

## NOTICE OF PUBLIC MEETING

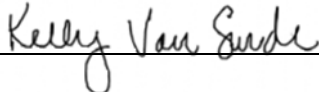
### ARIZONA VIRTUAL ACADEMY CHARTER SCHOOL

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notices is hereby given to the members of the Arizona Virtual Academy Governing Body members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda. One or more members of the Governing Body may participate in the meeting by telephonic communications.

Pursuant to A.R.S. 38-431.03.A.2 and A.3, the Governing Body may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation by contacting Kelly Van Sande at 602-595-2219. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 13<sup>th</sup> day of February, 2018

By   
Kelly Van Sande  
Head of School

### ARIZONA VIRTUAL ACADEMY CHARTER SCHOOL

Wednesday, February 21st, 2018: 12PM

Via Conference Call Line, (888) 824-5783 passcode 60328605#

99 East Virginia, Suite 200,  
Phoenix, AZ 85004

#### A. Roll Call

**Governing Board Members Present:** Mrs. Gabrielle Helmandollar, Senator Linda Lopez, Dr. Mark Duplissis

**Governing Board Members Absent:** Dr. Celestino Fernandez

**School Attendees:** Kelly Van Sande (Head of School), Sarah Alexander (Deputy Head of School), Conrad Michka (Senior Accountant), Erica Cunningham (Insight Director), Veronica Murray (AZVA HS Principal), Brook Mosley-Schubert (Special Education Director), Banji Judge (Blended Learning Principal), Elizabeth Hall (Family Academic Support Team Director), Melody Williamson (AZVA Middle School Principal), Sheri Behn (AZVA Elementary Principal), Sara Sikora (AZVA Assistant Elementary Principal), Nicole Aliosi (AZVA Elementary Lead teacher), Nichole Peterson (Operations Manager), Regina Kreitzer (Regional Finance Manager), (Tina Littell (Deputy Regional Vice President), Michael Ronquillo (Regional Finance Manager),

**Quorum Reached:** Kelly Van Sande completed roll call and Senator Linda Lopez called the meeting to order at 12:04 PM.

**B. Call to the Public**

*Call to the Public - This is the time for the public to comment. Members of the Governing Body may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.G., action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date.*

**ACTION:** No members of the public were present.

**C. Review & possible adoption of July 10, 2017 meeting minutes**

Senator Linda Lopez asked if all had an opportunity to review July 10, 2017 minutes and asked for any amendments.

**ACTION:**

- Dr. Mark Duplissis motioned for approval of the July 10, 2017 meeting minutes
- Mrs. Gabrielle Helmandollar seconded
- Unanimously approved at 12:05 PM

**D. Review & possible adoption of School Year 2018-19 calendars**

Kelly Van Sande explained that Insight and AZVA have separate calendars to accommodate different terms.

**ACTION:**

- Dr. Mark Duplissis motioned for approval of the School Year 2018-19 budget
- Mrs. Gabrielle Helmandollar seconded
- Unanimously approved at 12:07 PM

**E. Review and possible adoption of CTE courses at Insight Academy of Arizona**

Kelly Van Sande described accompanying documents sent prior to meeting. Erica Cunningham described purpose of including CTE courses at Insight including creating workforce ready students and retaining students throughout high school program. Business Management pathway selected to begin in SY2018-19.

Senator Linda Lopez and Mrs. Gabrielle Helmandollar voiced agreement and were pleased program was beginning.

**ACTION:**

- Mrs. Gabrielle Helmandollar motioned for approval of the CTE courses at Insight Academy of AZ
- Dr. Mark Duplissis seconded
- Unanimously approved at 12:13 PM

**F. Review and possible adoption of AZVA/ISAZ Operations Manual**

Kelly Van Sande described early timeline for adoption of Operations Manual including policies and procedures. Nichole Peterson stated there are few changes to previous policies for both AZVA and Insight Academy of AZ.

Senator Linda Lopez questions and comments

**ACTION:**

- Mrs. Gabrielle Helmandollar motioned for approval of Operations Manual
- Senator Linda Lopez seconded
- Unanimously approved at 12:16

**G. Reminder: Arizona Governing Body Dinner, 3/14/18 at Flemings in Tucson**

Kelly Van Sande reminded Governing Body of 2<sup>nd</sup> annual dinner at 6:00pm and notified opportunity to secure hotel and reimburse for mileage for those attending.

Senator Linda Lopez thanked Kelly Van Sande for arranging and asked for any questions.

**H. Adjournment**

Senator Linda Lopez requested any additional items prior to adjournment. No additional items were presented.

- Mrs. Gabrielle Helmandollar motioned for adjournment
- Senator Linda Lopez seconded
- Unanimously approved at 12:19