

## NOTICE OF PUBLIC MEETING

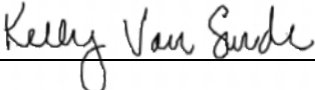
### ARIZONA VIRTUAL ACADEMY CHARTER SCHOOL

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona Virtual Academy Governing Body members and to the general public that the Governing Body will hold a public meeting, open to the public as specified below. The Governing Body reserves the right to change the order of items on the agenda. One or more members of the Governing Body may participate in the meeting by telephonic communications.

Pursuant to A.R.S. 38-431.03.A.2 and A.3, the Governing Body may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation by contacting Kelly Van Sande at 602-595-2219. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 3<sup>rd</sup> day of December 2018

By \_\_\_\_\_  


Kelly Van Sande  
Head of School

ARIZONA VIRTUAL ACADEMY CHARTER SCHOOL

Tuesday, December 12<sup>th</sup>, 2018: 12:00 PM

Via Conference Call Line, (888) 824-5783 passcode 60328605#

99 East Virginia, Suite 200, Phoenix

#### A. Roll Call

**Governing Board Members Present:** Dr. Celestino Fernandez, Mrs. Gabrielle Helmandollar, Dr. Mark Duplissis

**Governing Board Members Absent:** Senator Linda Lopez

**School Attendees:** Kelly Van Sande (Head of School), Sarah Alexander (Deputy Head of School), Breauana Wall (AZVA Special Education Manager), Brook Moseley-Schubert (AZVA/Insight Special Programs Director)

**Quorum Reached:** Kelly Van Sande completed roll call and Dr. Celestino Fernandez called the meeting to order at 12:01 PM.

#### B. Call to the Public

*Call to the Public - This is the time for the public to comment. Members of the Governing Body may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.G., action taken as a result of public comment will be limited to directing school staff to study the matter, respond to any criticism, or schedule the matter for further consideration and decision at a later date.*

**ACTION:** Dr. Celestino Fernandez confirmed no members of the public were present.

**C. Review & possible adoption of July 3, 2018 meeting minutes**

Minutes sent to Governing Body to review in advance of the meeting.

**ACTION:**

- Dr. Mark Duplissis motioned for approval of the July 3, 2018 meeting minutes
- Gabrielle Helmandollar seconded
- Unanimously approved at 12:03 PM

**D. Presentation & possible adoption of 2019 – 2020 school year calendars**

Kelly Van Sande presented proposed 2019-20 school calendars, explaining differences in student and teacher calendars and confirming each have 180 required school days. Dr. Duplissis requested confirmation that 2020 included leap day. Kelly confirmed February 29<sup>th</sup> was included.

**ACTION:**

- Dr. Mark Duplissis motioned for approval of the 2019-20 school calendars
- Gabrielle Helmandollar seconded
- Unanimously approved at 12:05 PM

**E. Presentation & possible adoption of Special Education Policies & Procedures Manual**

Brook Moseley-Schubert discussed a manual that derived from ADE requirements for IDEA programs. An overview of the content was provided. The AZ Department of Education will review the manual and provide feedback/recommendations during an onsite visit in January 2020. Brook Moseley-Schubert asked for any questions or comments from the group.

Dr. Celestino Fernandez requested a summary of ADE's feedback from the January visit at the next Governing Body meeting.

**ACTION:**

- Gabrielle Helmandollar motioned for approval of the Special Education Policies & Procedures Manual
- Dr. Mark Duplissis seconded
- Unanimously approved at 12:08 PM

**F. Adjournment**

Dr. Celestino Fernandez asked for any additional items. None were presented.

- Dr. Mark Duplissis motioned for adjournment
- Unanimously approved at 12:09