04-19-17.

Larry Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principals Report

Sharon Williams shared Bridget Whites incredible test results. Clay last year percentage was 76%, this year is 100%, Duval last year percentage was 67%, this year 93%. Sharon Williams shared the appeal process to ensure the rates are accurate.

Larry Williams gave congratulations to Sharon Williams and Dr. Tim Kitts who supported FLCCA'S testing program.

The Board recessed at 11:36 and reconvened at 11:46.

III. Finance

A. 17-18 Proposed Budget

Debbie Palmer made a motion to Accept the 2017-18 budget as presented by John Kramer and Sue Duffy.

Larry Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

John Kramer reviewed the agenda which included formatting changes, review of FY17-18 Survey 3 Enrollment Results, FY17-18 Proposed Budget for Duval and Clay Counties. John Kramer presented the FY17-18 proposed budget and reviewed the 10 + 2 (April Close) Forecast Review. Mr. Kramer also discussed the the balance budget reviews.

Sue Duffy was introduced by John Kramer who presented the vendor review to the board. Ms. Duffy reviewed the categories, budget and forecast 10 + 2. The meeting segued to the Clay FY 16-17 10 + 2 where Sue Duffy shared highlights with the board. Ms. Duffy reviewed the 17-18 budget in detail including vendors, education providers, IT infrastructure, lease, legal, contract labor, et.al. Sue Duffy reviewed the Budget Details Total 17-18 Budget.

Deborah Palmer made a motion that the Northeast Board adopts the 16-17 April close of the 10 + 2 forecast as the budget amendment for Duval and Clay as presented. Seconded by Larry Williams. Motion carried unanimously.

John Kramer reviewed the 17-18 forecast enrollment information and cost drivers associated with special programs. Mr. Kramer then reviewed the staffing summary. Larry Williams asked about eligibility of the Best and Brightest program and tenure of staff.

John Kramer reviewed in detail the P & L report for the Board.

Larry Williams asked about HOS search, and Sharon Williams updated the board. Mr. Williams discussed Bill 7069 and shared specific language applicable to charters re: testing location, testing, and funding.

Deborah Palmer made a motion to accept the 2017-18 budget as presented, seconded by Larry Williams. Motion carried unanimously.

IV. Closing Items

A. Adjourn Meeting

Debbie Palmer made a motion to adjourn the meeting.

Larry Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:02 PM.

Respectfully Submitted,
Larry Williams