



Insight School of Oregon Painted Hills School Regular Board Meeting Minutes

September 19, 2019

[Blackboard Location of Board Meetings](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 4:00 PM

Board Members Present: Chet Edwards, Lori Beach

Board Member(s) Absent: Rose Wellman

Quorum Established: Yes

ISORPH Staff Members Present: Tim Jalkanen, Steve Boynton, Carrie Quinn, Dianne Hendrix and Phil Burluson

Visitors: Craig Chun-Hun (K12), Julia Koslov (K12), Skip Adams, (New School Board Member), Conor Delaney (Pauly Rogers and Co. PC)

Agenda Additions/Deletions:

No additions/deletions.

CONSENT AGENDA

Approval of:

- 1) Approval of School Board Meeting Minutes_08-22_19
Reference: I_C_MINUTES_20190822_FINAL
- 2) Approval of Disbursements for ISOR-PH_Aug.
Reference: I_C_ISORPH Sequential Check Register – Aug_2019
- 3) Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513 Aug, 2019-
Final
Reference: I_C_ISOR-PH Bank Reconciliation Operating Account -WF-6513 Aug, 2019- Final v

It is recommended that the Board approve the consent agenda items as presented above.

Motion: Lori Beach
Second: Chet Edwards
Vote: All approved. Chet Edwards and Lori Beach (2-0)

II. COMMUNICATIONS

A. **Public Comments**

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Head of School Report – Tim Jalkanen

Rose Wellman has been our Board member for several years, she has been a valuable member of our board in the opening of new schools and supporting school initiatives. She has decided to resign from the Board after many years, effective October 1, 2019. We appreciate her service to the school.

We are pleased to introduce Skip Adams who is interested in joining our Board. for a new member of our School Board. He is recommended by Chet Edwards, School Board Chair.

Skip shared his background; University of Oregon graduate, Masters degree from Lewis & Clark, been in education his whole life and has held multiple positions. Experience working with our Governors, challenged youth in alternative programs. Very interested in working with the board and growing our schools.

Tim expressed appreciation for wanting to serve on our Board, we are honored to have Skip.

The ODE has continued with the High School Success Grant again this year. This plan was approved to apply for in a previous School Board meeting. This grant is to be used to focus on dropout prevention and CTE focus for our schools.

We are working toward a partnership with Chemeketa to allow our students to earn college credit while attending high school. This is a work in progress, one of the first steps is to process this document.

We have updated the Evaluation process for our Classified and Certified employees. This has been updated to be adaptable for the Online Environment.

Staff updates; we have hired Sierra Roberts for a Records Clerk in the main office, Frances Chaney has resigned as a Student Support Advisor.

C. High School Principal Report – ISORPH AND ORDCA Steve Boynton

Our school is off and running, we are three weeks in to the new school year.

Star 360* participation rate is near 80% at the moment. This is quite an increase year over year. This tool allows us to evaluate student progress and give teachers a marker where students are at and if needed to re-teach curriculum.

This year we adjusted our courses to focus on teaching students to meet the state and federal standards.

We have implemented an evaluative system for teachers to determine where students are and if needed, to reteach curriculum.

D. Elementary School Principal Report – Carrie Quinn

Carrie has been a K12 employee for several years and is excited to work with our school as the Elementary Principal.

Carrie shared out some different events, in-person and online assemblies. We are excited about these events and getting students connected and involved.

We have 95% success rate for our enduring connection calls, this is going very well.

Teachers are holding more classes this year as compared to last. This has created smaller class sizes and allowed more individual attention.

We have an opportunity for Professional Development coming up in October for staff, both virtual and in person.

E. Operations – Yancey Fall

Quick look at enrollments for the current year. Reviewed for each school.

ISORPH is down a bit for enrollment from last but there are several students in the pipeline in the process of approval.

We are 68 students ahead of where we were last year for CVA. 216 total new students approved, +85 over last year at this time.

We have 524 students approved and enrolled to date.

F. Finance Report –Conor Delaney, Craig Chun-Hun

Conor Delaney thanked Tim, Craig and everyone that helped with the audit. Also thanked the Board for implementing the recommendations from last year. The audit came back clean. ISORPH is one of the only online schools to implement the financial internal controls.

We have received the highest level of completion possible. No new recommendations for this year. A four-page letter regarding their clean opinion has been issued.

Craig Chun-Hoon expressed appreciation for Conor’s willingness to move the audit up in time this year. Craig also appreciated Tim, Dianne and his K12 finance team for all their help with the audit.

Craig Chun-Hun shared August financials, key assumptions, and the full year Forecast vs Budget year to date. K12 has issued balanced budget credits to balance the budget. We have lower enrollment than forecasted, however we are expecting enrollment to be higher than last year. Special Ed funding was presented.

NetSuite System, a new financial software is going to be implemented this year for the K12 finance team.

III. ITEMS SCHEDULED FOR ACTION

1) Rose Wellman - Resignation from Insight School of Oregon Painted Hills

- 1) It is recommended that the Board approve Rose Wellman - Resignation from Insight School of Oregon Painted Hills
- Motion: Lori Beach
 - Second: Chet Edwards
 - Vote: All approved. Chet Edwards and Lori Beach (2-0)

2) Harold Adams – New School Board Member for Insight School of Oregon Painted Hills

- 2) It is recommended that Harold Adams – New School Board Member for Insight School of Oregon Painted Hills
- Motion: Lori Beach
 - Second: Chet Edwards
 - Vote: All approved. Chet Edwards and Lori Beach (2-0)

3) ODE Grant – High School Success 2019-2021 – Consortium

- It is recommended that the Board approve the ODE Grant – High School Success 2019-2021 – Consortium
- Motion: Lori Beach
 - Second: Chet Edwards
 - Vote: All approved. Chet Edwards and Lori Beach (2-0)

4) Approve: The Chemeketa Connections College Credit Now Agreement

It is recommended that the Board approve The Chemeketa Connections College Credit Now Agreement

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

5) Classified Staff Evaluation revision June 2019

It is recommended that the Board approve the Classified Staff Evaluation revision June 2019

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

6) ISORPH/ORDCA/CVA Teacher Support System

It is recommended that the Board approve the ISORPH/ORDCA/CVA Teacher Support System

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

7) Staffing Updates

- It is recommended that the Board approve the staffing changes below.
 - Sierra Roberts – Records Clerk – new hire
 - Frances Chaney – Student Support Advisor - resignation
- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

8) 2018-2019 Insight School of Oregon Painted Hills Audit

It is recommended that the Board approve the 2018-2019 Insight School of Oregon Painted Hills Audit.

- Motion: Lori Beach
- Second: Chet Edwards
- Vote: All approved. Chet Edwards and Lori Beach (2-0)

Future Meetings/Important Dates

- School Board Meeting Thursday, October 17, 2019 @4pm

Meeting was adjourned at 4:37 PM