



Dear PACS students and families,

Passport Academy has been carefully monitoring the significant increase in COVID-19 cases in Allegheny County, particularly in area schools. As such, the safety of our school community is a major priority. Because of these current circumstances, and with the safety of all students, faculty, and staff in mind, ***Passport Academy has decided to move to a virtual learning environment until January 15th.***

In this virtual model, students will attend classes in a remote instructional method. Remote learning will be a blend of students logging on for live classes at scheduled times while completing the required coursework as independent work.

When students are engaged in remote instruction (Zoom), they must log into their class on time, have on appropriate clothing and have their camera on. Students are responsible for assignments in the same way whether they are on or off campus. Since Passport Academy uses our OLS information system, students should be comfortable with this method of instructional delivery.

Virtual learning begins on Monday, November 30th. The schedule, which is located on the following page, is to be followed through January 15th. Please note that school will be closed for the holiday break from December 24th until January 3rd. Virtual classes will resume on January 4th. An updated school calendar can be found on the school website under the resources tab.
<https://pacs.k12.com/>

If you are a student that needs printed instructional materials, please contact your teacher to make proper arrangements. The building will be open on Monday, Wednesday and Thursday from 8:30am-3:30pm during this virtual learning timeframe.

Thank you in advance for your cooperation during this time. I am confident that our efforts will keep our school community safe until a solution is found for this pandemic. Please let me know if you have any questions or concerns.

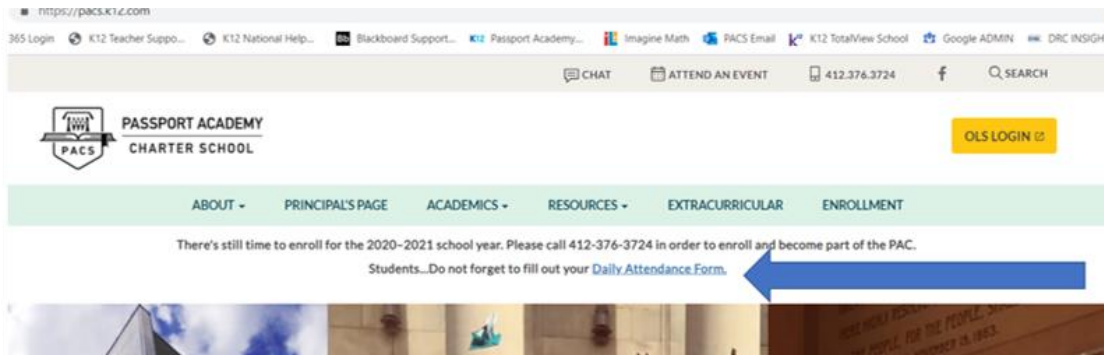
Sincerely,

Mr. Jackson
Principal/CEO
Passport Academy Charter School

Attendance

Attendance is required daily for all students. (Monday-Friday)

- Students will be required to sign in daily via the Daily Attendance Form. Morning session should sign in by 9am while the afternoon session should sign in by 1pm.
- Families will also get a daily automated message via email/text for attendance.



Virtual Learning Schedule for Monday-Thursday

The schedule below is for designated specific times for lessons each week. It is the expectation that students log in daily for their classes. Teachers will be available for additional sessions depending on availability.

- 8:30-9:00 Check in/Attendance
- 9:00-10:30 Block 1-Math
- 10:30-12:00 Block 2- ELA
- 12:00-12:30 College/Career/Senior Project/SEL
- 12:30-2:00 Block 3-Science
- 2:00-3:30 Block 4- History/Social Studies
- Friday Flex Schedule- 8:30-3:30 -Teachers will have open office hours as needed. Please contact teachers for assistance on Fridays.

Weekly Contest- Lunch and Learn Sessions

- We will hold weekly lunch and learn meetings with students every Wednesday from 12:00-12:30. These meetings will be facilitated by Mr. Jackson or another member of the PACS administration team. This will be a chance to give updates to the entire student body.
- Each student or family member who attends and participates will have a chance to win a special incentive each week.

