

APPROVED



**CHICAGO**  
VIRTUAL CHARTER SCHOOL<sup>SM</sup>

## Chicago Virtual Charter School

### Minutes

#### Strategic Planning Committee

---

**Date and Time**

Wednesday October 25, 2017 at 5:30 PM

**Location**

38 S. Peoria, Chicago, IL , Room 133 - Dial-in: 888-824-5783, Code: 472 54 033 Please use the following hyperlink for remote access to the live presentations <https://www.gotomeet.me/CVCS>

---

**Committee Members Present**

L. Kelly, M. Lewellen

**Committee Members Absent**

*None*

**Guests Present**

A. Berg, A. Richardson-Bryant (remote), F. Jenkins, K. Speller, R. Lebron, S. Berger (remote)

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Lewellen called a meeting of the Strategic Planning committee of Chicago Virtual Charter School to order on Wednesday Oct 25, 2017 @ 5:35 PM at 38 S. Peoria, Chicago, IL , Room 133 - Dial-in: 888-824-5783, Code: 472 54 033 Please use the following hyperlink for remote access to the live presentations <https://www.gotomeet.me/CVCS>.

**C. Comment on Agenda**

- None

#### **D. Approve Agenda**

L. Kelly made a motion to Approve the agenda.

K. Speller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Strategic Planning**

### **A. Strategic Planning Committee Overview**

- The Committee reviewed draft documents of strategic plans
- The mission and vision statements were discussed
- Strategic planning will be an ongoing process
- The curriculum audit has provided items that are relevant to developing a revised strategic plan
- A survey has been presented in April or May
- The framework will be updated by the Board Administrator
- Feedback will be provided by Board members on the strategic plan revision template
- The vision, mission and value statements may need to be revisited as there may be 2 different missions in the documents
- The bylaws may need to be amended accordingly
- The mission and vision statements may be reversed
- The survey results will be important in understanding the alignment of the mission and vision statements
- The school will be undergoing reaccreditation in 2 years
- The Committee will review the survey results

### **B. Current Initiatives**

- The current initiatives were discussed
- Due diligence should be revisited as an ongoing process
- A side by side comparison of itemized services and costs from at least 3 vendors with third party reviews and quality metrics will be prepared by the Board Administrator and distributed to the Board one week prior to the next Board meeting for the following services:
  - Educational Projects & Management
  - Legal
  - Human Resources
  - Financial Audit

## **III. Closing Items**

**A. Public Comments**

- None

**B. Adjourn Meeting**

K. Speller made a motion to adjourn the meeting.

L. Kelly seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
F. Jenkins