

APPROVED

FLVA Central Board Minutes

Board Meeting

Date and Time

Thursday October 27, 2016 at 5:00 PM

Location

888-824-5783 Participant Code 47229013#

Board Members Present

C. Calabucci, L. Williams

Board Members Absent

Ex-Officio Members Present

F. King

Non Voting Members Present

F. King

Guests Present

J. Bowen, John Kramer, Karen Duncan, S. Williams, Steve Giarratano, Sue Duffy

I. Opening Items

A.Record Attendance and Guests

Jacqueline Bowen, Karen Duncan, and Melissa Larson were in the Blackboard Room.

Farica King, Steve Giarratano, John Kramer, Larry Williams, Sharon Williams, Sue Duffy, and Chris Calabucci were on the conference line.

B.Call the Meeting to Order

C. Calabucci called a meeting of the board of directors of FLVA Central Board to order on Thursday Oct 27, 2016 @ 5:04 PM at 888-824-5783 Participant Code 47229013#.

C.Approve Minutes

L. Williams made a motion to approve minutes from the Board Meeting on 09-22-16.

C. Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.Public Comment

II. Finance

A.Finance Updates

- FY15-16 Audit and IRS Form 990 were discussed
 - Osceola audit was submitted to the District on 9/20/16
 - King & Walker, the Board's auditor, will review the audit at October 27 Board meeting.
 - Steve Giarratano presented findings from the audit
 - No findings in independent report
 - Current assets/liabilities equaled each other, cash & accounts payables
 - Statement of revenue and expenses- balance budget credits were reported as a revenue instead of a reduction of expenses this year, which is why there is a change compared to last fiscal year.
 - Notes on financial statements- section in subsequent events- name change to Florida Cyber Charter Academy.
 - Operating agreements
 - Report on internal control- no findings
 - Management letter- required by auditor general- no findings
 - Larry Williams asked about the difference between unmodified and unqualified, which Steve Giarratano explained was just a change in terms.
 - IRS Forms 990s are due by November 25, these will be similar to the prior year, no changes to the form- should be straightforward from the prior years.
 - September close
 - Karen Duncan has sent the Board the District financials for September. John asked for the board to let him know if they had any questions.
 - John Kramer explained that a more in-depth analysis of the 1st quarter results, as well as a forecast for the remainder of the year will be given at the November Board Meeting.
 - Survey 2 Enrollments- The FLCCA Jacksonville team has been working on the Survey 2 enrollments and other associated district deliverables. Preliminary information was due October 14, with a subsequent, approximate 1 month clean-up period.
 - At the November Board meeting, John will provide a summary update on the Survey 2 information provided to each of the districts, and report on the progress of the clean-up efforts, as well as Survey 2's impact to Funding.

L. Williams made a motion to Accept the FY15-16 Audit Report and approve the 990.

C. Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. School and School Advisory Report

A.School and School Advisory Report

- School Enrollment and progress was discussed by Farica King.

- Farica King reviewed Osceola enrollment, which was 129 students.
- Farica reviewed passing rates of students, which were 70.4% for all students and 77.4% for Special Education students.
- Farica shared that average weekly progress is trending up for the month.
- Dr. Esposito and Peter Thorne from Osceola Charter Office came to Jacksonville for a site visit on October 20. They shared information on the renewal processes and completed an audit with favorable results.
- Jacqueline Bowen discussed the AdvancED Accreditation visit.
 - The accreditation team arrived in Jacksonville Tuesday evening and stayed through Thursday at noon.
 - The team recommended FLCCA@Osceola for full AdvancED accreditation.
 - The school received scores higher than the national average in several categories including Assessment Quality, Quality of Learning, and Equity of Learning.
 - The opportunity for improvement recommended by the accreditation team was narrowing the mission statement and developing a more robust website
 - The school was recognized by the accreditation team for the following powerful practices: culture of collecting data, comprehensive assessment system, and instructional practices.
- Melissa Larson updated the board on staff changes.

IV. Other Business

A.Other Business

There was no other business discussed.

V. Closing Items

A.Adjourn Meeting

Chris Calabucci confirmed that the November 17th meeting would be held face to face at the Hart Memorial Center Library in Kissimmee. He also congratulated the school staff on the AdvancED accreditation.

L. Williams made a motion to adjourn the meeting.

C. Calabucci seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
C. Calabucci