



# ARKANSAS

## VIRTUAL ACADEMY<sup>SM</sup>

Meeting Minutes  
Regular Meeting  
Board of Directors  
June 13, 2017

### **Present**

#### Board Members

Ann Clemmer (via teleconference)  
Chad Gallagher  
Dr. Gary McHenry (via teleconference)  
John Riggs  
Paige Gorman

#### Staff

Amy Johnson  
Bethany Johnson  
Gina Moore  
Monique Yarnell  
Scott Sides  
Sharese Cross

#### Guests

Allison Cleveland

#### Not Present

Jess Askew

### **Preliminary Items**

#### Call to Order

A regular meeting of the Arkansas Virtual Academy Board of Directors was called to order at 4:10 p.m. on June 13, 2017 at The Arkansas Virtual Academy office by Mr. John Riggs- Board Chair.

#### Roll Call

The roll call was taken by John Riggs.

#### Approval of Minutes

**ACTION: The approval of the May 2017 meeting minutes were unanimously approved as presented.**

### Approval of Agenda

**ACTION:** The June 13, 2017 agenda (see addendum) was distributed and the order was altered by John Riggs to follow the agenda as outlined below.

## **Board Chair's Report**

### Board Training

John Riggs informed the board of a new state law that now holds board members even more accountable for receiving 6 hours of annual training. Per law, if hours are not completed a vacancy is created. John Riggs voiced the importance of completing the required training. He communicated training can be completed online, as a traditional face-to-face training facilitated by Scott Sides in the Fall, or by attending the Arkansas School Board Association meeting in December.

## **Head of School's Report**

### ACT Aspire Summative

Scott Sides informed board members of ARVA's recent testing success. Twenty-one ARVA testing sites (facilitated by 80+ faculty and 100+ testing administrators) around the state successfully tested 99.5% of the active student testing population over the course of ten academic calendar days with zero accommodations errors.

### K12 Foundation

Scott Sides notified the board that Amy Valentine, K12 Foundation Employee, will present to the board in a future, regularly-scheduled board meeting (tentatively set for July 2017).

John Riggs asked Amy Johnson if the ARVA Academics team makes rising Juniors aware of the K12 Foundation Scholarship. Amy Johnson stated she will find out if the K12 Foundation is on the list of scholarships available to students. Amy Johnson is also going to make Carol Heavin aware of the K12 Foundation scholarship opportunity.

### First Prom and Graduation

Scott Sides shared pictures and narrated the success stories surrounding ARVA's first prom and graduation. Scott Sides also noted that ARVA now has a school alma mater.

John Riggs asked Scott Sides for an update on the permanent High School Principal search. Scott Sides responded by letting the board know multiple candidates were reviewed by a committee and the position has now been filled.

John Riggs also asked about planning efforts due to the enrollment cap increase recently approved by ADE. Scott Sides answered that planning is complete and also communicated that ARVA has and will continue to work closely with K12 to determine the financial budget that will be presented during the July 2017 board meeting.

John Riggs IV asked if any other board members had questions. No questions were asked.

#### Proposed Salary Increase

Scott Sides requested for board members look at the Fiscal 2016 Salary Data handout (see addendum). Scott Sides formally asked for a 2.5% increase in salary for ARVA staff effective July 1, 2017.

**ACTION: John Riggs asked for a proper motion. Ann Clemmer moved for the motion to be approved and the motion was seconded by Paige Gorman. There was a unanimous approval from all other board members.**

#### Personnel Policies

Using the red-lined 2017-2018 Certified Personnel Policies and 2017-2018 Classified Personnel Policies (see addendum), Scott Sides made the board aware of any language clean-up for policy changes to better align with current procedural processes.

**ACTION: After hearing Scott Sides' explanation of the changes made to the 2017-2018 Certified Personnel Policies and the 2017-2018 Classified Personnel Policies, John Riggs entertained a motion to approve the changes, Chad Gallager moved the motion and Gary McHenry seconded the motion. John Riggs asked if any other board members had any questions for Scott. There were none. The action agenda item was passed unanimously.**

#### Title I and Title II A Plans

Scott Sides presented the Title I Plan (see addendum) to members of the board. He broke down the current Title I budget at the district level and then discussed budget plans at the school level.

John Riggs asked Scott Sides to explain the difference between Title 1 and Title II A. Scott Sides explained Title II A funding is intended for professional development, or more specifically to assist with teacher retention. Whereas Title I is student-focused (i.e.- instructional coaching to promote student achievement, especially for students who have greater need).

Scott Sides presented the Title II A plan (see addendum) to members of the board. After the question was posed by John Riggs, Scott Sides discussed how next year's predicted allotment contrasted to the current year's allotment. Scott Sides also explained that allocations are revised throughout the school year. Scott Sides acknowledged the fact that next year's allotment is currently lower than this year's final allotment, but a future adjustment could occur. Scott Sides also communicated to the board that a full-time data intervention coordinator position has been reduced from full-time to half-time due to the lack of clarity surrounding Title II A funding.

Sharese Cross asked Scott Sides if this budget is reflective of anticipated additional special education teachers due to the enrollment cap increase. After reflection, Scott Sides suggested a budget revision to include the additional headcount of three teachers. To adequately fund the retention bonus line, Scott asked the board to consider moving funds out of the professional development line into the retention bonus line

John Riggs asked if any other board members had questions for Scott Sides. Gary McHenry asked for clarification. John Riggs clarified by suggesting, if approved, the board will instruct Scott Sides to move \$2000 from each school budget for professional development into the line item for special education retention bonuses. Scott Sides reemphasized that this budget change is based on the assumption that three additional Special Education FTE will be hired for the 2017-2018 school year.

**ACTION:** John Riggs acknowledged that the board has been presented a budget for Title I and Title II A. He asked for a motion to approve the budget with the caveat within in the Title II A budget as described by Head of School. Gary McHenry moved the motion and Chad Gallager seconded the motion. The motion was passed unanimously.

#### Steve Davis- Candidate for Board of Directors

John Riggs, Jess Askew, and Scott Sides think Mr. Steve Davis will be a great selection as a new board member.

**ACTION:** John Riggs asked for a motion to appoint Steven Davis as a new board member (professional summary for Steve Davis included in addendum). The motion was moved by Ann Clemmer and seconded by Paige Gorman, with an effective start date of July 1<sup>st</sup>, 2017 per request of Steve Davis to the board.

#### Election of Officers

**ACTION:** Gary McHenry called John Riggs as the nominating committee. The nominating committee came back with a slate of officers including Gary McHenry- Board Chair, Jess Askew- Vice Board Chair, and Paige Gorman- Secretary and Treasurer.

**ACTION:** Mr. John Riggs then stepped back in as role of the Chair and voiced the nominating committee report is the motion and Chad Gallager seconded the motion. The motion was passed unanimously.

#### **Head of School's Report Continued**

##### Celebrating John Riggs' Service (2003-2017)

Scott Sides celebrated John Riggs for his dedicated service to the students and families of Arkansas Virtual Academy and thanked him for his steadfast support of virtual learning environments.

#### **Public Comments**

None

#### **Adjournment**

Meeting was adjourned at 5:31 p.m. by Mr. John Riggs- Board Chair.

**Minutes submitted by: Monique Yarnell- Operations Manager**

**Approved by: Scott Sides- Head of School**